



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 11/9/2021    **VisitType:** Monitoring Visit    **Arrival:** 1:00 PM    **Departure:** 2:00 PM

**CCLC-11124**

**Forsyth United Methodist Church-Caring for Kids**

68 West Johnston Street Forsyth, GA 31029 Monroe County  
 (478) 994-5706 cstevick@yahoo.com

**Regional Consultant**

Laura Johnson

Phone: (470) 891-3520

Fax: (678) 913-0577

laura.johnson@dec.al.ga.gov

**Mailing Address**

P.O. Box 108  
 Forsyth, GA 31029

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
11/09/2021	Monitoring Visit	Good Standing	
06/17/2021	Licensing Study	Good Standing	
09/09/2020	Incident Investigation/Monitoring Visit	Good Standing	
			<b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Left Hall-1st left	One Year Olds	2	6	C	18	C	NA	NA	Nap
Main	Left Hall-1st right	Three Year Olds and Four Year Olds	3	16	C	18	C	NA	NA	Nap
Main	Left Hall-2nd left	Infants	4	10	C	18	C	NA	NA	Free Play, Feeding, Nap
Main	Left Hall-2nd right	Two Year Olds	3	12	C	18	C	NA	NA	Nap
Main	Right Hall-1st left		0	0	C	18	C	25	C	
Main	Right Hall-1st right		0	0	C	21	C	29	C	
Main	Right Hall-2nd left		0	0	C	18	C	25	C	
Main	Right Hall-2nd right		0	0	C	21	C	29	C	
Total Capacity @35 sq. ft.: 150			Total Capacity @25 sq. ft.: 180							
Total # Children this Date: 44			Total Capacity @35 sq. ft.: 150				Total Capacity @25 sq. ft.: 180			

Building	Playground	Playground Occupancy	Playground Compliance
Main	Grass Area	71	C
Main	Main Playground	53	C

**Comments**

A virtual inspection was conducted on November 9, 2021 with the Provider, Cathy Stevick. An in-person visit was not conducted due to the COVID-19 pandemic. The program provided transportation documents and medication authorization forms for review. The Director stated that they do not provide swimming activities.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

---

Cathy Stevick, Program Official

Date

---

Laura Johnson, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 11/9/2021 **VisitType:** Monitoring Visit

**Arrival:** 1:00 PM

**Departure:** 2:00 PM

**CCLC-11124**

**Forsyth United Methodist Church-Caring for Kids**

68 West Johnston Street Forsyth, GA 31029 Monroe County  
(478) 994-5706 csteveck@yahoo.com

**Mailing Address**

P.O. Box 108  
Forsyth, GA 31029

**Regional Consultant**

Laura Johnson

Phone: (470) 891-3520

Fax: (678) 913-0577

laura.johnson@decal.ga.gov

The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center during a virtual walk through on this date.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be met by the center during a virtual visit on this date.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

The center appeared clean and well maintained during a virtual walk through of the program on this date.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The grass and equipment on the playground appeared to be well maintained. The consultant discussed daily monitoring of the playground and playground equipment to ensure that hazards are not present while children are present for care.

### Health and Hygiene

---

**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Diapering was not directly observed during the virtual walk through. Procedures and sanitation regarding proper diapering were discussed with the Director on this date.

---

**591-1-1-.17 Hygiene(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Hand washing was not directly observed during the virtual walk through. Hand washing supplies were observed, and hand washing practices were discussed with the Director on this date.

---

**591-1-1-.20 Medications(CR)****Technical Assistance****Technical Assistance**

591-1-1-.20(3) - The consultant spoke with the Director about ensuring that the parent documents all dates that the medication should be dispensed if the medication administered for multiple dates.

**Correction Deadline: 11/9/2021**

---

**Safety**

---

**591-1-1-.11 Discipline(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

---

**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

---

**Sleeping & Resting Equipment**

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

A pleasant nap time environment was observed during a virtual walk through on this date. The children were observed spread out and positioned head-to-toe on their cots.

**Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Tight fitting sheets, SIDS, and infant sleeping position were discussed with the Director on this date.

---

**Staff Records**

---

**Records Reviewed: 40****Records with Missing/Incomplete Components: 0**

---

Staff # 1

Met

Date of Hire: 08/01/2013

Staff # 2

Met

Date of Hire: 04/01/2021

Staff # 3

Met

Date of Hire: 09/21/2020

Staff # 4	Met
Date of Hire: 09/09/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 5	Met
Date of Hire: 01/30/2019	
Staff # 6	Met
Date of Hire: 08/03/2015	
Staff # 7	Met
Date of Hire: 08/01/2013	
Staff # 8	Met
Date of Hire: 08/21/2020	
Staff # 9	Met
Date of Hire: 07/16/2020	
Staff # 10	Met
Date of Hire: 11/18/2020	
Staff # 11	Met
Date of Hire: 08/01/2005	
Staff # 12	Met
Date of Hire: 08/02/2004	
Staff # 13	Met
Date of Hire: 01/21/2020	
Staff # 14	Met
Date of Hire: 06/03/2003	
Staff # 15	Met
Date of Hire: 06/01/2021	
Staff # 16	Met
Date of Hire: 08/04/2021	
Staff # 17	Met
Date of Hire: 07/27/2021	
Staff # 18	Met
Date of Hire: 08/01/2003	

Staff # 19	Met
Date of Hire: 08/01/2003	
Staff # 20	Met
Date of Hire: 11/01/2017	
Staff # 21	Met
Date of Hire: 08/04/2020	
Staff # 22	Met
Date of Hire: 08/05/2012	
Staff # 23	Met
Date of Hire: 01/06/2021	
Staff # 24	Met
Date of Hire: 03/22/2021	
Staff # 25	Met
Date of Hire: 08/05/2016	
Staff # 26	Met
Date of Hire: 06/01/2021	
Staff # 27	Met
Date of Hire: 07/27/2021	
Staff # 28	Met
Date of Hire: 08/16/2021	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 29	Met
Date of Hire: 09/28/2020	
Staff # 30	Met
Date of Hire: 08/02/2021	
Staff # 31	Met
Date of Hire: 08/01/2001	
Staff # 32	Met
Date of Hire: 02/06/2019	
Staff # 33	Met
Date of Hire: 08/02/2021	

**Records Reviewed: 40****Records with Missing/Incomplete Components: 0**

Staff # 34 Met

Date of Hire: 08/05/2021

Staff # 35 Met

Date of Hire: 09/21/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 36 Met

Date of Hire: 05/18/2020

Staff # 37 Met

Date of Hire: 08/01/2005

Staff # 38 Met

Date of Hire: 09/13/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 39 Met

Date of Hire: 05/26/2002

Staff # 40 Met

Date of Hire: 06/02/2021

**Staff Credentials Reviewed: 27****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met****Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided ten files for employees hired since the last visit.

**591-1-1-.31 Staff(CR) Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision****591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met****Comment**

Center observed to maintain appropriate staff:child ratios during a virtual walk through of the program on this date.

**591-1-1-.32 Supervision(CR) Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs during a virtual walk through of the center on this date.