



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 12/9/2021 **VisitType:** Licensing Study

**Arrival:** 1:30 PM

**Departure:** 2:30 PM

**FR-29591**

**Taylor, Francine A**

305 LAVENDER ROAD Athens, GA 30606 Clarke County  
 (706) 372-2509 ftaylor0545@charter.net

**Regional Consultant**

Kelly Jones

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**Mailing Address**

305 Lavender Road  
 ATHENS, GA 30606

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/09/2021	Licensing Study	Good Standing	
05/27/2021	Licensing Study	Good Standing	
11/18/2020	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	5	5	0	0	0
3 & 4 Years	0	1	0	0	0
School Age(5+) Years	0	1	0	2	0
<b>Total Under 13 Years</b>	5	7	0	2	0
<b>Total Under 18 Years</b>	5				

  

Children Present: 5	Total Children: 9
Caregivers/Helpers Present: 2	Total Caregivers/Helpers: 1

**Comments**

An Administrative Review was conducted on December 9, 2021 Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on December 9, 2021, with the Provider. An in- person visit was not conducted due to the COVID- 19 pandemic

Plan of Improvement: Developed This Date 12/09/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important New Deadlines:**

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Francine Taylor, Program Official

Date

Kelly Jones, Consultant

Date



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### Findings Report

**Date:** 12/9/2021    **VisitType:** Licensing Study    **Arrival:** 1:30 PM    **Departure:** 2:30 PM

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The following information is associated with a Licensing Study:

<b>Activities and Equipment</b>
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**290-2-3-.12 Equipment and Supplies(CR)****Met****Comment**

A variety of equipment and toys were observed.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

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**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)****Technical Assistance****Comment**

290-2-3-.19 - Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

**Technical Assistance**

290-2-3-.19(1)(a)1 - Consultant reviewed requirements that cribs and other equipment approved for infant sleep shall be in good repair and free of hazards. Stack cribs and cribs with drop sides shall not be used

**Correction Deadline: 12/9/2021****Technical Assistance**

290-2-3-.19(1)(b)1 - Consultant reviewed requirements for resting equipment stating that cots and mats shall be of sound construction and of sufficient size to accommodate comfortably the size and weight of the child. Mats must be in good repair, washable, covered with waterproof material and at least two inches (2") thick..

**Correction Deadline: 12/19/2021**

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**290-2-3-.07 Swimming Pools & Water-related Activities(CR)****Met****Comment**

Home does not provide swimming activities.

**Comment**

There is no pool on the property

## Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 3

Child # 1	Not Met
<u>"Missing/Incomplete Components"</u>	
Physician & Emergency Contact Information - (.08)(1)	
Child # 2	Not Met
<u>"Missing/Incomplete Components"</u>	
Mom Home # Missing -(08)(1), Mom Work # Missing -(08)(1), Release Person Information - (.08)(10)	
Child # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
Mom Home # Missing -(08)(1), Mom Work # Missing -(08)(1), Physician & Emergency Contact Information - (.08)(1)	
Child # 4	Met
Child # 5	Met

### 290-2-3-.08 Children's Records

Not Met

#### Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on a review of records that three of seven children's records were incomplete.

#### POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 12/9/2021

Correction Deadline: 5/27/2021

Corrected on 12/9/2021

.08(2) - The previous citation was observed to be corrected on this date. Evidence of all children's current immunizations on file.

Facility

### 290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 6/6/2021

Corrected on 12/9/2021

.11(2)(a) - The previous citation was observed to be corrected on this date. Consultant discussed with the provider to keep all emergency information current and updated.

#### Comment

Home observed complete emergency drills

**Comment**

An operable and appropriately sized fire extinguisher was observed in the home this date.

**Comment**

Operable smoke detector(s) were observed as required in the home this date.

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR) Met**

**Comment**

The Home appears clean and free from hazards.

**290-2-3-.13 Playgrounds(CR) Met**

**Comment**

The outside area appears clean and well maintained. Consultant discussed monitoring the playground and fence surrounding the playground area for normal wear and tear (i.e. exposed roots, active ant beds, resilient surface levels, entrapment hazards, etc.) with the director on this date.

**Health and Hygiene**

**290-2-3-.11 Children's Health and Hygiene(CR) Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing was not directly observed during the virtual walk through on this date. Staff stated knowledge of proper hand washing procedures.

**290-2-3-.11 Diapering Areas & Practices(CR) Met**

**Comment**

Staff state proper knowledge of diapering procedures.

**290-2-3-.11 Medications(CR) Met**

**Comment**

Per the provider no medication is currently dispensed

**Licensure**

**290-2-3-.04 Application Requirements(CR) Technical Assistance**

**Technical Assistance**

290-2-3-.04(1)(d) - Application requirements reviewed with the Provider on this date. Consultant discussed that no more than six children can be kept at one time for pay. Consultant advised provider to be careful not to overlap care and exceed license capacity.

**Comment**

Appropriate number of children observed in Family Child Care Learning Home this date.

**Safety and Discipline**

**290-2-3-.11 Animals Met**

**Comment**

The Family Child Care Learning Home does not keep animals on premises.

**290-2-3-.11 Discipline(CR) Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through on this date. Staff stated knowledge of appropriate discipline procedures.

**Comment**

The provider and/or the home's employee were observed to maintain a positive learning environment on this date.

**290-2-3-.11 First Aid Kit**

**Technical Assistance**

**Technical Assistance**

290-2-3-.11(1)(e) - Please replace/add missing/expired item(s) in first aid kit(s).

**290-2-3-.11 Transportation(CR)**

**Met**

**Comment**

Complete documentation of transportation observed.

**Staff Records**

**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since last visit 5/7/2021.

**Comment**

Two of two Criminal records checks were observed to be complete.

**290-2-3-.07 First Aid & CPR**

**Met**

**Correction Deadline: 6/26/2021**

**Corrected on 12/9/2021**

**.07(8) - The previous citation was observed to be corrected on this date. Provider has evidence of current CPR/first aid training on file.**

**290-2-3-.07 Staff Qualifications(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**290-2-3-.07 Staff Training**

**Met**

**Comment**

Annual training requirement and documentation observed.

**Staff:Child Ratios and Supervision**

**290-2-3-.07 Staff:Child Ratios(CR)**

**Met**

**Comment**

Appropriate ratios were observed on this date.

**290-2-3-.07 Supervision(CR)**

**Technical Assistance**

**Comment**

290-2-3-.07(17) - Adequate supervision observed on this date.

**Technical Assistance**

290-2-3-.07(17) - Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during meal times and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.