



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 3/2/2022 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 10:30 AM **Departure:** 11:30 AM

CCLC-38946

Sunbrook Academy at The Bridge

259 Tom Reeve Drive Carrollton, GA 30117 Carroll County
 (770) 832-1930 blcinfo@bridgelearningcenter.com

Regional Consultant

Tomekia Hudson
 Phone: (770) 544-5978
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Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation		
03/02/2022	Complaint Investigation & Licensing Study	Good Standing
07/14/2021	Monitoring Visit	Good Standing
01/22/2021	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A/1L	Infants	1	6	C	13	C	NA	NA	Nap, Floor Play
Main	B/2L	Three Year Olds	1	15	C	20	C	NA	NA	Lunch, Transitioning
Main	C/3L	One Year Olds	1	8	C	18	C	NA	NA	Lunch
Main	D/4L		0	0	C	15	C	NA	NA	
Main	E/5L		0	0	C	18	C	NA	NA	
Main	F/6L		0	0	C	25	C	NA	NA	
Main	G/1R	Infants and One Year Olds	1	6	C	13	C	NA	NA	Floor Play, Nap
Main	H/2R	Two Year Olds	1	9	C	20	C	NA	NA	Lunch, Transitioning
Main	I/3R	One Year Olds and Two Year Olds	2	10	C	15	C	NA	NA	Free Play
Main	J/4R	Two Year Olds	2	20	C	20	C	NA	NA	Lunch
Main	K/5R	Three Year Olds and Four Year Olds	2	24	C	25	C	NA	NA	Lunch, Transitioning
Main	L/Back/1L	Three Year Olds	2	18	C	21	C	NA	NA	Lunch
Main	M/Back/2L	Three Year Olds	1	15	C	19	C	NA	NA	Transitioning, Outside
Main	N/Back/1R	GA PreK	2	15	C	20	C	NA	NA	Outside
Main	O/Back/2R	GA PreK	2	15	C	19	C	NA	NA	Outside

Total Capacity @35 sq. ft.: 281

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 161

Total Capacity @35 sq. ft.: 281

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG A/L Front	24	C
Main	PG B/L Back	131	C
Main	PG C/L Middle	212	C
Main	PG D/Court	27	C
Main	PG E/R Front	15	C
Main	PG F/R Back Concrete	19	C
Main	PG G/R Middle	56	C

Comments

An Administrative Review was conducted on 3/14/22. Staff files, children's files, training, and background checks were all reviewed. A inspection was conducted on 3/2/22 with the Director.

The Consultant completed exit conference by phone and a copy of Licensing Study visit report was electronically emailed to the Program.

Plan of Improvement: Developed This Date 03/02/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Nichole Dunmire, Program Official

Date

Tomekia Hudson, Consultant

Date



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Findings Report

Date: 3/2/2022 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 10:30 AM **Departure:** 11:30 AM

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Pool not in use at this time, gates observed locked.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Not Met**

Technical Assistance

591-1-1-.26(4) - Monitor the bottom of the fence to prevent entrapment hazards.

Correction Deadline: 3/2/2022

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation the left middle playground had two active ant piles.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 3/18/2022

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.27 Posted Notices **Met**

Comment

Observed all required posted notices.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Comment

Pleasant naptime environment observed.

Staff Records

Records Reviewed: 51

Records with Missing/Incomplete Components: 1

Staff # 1 Met

Date of Hire: 11/12/2018

Staff # 2 Met

Staff # 3 Met

Date of Hire: 08/02/2021

Staff # 4 Met

Date of Hire: 12/20/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 5 Met

Date of Hire: 03/21/2019

Staff # 6 Met

Staff # 7 Met

Staff # 8 Met

Records Reviewed: 51**Records with Missing/Incomplete Components: 1**

Date of Hire: 02/28/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 9

Met

Date of Hire: 02/17/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 10

Met

Date of Hire: 06/01/2021

Staff # 11

Met

Date of Hire: 06/28/2021

Staff # 12

Met

Date of Hire: 08/17/2010

Staff # 13

Met

Date of Hire: 12/18/2019

Staff # 14

Met

Date of Hire: 02/15/2021

Staff # 15

Met

Date of Hire: 10/10/2018

Staff # 16

Not Met

Date of Hire: 02/19/2018

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 17

Met

Date of Hire: 02/21/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 18

Met

Staff # 19

Met

Date of Hire: 06/01/2019

Staff # 20

Met

Date of Hire: 01/28/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 21

Met

Date of Hire: 03/08/2018

Staff # 22

Met

Records Reviewed: 51**Records with Missing/Incomplete Components: 1**

Date of Hire: 02/28/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 23

Met

Date of Hire: 12/15/2021

Staff # 24

Met

Staff # 25

Met

Date of Hire: 03/08/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 26

Met

Date of Hire: 10/30/2017

Staff # 27

Met

Date of Hire: 08/10/1998

Staff # 28

Met

Staff # 29

Met

Date of Hire: 03/10/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 30

Met

Staff # 31

Met

Date of Hire: 12/10/2018

Staff # 32

Met

Date of Hire: 02/21/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 33

Met

Date of Hire: 02/21/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 34

Met

Date of Hire: 03/14/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 35

Met

Date of Hire: 03/14/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 36

Met

Date of Hire: 05/18/2020

Staff # 37

Met

Records Reviewed: 51**Records with Missing/Incomplete Components: 1**

Date of Hire: 08/25/2014

Staff # 38 Met

Date of Hire: 11/15/2021

Staff # 39 Met

Date of Hire: 02/28/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 40 Met

Date of Hire: 09/14/2020

Staff # 41 Met

Date of Hire: 09/09/2019

Staff # 42 Met

Date of Hire: 09/28/2015

Staff # 43 Met

Date of Hire: 08/04/2014

Staff # 44 Met

Date of Hire: 04/24/2017

Staff # 45 Met

Date of Hire: 09/20/2021

Staff # 46 Met

Date of Hire: 11/01/2021

Staff # 47 Met

Date of Hire: 03/14/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 48 Met

Date of Hire: 07/30/2012

Staff # 49 Met

Date of Hire: 07/25/2015

Staff # 50 Met

Staff # 51 Met

Date of Hire: 02/28/2022

Reminder - Health & Safety training is required within 90 calendar days of hired**Staff Credentials Reviewed: 18**

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Director provided nineteen files for employees hired since last visit.

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Met**

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) **Not Met**

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Finding

591-1-1-.31(1)(b)2 requires the Director to possess at least one of the sets of minimum academic requirements and qualifying child care experience listed in Rule 591-1-1-.31(1)(b)2.(i-xiii). It was determined based on a review of records the director's Child Development Associates (CDA) credential expired December 11, 2021.

POI (Plan of Improvement)

The Center will ensure that the Director meets the minimum education and work requirements and secure the necessary documentation.

Correction Deadline: 4/4/2022

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.