



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/21/2022 **VisitType:** Monitoring Visit

Arrival: 11:10 AM

Departure: 12:35 PM

CCLC-39896

The Children's Courtyard

4460 Brookmont Parkway Douglasville, GA 30135 Douglas County
 (770) 577-8181 3211@childrenscourtyard.com

Regional Consultant

Tomekia Hudson

Phone: (770) 544-5978

Fax: (770) 544-5980

tomekia.hudson@dec.al.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
12/21/2022	Monitoring Visit	Good Standing	
12/05/2022	Incident Investigation & Follow Up	Good Standing	
08/10/2022	Incident Investigation Closure	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 1R	Infants	2	5	C	13	C	NA	NA	Nap,Feeding
Main	B - 1L	One Year Olds and Two Year Olds	2	14	C	14	C	NA	NA	Lunch
Main	C - 2L		0	0	C	14	C	NA	NA	
Main	D - 3L	Two Year Olds	1	8	C	17	C	NA	NA	Nap,Transitioning
Main	E - 4L	Two Year Olds and Three Year Olds	1	9	C	18	C	NA	NA	Transitioning,Nap
Main	F - 5L	Three Year Olds	1	12	C	25	C	NA	NA	Transitioning,Nap
Main	G - 5R	Three Year Olds and Four Year Olds	1	10	C	26	C	NA	NA	Nap
Main	H - 4R	Five Year Olds and Six Year Olds and Over	1	11	C	26	C	NA	NA	Lunch
Main	I - 3R - Prek2	Four Year Olds and Five Year Olds	1	11	C	25	C	NA	NA	Lunch
Main	J - 2R - Prek1	Four Year Olds and Five Year Olds	1	15	C	25	C	NA	NA	Lunch

Total Capacity @35 sq. ft.: 203

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 95

Total Capacity @35 sq. ft.: 203

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A - Front L	7	C
Main	B - Back L	41	C
Main	C - Front R	24	C
Main	D - Back R	26	C

Comments

Director provided three files for employees hired since last visit.

Plan of Improvement: Developed This Date 12/21/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Not Met****Comment**

Complete documentation of transportation observed.

Finding

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined through a review of records bus RQJ 4783 annual inspection was completed November 21, 2021.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 12/26/2022**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 30****Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 01/12/2021	
Staff # 2	Met
Date of Hire: 04/12/2021	
Staff # 3	Met
Date of Hire: 11/30/2020	
Staff # 4	Met

Records Reviewed: 30**Records with Missing/Incomplete Components: 1**

Staff # 5	Met
Date of Hire: 05/05/2019	
Staff # 6	Met
Date of Hire: 09/05/2022	
Staff # 7	Met
Date of Hire: 01/30/2020	
Staff # 8	Met
Date of Hire: 03/16/2020	
Staff # 9	Met
Date of Hire: 12/31/2019	
Staff # 10	Met
Date of Hire: 09/26/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 11	Met
Date of Hire: 11/14/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 12	Met
Staff # 13	Met
Date of Hire: 10/17/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 14	Met
Date of Hire: 08/31/2020	
Staff # 15	Not Met
Date of Hire: 09/06/2022	
<u>"Missing/Incomplete Components"</u>	
.33(3)-Health & Safety Certificate	
Staff # 16	Met
Date of Hire: 11/14/2022	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 17	Met
Date of Hire: 04/15/2019	
Staff # 18	Met
Staff # 19	Met

Records Reviewed: 30**Records with Missing/Incomplete Components: 1**

Staff # 20	Met
Date of Hire: 08/29/2022	
Staff # 21	Met
Date of Hire: 03/02/2022	
Staff # 22	Met
Date of Hire: 09/13/2019	
Staff # 23	Met
Date of Hire: 09/12/2022	
Staff # 24	Met
Date of Hire: 07/30/2021	
Staff # 25	Met
Date of Hire: 03/29/2022	
Staff # 26	Met
Date of Hire: 08/06/2021	
Staff # 27	Met
Date of Hire: 02/18/2020	
Staff # 28	Met
Date of Hire: 02/19/2021	
Staff # 29	Met
Staff # 30	Met
Date of Hire: 11/08/2021	

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Director provided three files for employees hired since last visit.

591-1-1-.33 Staff Training	Not Met
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Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined through a review of records one staff member hired September 6, 2022 did not complete health and safety training within the first 90 days of employment.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 1/20/2023

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.