



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 3/16/2022    **VisitType:** POI Follow Up    **Arrival:** 10:00 AM    **Departure:** 11:30 AM

**CCLC-55319**

**Sunshine Academy Preschool & Daycare Center LLC**

332 Rehoboth Road Bowman, GA 30624 Elbert County  
 (706) 245-0011 candice.tiller@gmail.com

**Regional Consultant**

Kelly Jones

Phone: (770) 357-7062

Fax: (770) 357-7061

kelly.jones@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/16/2022	POI Follow Up	Good Standing	
03/04/2022	Incident Investigation Closure	Good Standing	
01/25/2022	Initial Licensing Study	NA	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-far right	Infants and One Year Olds	1	5	C	13	C	NA	NA	Nap, Floor Play, Transitioning
Main	B-1R	One Year Olds and Two Year Olds	2	12	C	18	C	NA	NA	Art, Circle Time
Main	C-1L		0	0	C	21	C	NA	NA	
Main	D-far left	Three Year Olds and Four Year Olds and Six Year Olds and Over	2	2	C	21	C	30	C	Circle Time
Total Capacity @35 sq. ft.: 73					Total Capacity @25 sq. ft.: 82					
Total # Children this Date: 19			Total Capacity @35 sq. ft.: 73			Total Capacity @25 sq. ft.: 82				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A- infant/toddler	40	C
Main	Playground B- Preschool	58	C

**Comments**

The consultant completed the exit conference via telephone and a copy of the POI follow- up was electronically emailed to the Program.

Plan of Improvement: Developed This Date 03/16/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@decgal.ga.gov](mailto:qualityrated@decgal.ga.gov) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Candice Tiller, Program Official

Date

Kelly Jones, Consultant

Date



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### Findings Report

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Same

The following information is associated with a POI Follow Up:

### Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 3/4/2022

Corrected on 3/16/2022

.03(9) - The previous citation was correct on this date.

### Facility

591-1-1-.06 Bathrooms

Met

Correction Deadline: 1/25/2022

Corrected on 3/16/2022

.06(7) - The previous citation was observed to be corrected on this date toilets throughout the center were clean and in good repair. Partition is being constructed to divide the two toilets.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

#### Technical Assistance

591-1-1-.25 - Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

### Food Service

591-1-1-.15 Food Service & Nutrition

Not Met

#### Finding

591-1-1-.15(2)(a) requires Center Personnel to hold and feed infants less than six months of age and older children who cannot hold their own bottles or sit alone. Baby bottles shall never be propped; the infant's head shall be elevated while feeding. It was determined based on observation that a one- year- old child was a sleep in the crib with a bottle during the walk through.

**POI (Plan of Improvement)**

The Center will train Staff to hold infants less than six months old or who can not hold their own bottle, to never prop bottles and to elevate infant's heads during feeding. The director will monitor Staff to ensure appropriate feeding procedures are followed.

**Correction Deadline: 3/16/2022**

**Safety**

**591-1-1-.11 Discipline(CR)**

**Technical Assistance**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**Technical Assistance**

591-1-1-.11(2) - Consultant reviewed discipline policies and procedures with the director.

**Correction Deadline: 3/16/2022**

**Staff Records**

**591-1-1-.31 Staff(CR)**

**Not Met**

**Technical Assistance**

591-1-1-.31 - Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Finding**

591-1-1-.31(1)(b)2 requires the Director to possess at least one of the sets of minimum academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii). It was determined based on the administrative review completed by the consultant, the director for the center did not possess at least one of the sets of minimum academic requirements and qualifying child care experience. Director is currently completing the CDA fast track course estimated completion April 2022.

**POI (Plan of Improvement)**

The Center will ensure that the Director meets the minimum education and work requirements and secure the necessary documentation. The center will appoint a new director that possesses the minimum education and work requirements and secure the necessary documentation if the current director cannot meet the minimum education and work requirements and secure the necessary documentation.

**Correction Deadline: 6/30/2022**

**Recited on 3/16/2022**

**Staffing and Supervision**

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Consultant reviewed proper supervision of children, including being prompt to children's needs, with the director on this date.