



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 2/24/2022    **VisitType:** Monitoring Visit    **Arrival:** 9:30 AM    **Departure:** 12:00 PM

**CCLC-49426**

**Tuckston UMC Pre-School**

4175 Lexington Road Athens, GA 30605 Clarke County  
 (706) 255-6577 tuckstonpreschool@gmail.com

**Regional Consultant**

Kelly Jones

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kelly.jones@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
02/24/2022	Monitoring Visit	Good Standing	
09/09/2021	Licensing Study	Good Standing	
01/14/2021	Monitoring Visit	Good Standing	

  

<b>Good Standing</b>	- Program is demonstrating an acceptable level of performance in meeting the rules.
<b>Support</b>	- Program performance is demonstrating a need for improvement in meeting rules.
<b>Deficient</b>	- Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes		
Main	C/5R- 4 year olds and up	Four Year Olds and Five Year Olds	2	7	C	11	C	NA	NA	Circle Time,Story		
Main	D4R- 3's	Three Year Olds and Four Year Olds	1	8	C	10	C	NA	NA	Circle Time		
Main	E/3R- 2's and 1's	Two Year Olds	2	7	C	11	C	NA	NA	Transitioning,Out side		
Main	Infant First Right	Infants	2	5	C	6	C	NA	NA	Free Play,Feeding		
Main	Room 105	Three Year Olds	2	7	C	11	C	NA	NA	Centers		
Main	Room 106	One Year Olds	2	5	C	10	C	NA	NA	Transitioning,Out side		
Main	Room 110	Two Year Olds	2	9	C	10	C	NA	NA	Free Play		
Total Capacity @35 sq. ft.:					69	Total Capacity @25 sq. ft.:					0	
Total # Children this Date: 48			Total Capacity @35 sq. ft.:			69	Total Capacity @25 sq. ft.:					0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A- All ages	63	C

**Comments**

The consultant completed the exit conference by telephone and a copy of the monitoring visit report was electronically emailed to the Program.

Plan of Improvement: Developed This Date 02/24/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Constance Bowen, Program Official

Date

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Kelly Jones, Consultant

Date



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### Findings Report

**Date:** 2/24/2022    **VisitType:** Monitoring Visit    **Arrival:** 9:30 AM    **Departure:** 12:00 PM

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Correction Deadline: 9/19/2021**

Corrected on 2/24/2022

.08(2) - The previous citation was observed to be corrected on this date. Five children's files had evidence of current immunizations on file.

<b>Facility</b>
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**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained.

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**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.26 - Discussed maintenance of resilient surface. Please fluff and redistribute especially after rain.

**Comment**

Playground observed to be clean and in good repair.

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)**

**Not Met**

**Finding**

591-1-1-.20(3) requires the Center to maintain a record of medication dispensed that includes the date, time and amount of medication, any noticeable adverse reaction, and the signature or initials of the person administering the medication. It was determined based on a review of records that medication was not dispense at directed time. Consultant discussed with the director to ensure to note adverse reaction. If the child does not have an adverse reaction note NA. Specific time to dispense should be noted on the medication authorization form.

**POI (Plan of Improvement)**

The Center will train Staff responsible for dispensing medication in the accurate completion and storage of the records and will implement a plan to monitor this.

**Correction Deadline: 2/24/2022**

Recited on 2/24/2022

<b>Policies and Procedures</b>
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**591-1-1-.21 Operational Policies & Procedures**

**Met**

**Correction Deadline: 9/14/2021**

Corrected on 2/24/2022

.21(3) - The previous citation was observed to be corrected on this date. Center had evidence of completed emergency drill documentation.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Staff were observed to maintain a positive learning environment on this date.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

Center does not provide routine transportation.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

#### Comment

Discussed SIDS and infant sleeping position.

#### Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

## Staff Records

Records Reviewed: 33

Records with Missing/Incomplete Components: 5

Staff # 1

Met

Date of Hire: 10/17/2019

Staff # 2

Not Met

Date of Hire: 11/01/2021

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 3

Met

Date of Hire: 08/01/1999

Staff # 4

Met

Date of Hire: 10/08/2019

Staff # 5

Met

Date of Hire: 09/25/2019

Staff # 6

Met

Date of Hire: 02/11/2021

Staff # 7

Not Met

Date of Hire: 06/07/2021

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 8 Date of Hire: 10/01/2017	Met
Staff # 9 Date of Hire: 11/10/2025	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 10 Date of Hire: 10/08/2019	Met
Staff # 11 Date of Hire: 10/18/2021	Met
Staff # 12 Date of Hire: 08/13/2019 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 13 Date of Hire: 01/07/2020	Met
Staff # 14 Date of Hire: 12/19/2019	Met
Staff # 15 Date of Hire: 02/24/2021	Met
Staff # 16 Date of Hire: 10/25/2021	Met
Staff # 17 Date of Hire: 07/08/2019	Met
Staff # 18 Date of Hire: 01/25/2021	Met
Staff # 19 Date of Hire: 08/10/2021	Met
Staff # 20 Date of Hire: 11/06/2018	Met
Staff # 21	Met
Staff # 22	Met

**Records Reviewed: 33****Records with Missing/Incomplete Components: 5**

Date of Hire: 05/11/2021

Staff # 23 Met

Date of Hire: 09/04/2019

Staff # 24 Not Met

Date of Hire: 08/09/2021

"Missing/Incomplete Components"

.33(3)-Health &amp; Safety Certificate

Staff # 25 Met

Date of Hire: 07/01/2018

Staff # 26 Met

Date of Hire: 10/14/2019

Staff # 27 Met

Date of Hire: 06/06/2021

Staff # 28 Met

Date of Hire: 08/25/2026

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 29 Met

Date of Hire: 10/18/2021

Staff # 30 Met

Date of Hire: 09/23/2019

Staff # 31 Not Met

Date of Hire: 09/20/2021

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 32 Met

Date of Hire: 06/17/2021

Staff # 33 Met

Date of Hire: 09/01/1990

**Staff Credentials Reviewed: 10****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

33 of 33 criminal record checks were observed to be complete.

**Comment**

Director provided two file(s) for employees hired since last visit 9/9/2021.



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**591-1-1-.14 First Aid & CPR****Not Met****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff # 2,, hire date 11/1/2021, staff # 7, hire date 6/7/2021, staff # 12, hire date 8/12/2019, didn't have evidence of a current CPR/first aid training on file on this date.

**POI (Plan of Improvement)**

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

**Correction Deadline: 3/31/2022****Recited on 2/24/2022**

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**591-1-1-.24 Personnel Records****Technical Assistance****Technical Assistance**

591-1-1-.24(1) - Consultant discussed with the director to ensure all staff records are complete and updated as required.

**Correction Deadline: 3/1/2022**

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**591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff member #24 , hire date 8/9/2021 did not have evidence of the required health and safety orientation training on file.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

**Correction Deadline: 3/26/2022**

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**591-1-1-.31 Staff(CR)****Met****Correction Deadline: 9/30/2021****Corrected on 2/24/2022**

.31(2)(b)3.(i) - The previous citation has been corrected. Staff have lead credentials on file or working on education plan.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.