



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 11/17/2022 **VisitType:** LS POI Follow Up

**Arrival:** 9:15 AM

**Departure:** 4:00 PM

**CCLC-46950**

**SoulShine Decatur**

525 W Howard Ave Decatur, GA 30030 DeKalb County  
 (404) 963-6071 tranae@makeyoursoulshine.com

**Regional Consultant**

Jessica Johnson

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**Mailing Address**

525 West Howard Ave  
 Decatur, GA 30030

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/17/2022	LS POI Follow Up	Good Standing	
09/08/2022	Incident Investigation Closure	Good Standing	
09/08/2022	Incident Investigation/Monitoring Visit	Support	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	Afterschool/Summer Camp		0	0	C	65	C	NA	NA	Not In Use
Building 2	Day Room 1		0	0	C	27	C	NA	NA	Not In Use
Building 2	Day Room 2		0	0	C	32	C	NA	NA	Not In Use
			Total Capacity @35 sq. ft.: 25		Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Insufficient Toilets/Sinks			
Main	A - Up 1L	Infants	1	6	C	8	C	NA	NA	Floor Play,Nap
Main	B - Up 2L	Infants	1	5	C	12	C	NA	NA	Floor Play
Main	C - Up 3L	One Year Olds	2	6	C	9	C	NA	NA	Floor Play
Main	D - Up 2R	One Year Olds	2	7	C	13	C	NA	NA	Free Play
Main	E - Up 1R	One Year Olds	2	8	C	18	C	NA	NA	Free Play
Main	F - Down 1R	Three Year Olds	2	10	C	21	C	NA	NA	Centers
Main	G- Down	Two Year Olds and Three Year Olds	2	12	C	21	C	NA	NA	Centers
Main	H - Down 3R	One Year Olds and Two Year Olds	2	12	C	15	C	NA	NA	Circle Time
Main	I-Down	Two Year Olds	2	10	C	22	C	NA	NA	Centers
Main	J - Down 1L		0	0	C	26	C	NA	NA	
Main	K- Down	Four Year Olds and Five Year Olds	1	7	C	15	C	NA	NA	Circle Time
			Total Capacity @35 sq. ft.: 159		Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Playground Limitations			

Total # Children this Date: 83

Total Capacity @35 sq. ft.: 184

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Back	25	C
Main	B - Front (Near Rd)	28	C
Main	Far Back Playground	12	C

**Comments**

An on-site inspection was conducted on November 17, 2022 with the Director Tia Thompson. Staff files, children's files, training, and background checks were all reviewed.

Plan of Improvement: Developed This Date 11/17/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Tia Thompson , Program Official

Date

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Jessica Johnson, Consultant

Date



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**Findings Report**

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The following information is associated with a LS POI Follow Up:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Correction Deadline: 9/22/2022**

**Corrected on 11/17/2022**

**.12(2) - Citation corrected. Consultant did not observed the previously cited items in the classroom.**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**Correction Deadline: 9/22/2022**

**Corrected on 11/17/2022**

**.25(12) - Citation corrected. Consultant did not observed a fan in the classroom.**

**Correction Deadline: 9/22/2022**

**Corrected on 11/17/2022**

**.25(13) - Citation corrected. The Consultant did not observed items in the restroom or hallway.**

591-1-1-.26 Playgrounds(CR)

Met

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Health and Hygiene**

591-1-1-.10 Diapering Areas & Practices(CR)

Met

**Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

**Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

591-1-1-.11 Discipline(CR)

Met

Correction Deadline: 9/8/2022

Corrected on 11/17/2022

.11(2) - Citation corrected. Staff member no longer employed at the center.

591-1-1-.13 Field Trips(CR)

Met

**Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Technical Assistance

**Comment**

Center does not provide routine transportation.

**Technical Assistance**

591-1-1-.36(4)(b) - Consultant discussed replacing unraveling tape on the two back seats on van #DWF446 and covering the exposed foam on the back left seat on van #DWF445.

Correction Deadline: 11/18/2022

**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 9/22/2022

Corrected on 11/17/2022

.30(1)(a)3 - Citation corrected. The Consultant observed fitted crib sheets.

**Staff Records**

Records Reviewed: 34

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 10/04/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2	Met
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Date of Hire: 11/15/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 11	Met
Staff # 12	Met
Date of Hire: 09/02/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 13	Met
Staff # 14	Met
Staff # 15	Met
Staff # 16	Met
Staff # 17	Met
Date of Hire: 09/30/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 18	Met
Staff # 19	Met
Staff # 20	Met
Staff # 21	Met
Staff # 22	Met
Date of Hire: 01/01/2018	
Staff # 23	Met

**Records Reviewed: 34**

**Records with Missing/Incomplete Components: 0**

Staff # 24	Met
Staff # 25 Date of Hire: 08/02/2021	Met
Staff # 26	Met
Staff # 27 Date of Hire: 08/19/2022	Met
Staff # 28	Met
Staff # 29 Date of Hire: 10/24/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 30 Date of Hire: 10/11/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 31 Date of Hire: 09/12/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 32 Date of Hire: 11/15/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 33 Date of Hire: 10/02/2021	Met
Staff # 34	Met

**Staff Credentials Reviewed: 11**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.14 First Aid & CPR Met**

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

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**591-1-1-.31 Staff(CR) Met**

**Comment**

Consultant discussed with the Director that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Not Met****Finding**

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on observation that a ratio of 1:12 was observed in classroom H-Down 3R on the front playground, when the required ratio would be 2:12.

**POI (Plan of Improvement)**

The Center will provide adequate staff when there is a mixed-age group.

**Correction Deadline: 11/17/2022**

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**591-1-1-.32 Supervision(CR)****Met****Comment**

Adequate supervision observed on this date.