



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 5/17/2022 **VisitType:** Licensing Study

**Arrival:** 10:15 AM **Departure:** 11:15 AM

**CCLC-52747**

**Brentwood School**

725 Linton Road Sandersville, GA 31082 Washington County  
 (478) 552-5136 swilson@brentwoodschool.org

**Regional Consultant**

Laura Johnson

Phone: (470) 891-3520

Fax: (678) 913-0577

laura.johnson@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<u>Compliance Zone Designation</u>		
05/17/2022	Licensing Study	Good Standing
10/25/2021	Monitoring Visit	Good Standing
05/05/2021	Monitoring Visit	Good Standing

<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
<b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules.
<b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules.
<b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Preschool Main	A	Three Year Olds and Four Year Olds	1	11	C	26	C	NA	NA	Centers
Preschool Main	B	Three Year Olds and Four Year Olds	1	10	C	26	C	NA	NA	Centers
Preschool Main	C	Four Year Olds and Five Year Olds	1	10	C	26	C	NA	NA	Story
Preschool Main	D	Four Year Olds and Five Year Olds	1	16	C	26	C	NA	NA	Centers
Preschool Main	E		0	0	C	13	C	NA	NA	
Total Capacity @35 sq. ft.: 117						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 47			Total Capacity @35 sq. ft.: 117			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Preschool Main	Playground A	108	C

**Comments**

Plan of Improvement: Developed This Date 05/17/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Susan Wilson, Program Official

Date

Laura Johnson, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 5/17/2022 **VisitType:** Licensing Study

**Arrival:** 10:15 AM

**Departure:** 11:15 AM

**CCLC-52747**

**Brentwood School**

725 Linton Road Sandersville, GA 31082 Washington County  
(478) 552-5136 swilson@brentwoodschool.org

**Regional Consultant**

Laura Johnson

Phone: (470) 891-3520

Fax: (678) 913-0577

laura.johnson@decal.ga.gov

**Mailing Address**  
Same

The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

### Facility

---

<b>591-1-1-.06 Bathrooms</b>	<b>Met</b>
------------------------------	------------

**Comment**

Bathrooms observed to be clean and well maintained.

---

<b>591-1-1-.19 License Capacity(CR)</b>	<b>Met</b>
---	------------

**Comment**

Licensed capacity observed to be routinely met by center.

---

<b>591-1-1-.25 Physical Plant - Safe Environment(CR)</b>	<b>Met</b>
--	------------

**Comment**

Center appears clean and well maintained.

---

<b>591-1-1-.26 Playgrounds(CR)</b>	<b>Not Met</b>
------------------------------------	----------------

**Finding**

591-1-1-.26(8) requires climbing and swinging equipment to have a resilient surface beneath the equipment and the fall zone from such equipment must be adequately maintained by the Center to assure continuing resiliency. It was determined based on observation that there was more than zero but less than six-inches of resilient surfacing under the climbing dome on the playground.

**POI (Plan of Improvement)**

The Center will add additional resilient surfacing to the fall zones where needed and check daily, adding resilient surfacing as needed to maintain adequate resiliency.

**Correction Deadline: 5/27/2022**

<b>Food Service</b>
---------------------

---

<b>591-1-1-.15 Food Service &amp; Nutrition</b>	<b>Met</b>
---	------------

**Comment**

Center menu meets USDA guidelines.

---

<b>591-1-1-.18 Kitchen Operations</b>	<b>Met</b>
---------------------------------------	------------

**Comment**

Kitchen appears clean and well organized.

<b>Health and Hygiene</b>
---------------------------

---

<b>591-1-1-.10 Diapering Areas &amp; Practices(CR)</b>	<b>Not Evaluated</b>
--	----------------------

**Comment**

There were no diapered children enrolled in the program on this date. The program serves preschool aged children only.

---

<b>591-1-1-.17 Hygiene(CR)</b>	<b>Met</b>
--------------------------------	------------

**Comment**

Proper hand washing observed throughout the center.

---

<b>591-1-1-.20 Medications(CR)</b>	<b>N/A</b>
------------------------------------	------------

**Comment**

The Provider currently does not dispense/administer medication.

<b>Policies and Procedures</b>
--------------------------------

**Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the emergency drills log did not include the date and time when the drills were conducted as required.

**POI (Plan of Improvement)**

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

**Correction Deadline: 5/31/2022**

**Safety****591-1-1-.05 Animals**

N/A

**Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)**

Met

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.13 Field Trips(CR)**

N/A

**Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)**

N/A

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

Met

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Comment**

The program does not provide care for infants and serves preschool aged children only.

**Staff Records**

**Records Reviewed: 10**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 10/08/2020	
Staff # 2	Met
Date of Hire: 10/08/2020	
Staff # 3	Met
Date of Hire: 10/30/2021	
Staff # 4	Met

**Records Reviewed: 10****Records with Missing/Incomplete Components: 0**

Date of Hire: 10/30/2021

Staff # 5 Met

Date of Hire: 10/08/2020

Staff # 6 Met

Date of Hire: 08/02/2021

Staff # 7 Met

Date of Hire: 08/02/2021

Staff # 8 Met

Date of Hire: 10/30/2021

Staff # 9 Met

Date of Hire: 10/08/2020

Staff # 10 Met

Date of Hire: 10/08/2020

**Staff Credentials Reviewed: 3****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.14 First Aid & CPR Met****Comment**

Complete first aid kit observed in the center.

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training Met****Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR) Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met****Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.