



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 5/19/2021 **VisitType:** Licensing Study

**Arrival:** 9:30 AM

**Departure:** 11:00 AM

**CCLC-33231**

**University Childcare Center**

111 Bowstrom Road Athens, GA 30602 Clarke County  
(706) 227-5316 astough@uga.edu

**Regional Consultant**

Kelly Jones

Phone: (770) 357-7062

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kelly.jones@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>		
05/19/2021	Licensing Study	Good Standing
10/09/2020	Monitoring Visit	Good Standing
05/26/2020	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	110(infants)	Infants and One Year Olds	1	8	C	13	C	NA	NA	Feeding,Floor Play
Main	111	Four Year Olds	1	17	C	18	C	NA	NA	Centers
Main	112(infants)	Infants and One Year Olds	2	6	C	12	C	NA	NA	Floor Play
Main	113	Three Year Olds	2	12	C	18	C	NA	NA	Art
Main	115	Three Year Olds	2	11	C	17	C	NA	NA	Story
Main	117	Three Year Olds	2	10	C	22	C	NA	NA	Outside,Transitioning
Main	119	Two Year Olds	2	10	C	15	C	NA	NA	Outside
Main	120	One Year Olds	3	7	C	17	C	NA	NA	Transitioning,Outside
Main	121	Two Year Olds	2	12	C	15	C	NA	NA	Outside
Main	122	One Year Olds	2	6	C	14	C	NA	NA	Free Play
Main	123	Two Year Olds	3	11	C	15	C	NA	NA	Free Play
Main	124	One Year Olds	3	10	C	16	C	NA	NA	Story
Main	125	Two Year Olds	3	11	C	15	C	NA	NA	Outside,Transitioning
Total Capacity @35 sq. ft.: 207						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 131						Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A/Infant	4	C
Main	Playground B/Toddler	21	C
Main	Playground C/Toddler	44	C
Main	Playground D/Preschool	101	C
Main	Playground Field	35	C

**Comments**

A virtual inspection was conducted on May 19, 2021. with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. An Administrative Review was conducted on May 19, 2021 staff records, children’s files, training and background checks were all reviewed. The program was in compliance with the Executive Order issued on May 1, 2021 was reviewed during the virtual inspection.



Plan of Improvement: Developed This Date 05/19/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

**Important New Deadlines:**

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decals.ga.gov](mailto:CCSRefutations@decals.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Ashley Stough, Program Official

Date

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Kelly Jones, Consultant

Date



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### Findings Report

**Date:** 5/19/2021    **VisitType:** Licensing Study    **Arrival:** 9:30 AM    **Departure:** 11:00 AM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Discussed rotating toys to support the procedures of daily disinfecting.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

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**591-1-1-.08 Children's Records****Met****Comment**

Records were observed to be complete and well organized.

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**Facility**

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**591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Center appears clean and well maintained.

**Comment**

No hazards observed accessible to children on this date.

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

The outside area appears clean and well maintained. Consultant discussed monitoring the playground and fence surrounding the playground area for normal wear and tear (i.e. exposed roots, active ant beds, resilient surface levels, entrapment hazards, etc.) with the director on this date.

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Not Met****Comment**

Center menu meets USDA guidelines.

**Finding**

591-1-1-.15(4) requires that a feeding chair or similar equipment designed for feeding children shall be provided for the use of each child being fed who is capable of sitting up but who is unable to sit unassisted at a table and must be cleaned with a disinfectant after each use. Such chair or similar equipment shall have a broad base to prevent tipping, a surface that the child cannot raise, a strap or other device which prevents the child from sliding out of the chair, and a feeding surface free of cracks. It was determined based on observation that to children in Infant Room 110 were sitting on the floor drinking their bottles and were not secured in a feeding chair.

**POI (Plan of Improvement)**

The Center will inspect feeding equipment to ensure it meets each of the listed criteria and to verify a feeding chair or equipment is provided for each child who requires one. The Center will train staff and monitor to ensure that the feeding equipment is cleaned with a disinfectant after each use.

**Correction Deadline: 5/19/2021****Comment**

591-1-1-.15(7) - Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking

**Correction Deadline: 5/19/2021**

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Diapering was not directly observed during the virtual walk through on this date. Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit. Consultant discussed with provider to ensure to maintain records as required by the department. Emergency Plan was observed.

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**591-1-1-.22 Parental Access****Met****Comment**

591-1-1-.22 - Parental Access requirements are met per current COVID-19 guidelines.

**Correction Deadline: 5/19/2021**

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**591-1-1-.27 Posted Notices****Met****Comment**

Observed all required posted notices.

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**591-1-1-.29 Required Reporting****Met****Comment**

Discussed reporting requirements.

