



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 6/2/2021 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 11:00 AM

CCLC-35240

Primrose School of Five Forks

3030 River Dr. Lawrenceville, GA 30044 Gwinnett County
(770) 985-0028 Gilbenjamin@att.net

Regional Consultant

Beth Holland

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beth.holland@dec.al.gov

Mailing Address

Same

Quality Rated: No

| Compliance Zone Designation | | |
|------------------------------------|--------------------------------|---------------|
| 06/02/2021 | Monitoring Visit | Good Standing |
| 12/08/2020 | Licensing Study | Good Standing |
| 08/10/2020 | Incident Investigation Closure | Good Standing |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|----------|-----------|-----------------------------------|-------|----------|------|------------|--------------|------------|--------------|---------------|
| Main | A/1L | One Year Olds | 2 | 8 | C | 12 | C | NA | NA | Free Play |
| Main | B/2L | Two Year Olds | 2 | 12 | C | 20 | C | NA | NA | Outside |
| Main | C/3L | Two Year Olds | 2 | 17 | C | 22 | C | NA | NA | Art |
| Main | D/4L | Three Year Olds | 2 | 16 | C | 20 | C | NA | NA | Outside |
| Main | E/5L | Four Year Olds | 2 | 14 | C | 20 | C | NA | NA | Transitioning |
| Main | F/1R | Infants and One Year Olds | 2 | 8 | C | 11 | C | NA | NA | Floor Play |
| Main | F/1R Back | | 0 | 0 | C | 11 | C | NA | NA | |
| Main | G/2R | Four Year Olds and Five Year Olds | 2 | 20 | C | 21 | C | NA | NA | Centers |
| Main | H/3R | Four Year Olds | 1 | 10 | C | 20 | C | NA | NA | Outside |
| Main | I/4R | Six Year Olds and Over | 1 | 20 | C | 22 | C | NA | NA | Centers |

Total Capacity @35 sq. ft.: 179

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 125

Total Capacity @35 sq. ft.: 179

Total Capacity @25 sq. ft.: 0

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|----------------|----------------------|-----------------------|
| Main | A/R Font/Patch | 16 | C |
| Main | B/R Rear | 53 | C |
| Main | C/L Front | 25 | C |
| Main | D/L Rear | 38 | C |

Comments

Background checks were all reviewed on June 2, 2021. A virtual inspection was conducted on June 2, 2021 with the provider. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 1, 2021 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Jeanne Vanemburgh, Program Official

Date

Beth Holland, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

- Please ensure to monitor the playground areas for the following hazards:
- Normal wear and tear of playground equipment and toys.
 - Potential entrapment hazards in the fence surrounding the playground area.
 - Biting and/or stinging insects (i.e. ants, bees, etc.).
 - Loose and/or weak tree branches surrounding the playground area.
 - Standing water in and around playground equipment after inclement weather.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff stated proper hand washing procedures on this date.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals **Met**

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 25

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 09/01/2012

Staff # 2 Met

Staff # 3 Met

Date of Hire: 11/11/2019

Staff # 4 Met

Staff # 5 Met

Date of Hire: 01/04/2016

| | |
|--|-----|
| Staff # 6 Date of Hire: 01/06/2020 | Met |
| Staff # 7 | Met |
| Staff # 8 | Met |
| Staff # 9 | Met |
| Staff # 10 Date of Hire: 07/20/2020 | Met |
| Staff # 11 | Met |
| Staff # 12 | Met |
| Staff # 13 | Met |
| Staff # 14 Date of Hire: 10/05/1999 | Met |
| Staff # 15 Date of Hire: 09/24/2008 | Met |
| Staff # 16 Date of Hire: 10/24/2005 | Met |
| Staff # 17 Date of Hire: 02/21/2017 | Met |
| Staff # 18 Date of Hire: 06/03/2019 | Met |
| Staff # 19 Date of Hire: 01/13/2020 | Met |
| Staff # 20 | Met |
| Staff # 21 | Met |
| Staff # 22 | Met |
| Staff # 23 | Met |
| Staff # 24 Date of Hire: 03/17/2015 | Met |

Staff # 25

Met

Date of Hire: 01/02/2020

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Director provided seven files for employees hired since last visit. on December 8, 2020. All employees had evidence of satisfactory criminal background clearance letters on file.

591-1-1-.33 Staff Training

Met

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on May 1, 2021.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.

591-1-1-.32 Supervision(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.