



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 5/25/2022 **VisitType:** Licensing Study

**Arrival:** 12:25 PM **Departure:** 2:50 PM

**CCLC-1123**

**Happy Kids Learning Center**

7139 Highway 29 South Hull, GA 30646 Madison County  
 (706) 546-8611 justingillespie@bellsouth.net

**Regional Consultant**

Kelly Jones

Phone: (770) 357-7062

Fax: (770) 357-7061

kelly.jones@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

| <b>Compliance Zone Designation</b> |                   |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.<br><br><b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.<br><b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.<br><b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|-------------------|---------------|--|
| 05/25/2022                         | Licensing Study   | Good Standing |  |
| 03/01/2022                         | POI Follow Up     | Good Standing |  |
| 01/25/2022                         | Complaint Closure | Good Standing |  |
|                                    |                   |               |  |

**Ratios/License Capacity**

| Building                        | Room | Age Group                                 | Staff                           | Children | NC/C  | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes  |
|---------------------------------|------|---|---------------------------------|----------|---|------------|--------------|------------|--------------|--|
| Main                            | 1R   | Four Year Olds and Six Year Olds and Over | 1                               | 12       | C   | 23         | C            | NA         | NA           | Transitioning,TV                             |
| Main                            | 2L   | Three Year Olds and Four Year Olds        | 1                               | 7        | C   | 18         | C            | NA         | NA           | Nap  |
| Main                            | 2R   |   | 0                               | 0        | C   | 8          | C            | NA         | NA           | Not In Use                                   |
| Main                            | 3L   | Infants                                   | 1                               | 6        | C   | 12         | C            | NA         | NA           | Floor Play,Free Play,Diapering,Transitioning |
| Main                            | 3R   |   | 0                               | 0        | C   | 10         | C            | NA         | NA           | Not In Use                                   |
| Main                            | 4L   | One Year Olds and Two Year Olds           | 1                               | 8        | C   | 10         | C            | NA         | NA           | Nap  |
| Main                            | 4R   |   | 0                               | 0        | C   | 16         | C            | NA         | NA           | Not In Use                                   |
| Main                            | 5L   |   | 0                               | 0        | C   | 19         | C            | NA         | NA           | Not In Use                                   |
| Main                            | A-1L | Four Year Olds and Five Year Olds         | 1                               | 18       | C   | 21         | C            | NA         | NA           | Transitioning,Nap                            |
| Total Capacity @35 sq. ft.: 132 |      |   | Total Capacity @25 sq. ft.: 0   |          | Building @35 capacity limited by Heath Department Limitations |            |              |            |              |  |
| Total # Children this Date: 51  |      |   | Total Capacity @35 sq. ft.: 132 |          | Total Capacity @25 sq. ft.: 0                                 |            |              |            |              |  |

| Building | Playground      | Playground Occupancy | Playground Compliance |
|----------|-----------------|----------------------|-----------------------|
| Main     | back            | 107                  | C                     |
| Main     | left playground | 27                   | C                     |
| Main     | right           | 16                   | C                     |

### Comments

Consultant conducted the exit conference via telephone and emailed a copy of the licensing visit report electronically to the Program.

Plan of Improvement: Developed This Date 05/25/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Justin Gillespie, Program Official

Date

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Kelly Jones, Consultant

Date



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### Findings Report

Date: 5/25/2022 VisitType: Licensing Study

Arrival: 12:25 PM

Departure: 2:50 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(14) - Discussed media usage with director.

Correction Deadline: 5/25/2022

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

### Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

|           |     |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |

Child # 5

Met

**591-1-1-.08 Children's Records****Met****Comment**

Parent agreements observed obtained/completed.

**Comment**

Parent authorizations obtained/completed.

**Comment**

Records were observed to be complete and well organized.

**Facility****591-1-1-.06 Bathrooms****Not Met****Finding**

591-1-1-.06(7) requires Center Staff to ensure bathrooms are cleaned daily with a disinfectant. It was determined based on observation that several of the bathrooms throughout the center were not clean.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to ensure that bathrooms are cleaned and disinfected daily and that this is monitored daily.

**Correction Deadline: 5/25/2022****591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair. Playground Back closed for repair.

**Food Service****591-1-1-.15 Food Service & Nutrition****Met****Comment**

Center menu meets USDA guidelines.

**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

**Comment**

Please ensure that all food items are stored in airtight containers.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met**

**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

**Policies and Procedures****591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Program observed complete emergency drills

**591-1-1-.27 Posted Notices****Met****Comment**

Observed all required posted notices.

**591-1-1-.29 Required Reporting****Met****Comment**

Thank you for reporting as required.

**Safety****591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.13 Field Trips(CR)****Met****Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

|                      |
|----------------------|
| <b>Staff Records</b> |
|----------------------|

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**Records Reviewed: 9**
**Records with Missing/Incomplete Components: 0**


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|                          |         |
|--------------------------|---------|
| Staff # 1                | Met     |
| Date of Hire: 10/11/2009 |         |
| <br>Staff # 2            | <br>Met |
| Date of Hire: 09/11/2019 |         |
| <br>Staff # 3            | <br>Met |
| Date of Hire: 01/19/2022 |         |
| <br>Staff # 4            | <br>Met |
| Date of Hire: 05/01/2005 |         |
| <br>Staff # 5            | <br>Met |
| Date of Hire: 04/25/2019 |         |
| <br>Staff # 6            | <br>Met |
| Date of Hire: 03/08/2022 |         |
| <br>Staff # 7            | <br>Met |
| Date of Hire: 02/22/2021 |         |
| <br>Staff # 8            | <br>Met |
| Date of Hire: 02/14/2022 |         |
| <br>Staff # 9            | <br>Met |
| Date of Hire: 07/29/2019 |         |

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**Staff Credentials Reviewed: 4**


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|   |            |
|---|------------|
| <b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b> | <b>Met</b> |
|---|------------|

**Comment**

Director provided one file(s) for employees hired since last visit 3/1/2022

**Comment**

Nine of nine criminal record checks were observed to be complete.

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**591-1-1-.14 First Aid & CPR**
**Met**
**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

**Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

**Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR)****Technical Assistance****Technical Assistance**

591-1-1-.31 - Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)****Not Met****Finding**

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. It was determined based on observation that the staff member assigned to classroom 1 R was observed to not be in the classroom from an undetermined amount of time during the visit.

**POI (Plan of Improvement)**

The Center will train Staff and monitor to ensure they are providing supervision and watchful oversight to the children at all times.

**Correction Deadline: 5/25/2022**