



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 2/23/2022    **VisitType:** Licensing Study    **Arrival:** 2:40 PM    **Departure:** 3:40 PM

**CCLC-47217**

**Primrose School at Bentwater**

3664 Cedarcrest Road Acworth, GA 30101 Paulding County  
(770) 529-3925 aroper@primrosebentwater.com

**Regional Consultant**

Octavia Humphrey

Phone: (770) 357-3234

Fax: (770) 357-3278

octavia.humphrey@decal.ga.gov

**Mailing Address**  
Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/23/2022	Complaint Investigation & Licensing Study	Good Standing	
08/11/2021	Incident Investigation Closure	Good Standing	
08/04/2021	Incident Investigation/Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- 1L	Infants	2	7	C	8	C	NA	NA	Nap,Floor Play
Main	B- 1R	Infants	1	4	C	12	C	NA	NA	Floor Play,Nap
Main	C- 2L	One Year Olds	2	9	C	12	C	NA	NA	Music
Main	D- 3L	One Year Olds	2	14	C	16	C	NA	NA	Centers
Main	E- 4L	Two Year Olds	2	14	C	16	C	NA	NA	Centers
Main	F- 5L	Two Year Olds	3	16	C	26	C	NA	NA	Centers
Main	G- 6L	Three Year Olds	3	22	C	24	C	NA	NA	Centers
Main	H- 2R	Four Year Olds and Five Year Olds	2	18	C	25	C	NA	NA	Centers
Main	I- 1 Far Right	Four Year Olds	2	12	C	24	C	NA	NA	Centers
Main	J- 2nd Far Right	Three Year Olds	2	20	C	24	C	NA	NA	Music
Main	School age room	Six Year Olds and Over	2	25	C	32	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 219

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 161

Total Capacity @35 sq. ft.: 219

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- R. Infants	14	C
Main	D- L. Back	41	C
Main	E- L. Front	36	C
Main	PRESCHOOL PLAYGROUND	51	C

**Comments**

The purpose of today's visit was to conduct a CI/LS and to follow-up from the previous visit.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

**Important New Deadlines:**

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Valerie Santana, Program Official

Date

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Octavia Humphrey, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 4**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

### Facility

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Center appears clean and well maintained.

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Playground observed to be clean and in good repair.

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Center menu meets USDA guidelines.

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Provider currently does not dispense/administer medication.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

Program observed complete emergency drills

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**591-1-1-.27 Posted Notices** **Met**

**Comment**

Observed all required posted notices.

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**Safety**

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

**Sleeping & Resting Equipment**

**Comment**

Discussed SIDS and infant sleeping position.

**Staff Records**

**Records Reviewed: 54**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 06/03/2019

Staff # 2 Met

Date of Hire: 05/30/2006

Staff # 3 Met

Date of Hire: 06/11/2018

Staff # 4 Met

Staff # 5 Met

Date of Hire: 07/27/2020

Staff # 6 Met

Date of Hire: 08/24/2020

Staff # 7 Met

Date of Hire: 01/03/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8 Met

Date of Hire: 09/01/2007

Staff # 9 Met

Staff # 10 Met

Staff # 11 Met

Date of Hire: 01/17/2005

Staff # 12 Met

Date of Hire: 03/22/2021

Staff # 13 Date of Hire: 08/18/2020	Met
Staff # 14 Date of Hire: 11/17/2020	Met
Staff # 15 Date of Hire: 08/19/2019	Met
Staff # 16	Met
Staff # 17 Date of Hire: 07/29/2005	Met
Staff # 18 Date of Hire: 07/08/2019	Met
Staff # 19 Date of Hire: 04/30/2018	Met
Staff # 20	Met
Staff # 21 Date of Hire: 10/19/2017	Met
Staff # 22 Date of Hire: 11/18/2019	Met
Staff # 23 Date of Hire: 07/06/2018	Met
Staff # 24 Date of Hire: 06/07/2021	Met
Staff # 25	Met
Staff # 26 Date of Hire: 01/20/2020	Met
Staff # 27 Date of Hire: 05/31/2018	Met
Staff # 28 Date of Hire: 04/19/2021	Met
Staff # 29	Met

Staff # 30 Date of Hire: 08/15/2017	Met
Staff # 31	Met
Staff # 32 Date of Hire: 06/01/2021	Met
Staff # 33 Date of Hire: 03/12/2018	Met
Staff # 34 Date of Hire: 02/06/2017	Met
Staff # 35 Date of Hire: 02/05/2013	Met
Staff # 36 Date of Hire: 03/09/2021	Met
Staff # 37	Met
Staff # 38 Date of Hire: 04/12/2021	Met
Staff # 39	Met
Staff # 40 Date of Hire: 03/27/2017	Met
Staff # 41 Date of Hire: 01/01/2020	Met
Staff # 42	Met
Staff # 43 Date of Hire: 06/05/2017	Met
Staff # 44 Date of Hire: 06/05/2017	Met
Staff # 45	Met
Staff # 46 Date of Hire: 10/27/2020	Met



**Records Reviewed: 54**

**Records with Missing/Incomplete Components: 0**

Staff # 47 Date of Hire: 08/05/2013	Met
Staff # 48 Date of Hire: 02/01/2021	Met
Staff # 49 Date of Hire: 10/26/2020	Met
Staff # 50 Date of Hire: 04/19/2021	Met
Staff # 51 Date of Hire: 02/08/2020	Met
Staff # 52	Met
Staff # 53	Met
Staff # 54 Date of Hire: 10/05/2015	Met

**Staff Credentials Reviewed: 22**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

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**591-1-1-.33 Staff Training** **Met**

**Comment**

Documentation observed of required staff training.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**The following information is associated with a Complaint Investigation Visit:**

**Staffing and Supervision**

Correction Deadline: 8/4/2021

Corrected on 2/23/2022

.32(7) - Consultant Observed proper supervision on this date.