



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 10/20/2021 **VisitType:** Licensing Study

**Arrival:** 9:30 AM

**Departure:** 12:00 PM

**CCLC-29222**

**Little Prodigies Child Development Center**

170 Park Avenue Athens, GA 30601 Clarke County  
(706) 850-8797 kait.littleprodigieschildcare@gmail.com

**Regional Consultant**

Kelly Jones

Phone: (770) 357-7062

Fax: (770) 357-7061

kelly.jones@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/20/2021	Licensing Study	Good Standing	
04/07/2021	Monitoring Visit	Good Standing	
10/15/2020	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants	2	8	C	11	C	NA	NA	Transitioning, Nap, Feeding, Floor Play
Main	1R	Infants and One Year Olds	2	8	C	10	C	NA	NA	Feeding, Nap, Transitioning, Floor Play
Main	2R	One Year Olds	2	14	C	17	C	NA	NA	Free Play
Main	3R	One Year Olds and Two Year Olds	2	13	C	28	C	NA	NA	Transitioning, Outside
Main	4R	Three Year Olds and Four Year Olds	2	15	C	35	C	NA	NA	Outside, Transitioning
Total Capacity @35 sq. ft.: 101						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 58						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A 6wks- 2 years	32	C
Main	Playground B 3-5 years	35	C

### Comments

An Administrative Review was conducted on October 20, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on October 20, 2021. with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Plan of Improvement: Developed This Date 10/20/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Jessi Thompson, Program Official

Date

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Kelly Jones, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Discussed rotating toys to support the procedures of daily disinfecting.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

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**591-1-1-.08 Children's Records****Met****Comment**

Parent agreements observed obtained/completed.

**Comment**

Records were observed to be complete and well organized.

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**Facility**

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**591-1-1-.06 Bathrooms****Met****Comment**

Please monitor bathrooms for necessary supplies.

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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Center appears clean and well maintained.

**Comment**

No hazards observed accessible to children on this date.

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

The outside area appears clean and well maintained. Consultant discussed monitoring the playground and fence surrounding the playground area for normal wear and tear (i.e. exposed roots, active ant beds, resilient surface levels, entrapment hazards, etc.) with the director on this date.

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Technical Assistance**

591-1-1-.15 - Consultant discussed with the director to ensure the center uses the revised feeding plan form, infant feeding plan is updated regularly and completed.

**Comment**

Center menu meets USDA guidelines.

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures. Hand washing and sanitizing requirements for diapering were discussed with the Director on this date.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Program observed complete emergency drills

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**591-1-1-.27 Posted Notices****Met****Comment**

Observed all required posted notices.

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**591-1-1-.29 Required Reporting****Met****Comment**

Discussed reporting requirements.

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**Safety**

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**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

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**Staff Records**

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Staff # 1 Date of Hire: 11/10/2020	Met
Staff # 2 Date of Hire: 04/08/2021	Met
Staff # 3 Date of Hire: 11/26/2019	Met
Staff # 4 Date of Hire: 05/18/2021	Met
Staff # 5 Date of Hire: 01/20/2021	Met
Staff # 6 Date of Hire: 06/02/2021	Met
Staff # 7 Date of Hire: 04/16/2021	Met
Staff # 8 Date of Hire: 07/30/2020	Met
Staff # 9 Date of Hire: 03/22/2021	Met
Staff # 10 Date of Hire: 09/08/2021	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 11 Date of Hire: 10/14/2021	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 12 Date of Hire: 08/15/2016	Met
Staff # 13 Date of Hire: 03/09/2021	Met
Staff # 14 Date of Hire: 07/30/2019	Met
Staff # 15	Met

**Records Reviewed: 31****Records with Missing/Incomplete Components: 1**

Date of Hire: 07/26/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>	
Staff # 16		Met
Date of Hire: 02/23/2021		
Staff # 17		Met
Date of Hire: 08/16/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>	
Staff # 18		Met
Date of Hire: 02/01/2021		
Staff # 19		Met
Date of Hire: 08/30/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>	
Staff # 20		Met
Date of Hire: 08/11/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>	
Staff # 21		Met
Date of Hire: 04/12/2021		
Staff # 22		Not Met
Date of Hire: 10/13/2014		
<u>"Missing/Incomplete Components"</u>		
.31(2)(b)2.-Staff Qualifications-Education Missing		
Staff # 23		Met
Date of Hire: 08/19/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>	
Staff # 24		Met
Date of Hire: 09/13/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>	
Staff # 25		Met
Date of Hire: 09/13/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>	
Staff # 26		Met
Date of Hire: 09/13/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>	
Staff # 27		Met
Date of Hire: 07/19/2021		
Staff # 28		Met



**Records Reviewed: 31****Records with Missing/Incomplete Components: 1**

Date of Hire: 09/08/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 29

Met

Date of Hire: 09/14/2020

Staff # 30

Met

Date of Hire: 08/19/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 31

Met

Date of Hire: 11/10/2020

**Staff Credentials Reviewed: 3****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

31 of 31 Criminal record checks were observed to be complete.

**Comment**

Director provided 17 file(s) for employees hired since last visit 4/7/2021.

**Correction Deadline: 4/8/2021****Corrected on 10/20/2021**

**.09(1)(j) - The previous citation was observed to be corrected on this date. Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed.**

**591-1-1-.14 First Aid & CPR****Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

**591-1-1-.33 Staff Training****Technical Assistance****Technical Assistance**

591-1-1-.33(4) -Consultant discussed with the new director requirement that within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage.Consul

**Correction Deadline: 11/19/2021****591-1-1-.31 Staff(CR)****Not Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Finding**

591-1-1-.31(1)(b)2 requires the Director to possess at least one of the sets of minimum academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii). It was determined based on a review of documentation that there was no evidence that the Director possess at least one of the sets of minimum academic requirements and qualifying child care experience.

**POI (Plan of Improvement)**

The Center will ensure that the Director meets the minimum education and work requirements and secure the necessary documentation.

**Correction Deadline: 10/20/2021**

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.  
Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during meal times and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.