

### Bright from the Start Georgia Department of Early Care and Learning 2 Martin Luther King Jr. Drive SE, 670 East Tower Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Arrival: 3:30 PM

**Date:** 10/21/2021 **VisitType:** Incident Investigation

Closure from visit on

09/20/2021

### Regional Consultant

LaToyia Summers

Phone: Fax:

latoyia.summers@decal.ga.gov

**Departure:** 4:30 PM

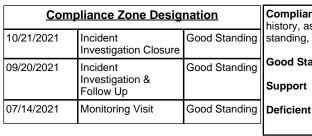
### CCLC-38945

# Sunbrook Academy at Bay Springs Academy

501 Bay View Drive Villa Rica, GA 30180 Carroll County (770) 459-3819 director.baysprings@sunbrookacademy.com

**Mailing Address** Same





Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Program performance is demonstrating a need for improvement in meeting

rules.

Program is not demonstrating an acceptable level of performance in meeting the rules.

Investigative findings were concluded on this date. A final copy of the report was emailed to the provider.

Support

### Advisement of Potential for Repeated Rule Violations during Pending Investigations

This report shall serve as official notice of potential rule violations. These potential rule violations have been detailed in this report and discussed with you by the consultant. The department shall conduct a thorough investigation to determine if in fact the alleged rule violation(s) should or should not be substantiated. Please be aware that the investigation may take some time to be finalized to ensure fairness and accuracy. During this investigation period, any violations of an identical rule or rules will require the department to treat any and all substantiated rule violations identified in the investigation as repeated rule violation(s).

Further, from time to time the department discovers additional rule violations during the course of an investigation. If there are new rule violation(s), your consultant shall inform you of the violation(s) as soon as possible. However, as stated above, any violations of identical rule(s) will require the department to treat any and all additional rule violations identified in the investigation as repeated rule violations.

All rule violations found in relation to a complaint or incident investigation will be associated with the date the investigation was closed.



Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.				
Refutation Process:				
You have the right to refute any of the citations note to CCSRefutations@decal.ga.gov.	ed in this repor	t with which you disagree. To refute a c	itation(s), e-mail the following information	
Facility name, license number and visit date Your name, title/relationship to the facility, e-mail Specific rule number(s) that you are refuting, alore				
Refutations must be submitted to Child Care Service	es (CCS) withi	n 10 business days of the completion da	te.	
A sample form for submitting a refutation can be for	und at: http://d	ecal.ga.gov/ChildCareServices/Refutation	onInformation.aspx	
Your refutation will be forwarded to the appropriate this process, contact our office at 404-657-5562.	CCS manager	, who will follow up with you about your o	concerns. If you have any questions about	
Bright from the Start recommends that all licensed of nave this liability insurance, you are required to post guardian of each child in care in writing, obtain their program at all times while the child attends the progr	a notice with ½ signature to ac am and for 12	2 inch letters in a conspicuous location in knowledge receipt and maintain this writ months after the child's last date of atter	n the program, notify the parent or ten acknowledgment on file at the ndance. (O.C.G.A. Section 20-1A-4)	
have read and understand the Rules and Regulationave been discussed with me and I have agreed to a deficiencies, while required, will not necessarily prevany of the deficiencies cited, I have the right to refute	a Plan of Impro ent DECAL fro	vement (POI) as indicated in this report. m taking adverse action against this faci	I understand that correction of these lity. I understand that if I disagree with	
Karen Groff, Program Official	Date	LaToyia Summers , Consultant	Date	



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### **Summary Report**

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The following information is associated with a Incident Investigation Closure:

## 591-1-1-.15 Food Service & Nutrition

Not Met

Finding Associated with Complaint

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591-1-115(9) requires that a written statement be on file from a medical authority when a child requires a modified diet for medical reasons and from the child's Parent(s) when a child requires a modified diet for religious reasons. All caregiver Personnel shall be informed of the diet restriction for the child and only food that complies with the prescribed dietary regimen but still meets the food and nutrition requirements shall be served to the child. It was determined based on an investigation staff members served a two-year-old child cheese burger macaroni and milk with a known modified diet allergy on file.

Correction Deadline: 10/21/2021