



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 11/8/2022 **VisitType:** Monitoring Visit

**Arrival:** 10:05 AM **Departure:** 1:25 PM

**CCLC-1941**

**Pittman Park Education Center**

1102 Fair Road Statesboro, GA 30458 Bulloch County  
 (912) 681-6503 ppecdirector@gmail.com

**Regional Consultant**

Laura Johnson

Phone: (470) 891-3520

Fax: (678) 913-0577

laura.johnson@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/08/2022	Monitoring Visit	Good Standing	
05/24/2022	Licensing Study	Good Standing	
10/28/2021	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Central Hall 1st Left	Three Year Olds	1	10	C	11	C	NA	NA	Transitioning
Main	Central Hall 2nd Left	One Year Olds and Two Year Olds	2	7	C	11	C	NA	NA	Outside
Main	Central Hall 3rd Left	Infants and One Year Olds	2	6	C	11	C	NA	NA	Floor Play, Feeding
Main	Central Hall 4th Left	Two Year Olds	1	8	C	11	C	NA	NA	Transitioning
Main	Central Hall 5th Left	Two Year Olds and Three Year Olds	1	9	C	11	C	NA	NA	Transitioning
Main	Left Hall 1st Left	Infants	1	3	C	9	C	NA	NA	Free Play
Main	Left Hall 2nd Left	One Year Olds	1	5	C	9	C	NA	NA	Outside
Main	Left Hall 3rd Left	Three Year Olds and Four Year Olds	1	12	C	17	C	24	C	Transitioning
Total Capacity @35 sq. ft.: 90					Total Capacity @25 sq. ft.: 97					
Total # Children this Date: 60					Total Capacity @25 sq. ft.: 97					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Only	51	C

**Comments**

An in-person visit was completed on this date. The program does provide routine transportation or swimming activities. All criminal records were observed complete on this date.

Plan of Improvement: Developed This Date 11/08/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Kimberly Mitchell, Program Official

Date

Laura Johnson, Consultant

Date



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### Findings Report

**Date:** 11/8/2022 **VisitType:** Monitoring Visit **Arrival:** 10:05 AM **Departure:** 1:25 PM

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1.12 Equipment & Toys(CR)** **Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1.35 Swimming Pools & Water-related Activities(CR)** **N/A**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1.25 Physical Plant - Safe Environment(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1.25(13) - The consultant spoke with the Director about ensuring that brooms are not accessible to the children in care.

**Correction Deadline: 11/8/2022**

**591-1-1.26 Playgrounds(CR)** **Technical Assistance**

**Technical Assistance**

591-1-1.26(4) - The consultant spoke with the Director about cutting the bolts on the one-year-old playground that measured over two threads in length and presented a potential protrusion hazard to the children in care.

**Correction Deadline: 11/8/2022**

**Food Service**

**591-1-1-.15 Food Service & Nutrition****Not Met****Finding**

591-1-1-.15(1) requires that meals and snacks are served, with serving sizes dependent upon the age of the child, that meet nutritional guidelines as established by the United States Department of Agriculture Child and Adult Care Food Program. Meals and snacks shall be varied daily, and additional servings of nutritious food shall be offered to children over and above the required daily minimum, if not contraindicated by special diets. It was determined based on observation that all children were served whole milk for lunch on this date and children aged two-years and older were not served unflavored low-fat or fat-free milk as required.

**POI (Plan of Improvement)**

Center Staff will prepare menus and/or serve foods that meet the USDA guidelines and will offer and serve seconds to children.

**Correction Deadline: 11/30/2022****Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures****591-1-1-.21 Operational Policies & Procedures****Met****Correction Deadline: 6/30/2022****Corrected on 11/8/2022**

.21(3) - This citation was corrected on this date. The program provided evidence of conducting all emergency drills as required.

**Safety****591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Correction Deadline: 6/17/2022**

Corrected on 11/8/2022

.30(1)(a)2 - This citation was corrected on this date. All crib mattresses were observed at least two inches thick and covered with a waterproof, washable material on this date.

## Staff Records

Records Reviewed: 20

Records with Missing/Incomplete Components: 4

Staff # 1	Not Met
Date of Hire: 09/26/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
<u>"Missing/Incomplete Components"</u>	
.14(2)-First Aid Missing,.14(2)-CPR missing,.33(3)-Health & Safety Certificate,.24(1)-Evidence of Orientation Missing	
Staff # 2	Met
Date of Hire: 08/09/2004	
Staff # 3	Met
Date of Hire: 10/13/2008	
Staff # 4	Met
Date of Hire: 10/17/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 5	Not Met
Date of Hire: 08/18/2027	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing	
Staff # 6	Met
Date of Hire: 09/01/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 7	Met
Date of Hire: 09/19/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 8	Met
Date of Hire: 05/08/2017	
Staff # 9	Met
Date of Hire: 08/20/2003	
Staff # 10	Met
Date of Hire: 08/15/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 11	Not Met
Date of Hire: 08/29/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>

**Records Reviewed: 20****Records with Missing/Incomplete Components: 4**"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 12	Met
Date of Hire: 08/11/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 13	Met
Date of Hire: 04/15/2021	
Staff # 14	Met
Date of Hire: 10/24/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 15	Met
Date of Hire: 10/24/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 16	Met
Date of Hire: 08/01/1988	
Staff # 17	Met
Date of Hire: 04/02/2022	
Staff # 18	Not Met
Date of Hire: 08/18/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 19	Met
Date of Hire: 04/16/2007	
Staff # 20	Met
Date of Hire: 08/22/2016	

**Staff Credentials Reviewed: 12****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met****Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided seven files for employees hired since the last visit.

**591-1-1-.33 Staff Training****Technical Assistance**

**Technical Assistance**

591-1-1-.33(2) requires the initial Center orientation to include the following subjects: the Center's policies and procedures; the portions of these rules dealing with the care, health and safety of children; the Staff person's assigned duties and responsibilities; reporting requirements for suspected cases of child abuse, neglect or deprivation; communicable diseases and serious injuries; emergency weather plans; the program's emergency preparedness plan; childhood injury control; the administration of medicine; reducing the risk of Sudden Infant Death Syndrome (SIDS); hand washing; fire safety; water safety; and prevention of HIV/AIDS and blood borne pathogens.

The consultant spoke with the Director about ensuring that all new staff receive Initial Orientation before being assigned to a classroom.

**Correction Deadline: 11/9/2022**

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**591-1-1-.31 Staff(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.