



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/14/2022 **VisitType:** Monitoring Visit **Arrival:** 3:30 PM **Departure:** 5:15 PM

CCLC-28973

YMCA PrimeTime @ Hahira Elementary

350 Claudia Drive Hahira, GA 31632 Lowndes County
 (229) 244-4646 rgraytan@valdostaymca.com

Regional Consultant

Beth Houtz

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Mailing Address

P.O. Box 1301
 Valdosta, GA 31603

Quality Rated: ★

| Compliance Zone Designation | | |
|------------------------------------|------------------|---------------|
| 09/14/2022 | Monitoring Visit | Support |
| 03/08/2022 | Licensing Study | Good Standing |
| 09/27/2021 | Monitoring Visit | Good Standing |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|---------------------------------|--------------|--|---------------------------------|----------|-------------------------------|-------------------------------|--|------------|--------------|-----------|
| Bld 1 | Cafeteria | Four Year Olds and Five Year Olds and Six Year Olds and Over | 2 | 53 | NC | 79 | C | 110 | C | Free Play |
| Bld 1 | Gym | | 0 | 0 | C | 99 | C | NA | NA | |
| Bld 1 | Media Center | | 0 | 0 | C | 18 | C | NA | NA | |
| Total Capacity @35 sq. ft.: 100 | | | | | Total Capacity @25 sq. ft.: 0 | | Building @35 capacity limited by Centers Request | | | |
| Total # Children this Date: 53 | | | Total Capacity @35 sq. ft.: 100 | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Bld 1 | open field | 610 | C |

Comments

An in-person visit was conducted on this date. The program is an after school program housed at the elementary school. The program does not provide transportation and does not dispense any medication.

Plan of Improvement: To Be Submitted 10/05/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Shelby Thomas, Program Official

Date

Beth Houtz, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(9) requires center staff to refrain from engaging in, or allowing children or other adults to engage in, activities that could be detrimental to a child's health or well-being, such as but not limited to, horse play, rough play, wrestling, and picking up a child in a manner that could cause injury. It was determined based on observation that children were allowed to horse play and rough house. Children were observed to sit on table tops, run inside the lunchroom, hit one another with books and toys, and throw pencils and other objects.

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Correction Deadline: 9/14/2022

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(6) requires that a variety of age-appropriate toys and play materials be available, stored on low, open shelves accessible to children in each room or assigned area. It was determined based on observation that there were not enough toys and games set out for the number of children present during the visit.

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Correction Deadline: 10/14/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR) Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records Met

Correction Deadline: 3/8/2022

Corrected on 9/14/2022

.08(6) - This citation was observed to be corrected on this date. Parents sign out their children on the program's tablet.

Facility

591-1-1-.19 License Capacity(CR) Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that two unsupervised children were allowed to go inside the program's storage closet, located in the hallway outside of the lunchroom, that had an electrical fuse box, staff personal items, and cleaning materials such as bleach water solution and a soapy water solution.

Correction Deadline: 9/14/2022

Recited on 9/14/2022

591-1-1-.26 Playgrounds(CR) Met

Comment

Playground observed to be clean and in good repair. The program does not use the schools's playground. They utilize a grassy area and take balls and other equipment out during outside play time.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

No children enrolled who require diapering. School age children attend only for after school hours.

591-1-1-.17 Hygiene(CR) Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures Met

Correction Deadline: 3/13/2022

Corrected on 9/14/2022

.21(3) - This citation was observed to be corrected on this date. Fire drills were observed to be documented.

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

Comment

Sleeping/Naps are not required for this program. School age children attend only for after school hours.

Staff Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 06/27/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2 Met

Date of Hire: 05/19/2022

Staff # 3 Met

Date of Hire: 06/07/2022

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided three file(s) for employees hired since last visit.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on observation that there were three (3) - four-year-old children, six (6) - five-year-old children, and 44 -children six (6) years and older. Upon arrival the observed ratio was 2:53 and based on the ages and number of children the ratio should have been 3:53 based off of the 6 years and older age group ratio of 1:25.

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Correction Deadline: 9/14/2022

Recited on 9/14/2022

591-1-1-.32 Supervision(CR)

Not Met

Finding

591-1-1-.32(7) requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

It was determined based on observation of two staff members and 53 children being present that children were not properly supervised when there was not the appropriate number of Staff members physically present in the lunchroom where children were being cared for to provide watchful oversight of the children present. Additionally, children were observed to leave the lunchroom unsupervised and go into the hallway, bathrooms, and to the water fountain without staff knowing they had left.

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Correction Deadline: 9/14/2022

Recited on 9/14/2022