



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 9/22/2022    **VisitType:** Monitoring Visit    **Arrival:** 1:20 PM    **Departure:** 3:05 PM

**CCLC-1541**

**Childtime Childcare #1117**

1795 Old Norcross Rd. Lawrenceville, GA 30044 Gwinnett County  
 (770) 513-3399 1117@childtime.com

**Regional Consultant**

Beth Holland

Phone: (404) 478-8075  
 Fax: (404) 478-8076  
 beth.holland@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>		
09/22/2022	Monitoring Visit	Good Standing
06/17/2022	Monitoring Visit	Good Standing
05/06/2022	Complaint Closure	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Two Year Olds	1	9	C	16	C	NA	NA	Nap
Main	1R	Infants and One Year Olds	1	3	C	12	C	NA	NA	Nap
Main	2L	One Year Olds	1	8	C	16	C	NA	NA	Nap
Main	2R		0	0	C	12	C	NA	NA	
Main	3L	Three Year Olds and Four Year Olds	1	8	C	20	C	NA	NA	Nap
Main	3R	PreK	1	15	C	32	C	NA	NA	Nap
Main	4L	PreK	2	12	C	30	C	NA	NA	Nap
Main	Middle		0	0	C	24	C	NA	NA	
Total Capacity @35 sq. ft.: 162						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 55			Total Capacity @35 sq. ft.: 162			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	55	C
Main	B	25	C

**Comments**

A monitoring visit was conducted on this date.

Plan of Improvement: Developed This Date 09/22/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Candice Bethel, Program Official

Date

Beth Holland, Consultant

Date



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**Findings Report**

**Date:** 9/22/2022 **VisitType:** Monitoring Visit **Arrival:** 1:20 PM **Departure:** 3:05 PM

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Not Met**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that a teacher's purse was on a cushion, accessible to children in the Infant classroom.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 9/22/2022**

**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Trees located on the site or that encroach onto the site from adjacent properties may have structural issues that present an elevated level of risk. Consider having these trees inspected by a certified arborist to determine their structural integrity and associated levels of risk.

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Not Met**

**Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that the diaper changing surface was not cleaned after use.

**POI (Plan of Improvement)**

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

**Correction Deadline: 9/22/2022**

**591-1-1-.17 Hygiene(CR)**

**Not Met**

**Finding**

591-1-1-.17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that a staff member in room 2L did not wash a child's hands after a diaper change.

**POI (Plan of Improvement)**

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 9/22/2022**

**Finding**

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on observation that a staff member in classroom 2L did not wash their hands after a diaper change.

**POI (Plan of Improvement)**

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

**Correction Deadline: 9/22/2022**

**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

Discussed proper medication documentation and procedures.

**Safety**

**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**Comment**

Center currently does not provide routine transportation.

**Sleeping & Resting Equipment**

**Comment**

Pleasant naptime environment observed.

**Staff Records**

**Records Reviewed: 44**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Date of Hire: 08/15/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 4	Met
Date of Hire: 07/20/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 5	Met
Date of Hire: 07/30/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 6	Met
Staff # 7	Met
Date of Hire: 08/26/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 8	Met
Staff # 9	Met
Staff # 10	Met
Date of Hire: 08/15/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Date of Hire: 07/08/2011	
Staff # 14	Met

**Records Reviewed: 44****Records with Missing/Incomplete Components: 0**

Date of Hire: 07/18/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 15

Met

Staff # 16

Met

Staff # 17

Met

Date of Hire: 08/08/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 18

Met

Staff # 19

Met

Staff # 20

Met

Staff # 21

Met

Date of Hire: 07/30/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 22

Met

Date of Hire: 09/08/2014

Staff # 23

Met

Staff # 24

Met

Date of Hire: 06/01/2021

Staff # 25

Met

Staff # 26

Met

Staff # 27

Met

Date of Hire: 02/09/2011

Staff # 28

Met

Date of Hire: 07/30/2019

Staff # 29

Met

Staff # 30

Met

Staff # 31

Met

Date of Hire: 08/15/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 32

Met

Staff # 33

Met

**Records Reviewed: 44**

**Records with Missing/Incomplete Components: 0**

Staff # 34	Met
Date of Hire: 02/03/2022	
Staff # 35	Met
Staff # 36	Met
Staff # 37	Met
Date of Hire: 09/06/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 38	Met
Staff # 39	Met
Date of Hire: 07/27/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 40	Met
Staff # 41	Met
Date of Hire: 08/22/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 42	Met
Date of Hire: 09/19/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 43	Met
Staff # 44	Met
Date of Hire: 08/15/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>

**Staff Credentials Reviewed: 4**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Director provided [ ] file(s) for employees hired since last visit.

**Comment**

Director provided 15 file(s) for employees hired since last visit.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.