



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 11/9/2021 **VisitType:** Monitoring Visit

**Arrival:** 1:20 PM

**Departure:** 2:20 PM

**CCLC-1612**

**Primrose School of Wade Green**

4321 Wade Green Road Kennesaw, GA 30144 Cobb County  
 (770) 419-8001 office@primrosewadegreen.com

**Regional Consultant**

Octavia Humphrey

Phone: (770) 357-3234

Fax: (770) 357-3278

octavia.humphrey@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/09/2021	Monitoring Visit	Good Standing	
05/19/2021	Complaint Investigation by Phone	Good Standing	
04/12/2021	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	L1 (a1)	One Year Olds	1	7	C	11	C	NA	NA	Floor Play
Main	L2 (a2)	One Year Olds	2	12	C	20	C	NA	NA	Music
Main	L3 (b1)	Two Year Olds	2	16	C	20	C	NA	NA	Art
Main	L4 (b2)	Three Year Olds	2	17	C	20	C	NA	NA	Outside
Main	L5 (e)	Three Year Olds	2	12	C	21	C	29	C	Centers
Main	R1(d2)		0	0	C	11	C	NA	NA	
Main	R2 (d1)	Infants	3	13	C	15	C	NA	NA	Feeding,Floor Play,Nap
Main	R3( c1)	Four Year Olds	1	15	C	21	C	29	C	Centers
Total Capacity @35 sq. ft.: 139					Total Capacity @25 sq. ft.: 155					
Total # Children this Date: 92					Total Capacity @25 sq. ft.: 155					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left back	55	C
Main	Left front	37	C
Main	Right back	75	C
Main	Right front	13	C

**Comments**

The purpose of today's visit was to conduct a monitoring visit and to follow up from the previous visit. A virtual inspection (Monitoring visit) was conducted on (November 9, 2021) with the Director. An in-person visit was not conducted due to the COVID-19 pandemic.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Michelle Rath, Program Official

Date

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Octavia Humphrey, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

<b>Activities and Equipment</b>
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**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

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**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

<b>Facility</b>
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**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Center appears clean and well maintained.

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**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Hand washing requirements for diapering were discussed with the director on this date.

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**591-1-1-.17 Hygiene(CR)****Not Met****Finding**

591-1-1-17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on virtual observation that in classroom Main L2 (a2) One Year Olds, a staff member allowed a child to rejoin the class and did not wash their hands after diapering.

**POI (Plan of Improvement)**

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 11/9/2021**

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Defer****Defer**

591-1-1-.21(3)- Will review during next visit.

**POI (Plan of Improvement)**

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

**Correction Deadline: 12/23/2019**

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

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**Staff Records****Records Reviewed: 40****Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 07/03/2019

Staff # 2 Met

Staff # 3 Met

Staff # 4 Met

Date of Hire: 12/16/2019

Staff # 5 Met

Staff # 6 Met

Date of Hire: 03/07/2019

Staff # 7 Met

Staff # 8 Met

Staff # 9 Met

Staff # 10 Met

Date of Hire: 12/16/2019

Staff # 11 Met

Date of Hire: 10/07/2019

Staff # 12 Met

Date of Hire: 08/20/2019

Staff # 13 Met

Staff # 14 Met

Date of Hire: 01/27/2003

Staff # 15 Met

Date of Hire: 06/12/2019

Staff # 16 Met

Staff # 17 Met

Date of Hire: 12/05/2016

Staff # 18 Met

Staff # 19 Met

Date of Hire: 08/01/2019

Staff # 20 Met

Staff # 21	Met
Date of Hire: 11/11/2002	
Staff # 22	Met
Staff # 23	Met
Staff # 24	Met
Date of Hire: 07/21/2019	
Staff # 25	Met
Staff # 26	Met
Date of Hire: 09/01/2019	
Staff # 27	Met
Staff # 28	Met
Date of Hire: 09/13/2019	
Staff # 29	Met
Date of Hire: 08/16/2019	
Staff # 30	Met
Date of Hire: 07/14/2003	
Staff # 31	Met
Date of Hire: 10/11/2019	
Staff # 32	Met
Date of Hire: 08/11/2014	
Staff # 33	Met
Staff # 34	Met
Staff # 35	Met
Date of Hire: 08/23/2019	
Staff # 36	Met
Date of Hire: 04/15/2019	
Staff # 37	Met
Date of Hire: 04/10/2017	
Staff # 38	Met

**Records Reviewed: 40**

**Records with Missing/Incomplete Components: 0**

Staff # 39

Met

Staff # 40

Met

Date of Hire: 06/03/2019

**Staff Credentials Reviewed: 8**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.