



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/10/2021 **VisitType:** Licensing Study **Arrival:** 3:00 PM **Departure:** 4:00 PM

CCLC-35669

Tender Years Learning Center #14

133 Bill Conn Parkway Gray, GA 31032 Jones County
 (478) 986-0345 tylc14@tylcorp.com

Regional Consultant

Laura Johnson

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Mailing Address

3440 Oakcliff Road Suite# 112
 Atlanta, GA 30340

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/10/2021	Licensing Study	Good Standing	
03/12/2021	Monitoring Visit	Good Standing	
08/25/2020	Complaint Closure	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L (twos)		0	0	C	10	C	NA	NA	
Main	1R (infants)		0	0	C	11	C	NA	NA	
Main	2L (twos)		0	0	C	10	C	NA	NA	
Main	2R (ones)		0	0	C	17	C	NA	NA	
Main	3L (threes)	Two Year Olds	1	5	C	16	C	NA	NA	Nap
Main	3R (ones)	Three Year Olds	1	2	C	10	C	NA	NA	Nap
Main	4L (pre-k)		0	0	C	23	C	NA	NA	
Main	4R (threes)		0	0	C	20	C	NA	NA	
Main	5R (school age)		0	0	C	20	C	NA	NA	
Total Capacity @35 sq. ft.: 137						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 7			Total Capacity @35 sq. ft.: 137			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Back-School Aged	49	C
Main	Left-Preschool	27	C
Main	Right-Infant/Toddler	33	C

Comments

An Administrative Review was conducted on September 10, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on September 13, 2021 with Ilene Farley. An in-person visit was not conducted due to the COVID-19 pandemic.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Shaniqua Williams, Program Official

Date

Laura Johnson, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center during a virtual visit on September 13, 2021.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

The bathrooms were observed to be clean and well maintained during a virtual walk through of the center on September 13, 2021.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be met in all classrooms during a virtual visit on September 13, 2021.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

The center appeared clean and well maintained during a virtual visit on September 13, 2021. No children were observed accessible to the children in care on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Correction Deadline: 3/31/2021

Corrected on 9/10/2021

.26(8) - This citation was corrected during a virtual visit on September 13, 2021. Sufficient resilient surfacing was observed on the playground. The consultant discussed redistributing the mulch around the fall zones on the playground.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Diapering was not directly observed during the virtual walk through on September 13, 2021. Procedures and sanitation regarding proper diapering were discussed with the Director on this date. The diaper changing surfaces were observed during the virtual visit.

591-1-1-.17 Hygiene(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing was not directly observed during the virtual walk through on September 13, 2021. Hand washing supplies were observed, and hand washing practices were discussed with the Director on this date.

591-1-1-.20 Medications(CR) **N/A**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Met**

Comment

Program observed complete emergency drills

Safety

591-1-1-.05 Animals **N/A**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through on September 13, 2021. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.13 Field Trips(CR)

N/A

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Not Met

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(7)(d) requires the vehicle be thoroughly checked first by a designated Staff person who was present on the vehicle during the trip and then by a second designated Staff person, who may or may not have been present on the vehicle during the trip. It was determined based on a review of records that the vehicle was not checked by a second designated person on the following bus routes:

- The morning route to Grey Elementary School on August 23, 2021.
- The afternoon route to Dames Ferry Elementary School on August 23, 2021
- The morning route to Gray Elementary School on August 27, 2021
- The afternoon route to Gray Elementary School on August 27, 2021

POI (Plan of Improvement)

The Center will ensure that the vehicle is thoroughly checked by a staff person who was present on the vehicle during the trip and also checked by a second staff person. If a second person is not present to check the bus, the bus driver will call a designated person and record the name of the person that was called.

Correction Deadline: 9/13/2021

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

No infants were enrolled in the program during a virtual visit on September 13, 2021. The infant room was observed during the virtual visit on this date.

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 2

Staff # 1

Met

Date of Hire: 07/19/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2

Not Met

Date of Hire: 09/08/2020

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 3

Met

Records Reviewed: 4

Date of Hire: 07/12/2021

Records with Missing/Incomplete Components: 2Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 4

Not Met

Date of Hire: 05/22/2019

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff Credentials Reviewed: 2**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

Comment

The Director provided two files for employees hired since the last visit.

591-1-1-.14 First Aid & CPR**Met****Comment**

Complete first aid kits observed in center.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that two of four staff members had not completed the ten hour health and safety orientation training within their first 90 days of hire as required.

POI (Plan of Improvement)

The center will ensure that all new staff members have completed the ten hour health and safety orientation training. The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 10/13/2021**591-1-1-.31 Staff(CR)****Met****Comment**

Please ensure that all classrooms have a qualified lead teacher. New lead teaching staff must enroll in an approved education program within six months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Appropriate staff:child ratios were observed in all classrooms during a virtual visit on September 13, 2021.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs during a virtual visit on September 13, 2021.