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**Safety**

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**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through on this date. Staff stated knowledge of appropriate discipline procedures. Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

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<b>Sleeping &amp; Resting Equipment</b>
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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

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<b>Staff Records</b>
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**Records Reviewed: 43****Records with Missing/Incomplete Components: 9**

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Staff # 1

Met

Date of Hire: 04/19/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2

Met

Date of Hire: 11/19/2020

Staff # 3

Met

Date of Hire: 01/03/2012

Staff # 4

Met

Date of Hire: 02/23/2012

Staff # 5

Met

Date of Hire: 03/01/2017

Staff # 6

Not Met

Date of Hire: 10/22/2020

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 7

Met

Date of Hire: 04/19/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8 Date of Hire: 08/03/2020	Met
Staff # 9	Met
Staff # 10 Date of Hire: 08/03/2020	Met
Staff # 11 Date of Hire: 07/24/2018	Met
Staff # 12 Date of Hire: 02/14/2017	Met
Staff # 13 Date of Hire: 04/10/2017	Met
Staff # 14 Date of Hire: 01/13/2015	Met
Staff # 15 Date of Hire: 03/24/2021	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 16 Date of Hire: 02/04/2012	Met
Staff # 17 Date of Hire: 08/03/2020	Met
Staff # 18 Date of Hire: 05/13/2021	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 19 Date of Hire: 07/21/2017	Met
Staff # 20 Date of Hire: 08/03/2020	Met
Staff # 21 Date of Hire: 08/05/2019	Met
Staff # 22 Date of Hire: 02/05/2021	Not Met

"Missing/Incomplete Components"



.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 23 Met  
Date of Hire: 09/05/2019

Staff # 24 Not Met  
Date of Hire: 11/20/2020

"Missing/Incomplete Components"  
.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 25 Met  
Date of Hire: 03/25/2019

Staff # 26 Met  
Date of Hire: 05/06/2013

Staff # 27 Met  
Date of Hire: 09/11/2013

Staff # 28 Not Met  
Date of Hire: 12/05/2021 Reminder - Health & Safety training is required within 90 calendar days of hired

"Missing/Incomplete Components"  
.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 29 Not Met  
Date of Hire: 01/04/2021

"Missing/Incomplete Components"  
.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 30 Not Met  
Date of Hire: 02/03/2021

"Missing/Incomplete Components"  
.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 31 Met  
Date of Hire: 08/03/2020

Staff # 32 Met  
Date of Hire: 03/16/2021 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 33 Not Met  
Date of Hire: 10/09/2020

"Missing/Incomplete Components"  
.14(2)-CPR missing,.14(2)-First Aid Missing

**Records Reviewed: 43****Records with Missing/Incomplete Components: 9**

Staff # 34	Not Met
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Date of Hire: 08/06/2020

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 35	Met
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Date of Hire: 08/05/2019

Staff # 36	Not Met
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Date of Hire: 03/23/2021

Reminder - Health & Safety training is required within 90 calendar days of hired"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 37	Met
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Date of Hire: 03/13/2018

Staff # 38	Met
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Date of Hire: 01/21/2019

Staff # 39	Met
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Date of Hire: 05/11/2012

Staff # 40	Met
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Date of Hire: 07/09/2019

Staff # 41	Met
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Date of Hire: 08/06/2018

Staff # 42	Met
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Date of Hire: 04/17/2015

Staff # 43	Met
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**Staff Credentials Reviewed: 18**

<b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b>	<b>Met</b>
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**Comment**

43of 43 Criminal record checks were observed to be complete.

**Comment**

Director provided 13 file(s) for employees hired since last visit10/092020

<b>591-1-1-.14 First Aid &amp; CPR</b>	<b>Not Met</b>
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**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit. Consultant discussed with provider to ensure to maintain materials and supplies as required by the department.

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on observation that staff #6, hire date 10/22/2020, staff #22, hire date 2/5/2021, staff #24, hire date 11/20/2020, staff # 29, hire date 12/5/2021, staff # 30, hire date 1/4/2021, staff # 31 hire date 2/3/2021, staff #34, hire date 10/9/2020, staff #35, hire date 8/6/2020 and staff #37, hire date 3/23/2021 did not have evidence of current CPR/first aid training on file on this date. Staff completed online CPR/first aid training that is not accepted by the department.

**POI (Plan of Improvement)**

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

**Correction Deadline: 6/18/2021**

**591-1-1-.33 Staff Training****Met****Comment**

Documentation observed of required staff training.

**Correction Deadline: 6/25/2020**

**Corrected on 5/19/2021**

**.33(5) - The previous citation was observed to be corrected on this date. Consultant observed evidence of the required ten hours of annual training for 2020 on file.**

**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during the virtual walk through on this date. The program is in compliance with the Executive Order issued on May 1, 2021.

**Staffing and Supervision**
**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs. Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during meal times and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.