



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/14/2023    **VisitType:** Licensing Study    **Arrival:** 11:55 AM    **Departure:** 2:40 PM

**CCLC-15166**

**Myra Carson DBA Mommy's Cottage**

470 Jefferson Highway Winder, GA 30680 Barrow County  
(770) 867-8599 sandib1949@gmail.com

**Regional Consultant**

Beth Holland

Phone: (404) 478-8075

Fax: (404) 478-8076

beth.holland@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/14/2023	Licensing Study	Good Standing	
02/16/2022	Complaint Investigation by Phone	Good Standing	
02/03/2022	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A Front	Four Year Olds and Five Year Olds	1	15	C	18	C	NA	NA	Transitioning
Main	B Back	One Year Olds and Two Year Olds	1	9	C	11	C	NA	NA	Nap
Main	C	Infants and One Year Olds	1	6	C	11	C	NA	NA	Nap
Total Capacity @35 sq. ft.: 40						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 30			Total Capacity @35 sq. ft.: 40			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG	195	C

**Comments**

A licensing study was conducted on this date.

Plan of Improvement: Developed This Date 03/14/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)




**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 1 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

Sandi Barnett, Program Official

Date

Beth Holland, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**(Findings Report)**

**Date:** 3/14/2023 **VisitType:** Licensing Study

**Arrival:** 11:55 AM

**Departure:** 2:40 PM

**CCLC-15166**

**Myra Carson DBA Mommy's Cottage**

470 Jefferson Highway Winder, GA 30680 Barrow County  
(770) 867-8599 sandib1949@gmail.com

**Regional Consultant**

Beth Holland

Phone: (404) 478-8075

Fax: (404) 478-8076

beth.holland@decal.ga.gov

**Mailing Address**

Same

The following information is associated with a Licensing Study:

**Activities and Equipment**

**591-1-1-.03 Activities**

**Met**

**Correction Deadline: 2/3/2022**

**Corrected on 3/14/2023**

.03(2) - The previous citation was observed to be corrected in that three of three classrooms were observed to have current lesson plans posted.

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Correction Deadline: 2/3/2022**

**Corrected on 3/14/2023**

.12(2) - The previous citations were observed to be corrected in that the red shelf in classroom A was no longer in the classroom. Toilets were observed to have bolts. The cord from the TV was observed to be secured.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

**Facility**

**591-1-1-.06 Bathrooms**

**Met**

**Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Please complete an amendment to document room placement, measurements and classroom capacities.

**Correction Deadline: 2/3/2022**

Corrected on 3/14/2023

.19(1) - The previous citation was observed to be corrected in that fifteen children were observed to be in classroom A, nine children in classroom B and five in classroom C.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 3/19/2022

Corrected on 3/14/2023

.25(11) - The previous citation was observed to be corrected in that floors were observed to be in good repair.

Correction Deadline: 2/3/2022

Corrected on 3/14/2023

.25(13) - The previous citation was observed to be corrected in that no hazards were observed on this date.

Correction Deadline: 2/3/2022

Corrected on 3/14/2023

.25(3) - The previous citation was observed to be corrected in that both restroom were observed to be in good repair.

Correction Deadline: 2/3/2022

Corrected on 3/14/2023

.25(7) - The previous citation was observed to be corrected in that the latch was observed to be locked on the gate to the office area.

Correction Deadline: 2/3/2022

Corrected on 3/14/2023

.25(8) - Light receptacles were observed to be covered.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 2/3/2022

Corrected on 3/14/2023

.26(4) - The previous citation was observed to be corrected in that the base of the fence has been cleared and the fence measures 4 feet. The top rail of the fence was observed to be secured to the fencing throughout the playground.

Correction Deadline: 2/27/2022

Corrected on 3/14/2023

.26(6) - The previous citations were observed to be corrected in that the basketball goal, the sand box, yellow train and orange chair that were previously observed on the preschool playground were not present

Correction Deadline: 2/3/2022

Corrected on 3/14/2023

.26(9) - The previous citations were observed to be corrected in that no tarp was observed on the playground. It was observed that multiple trees have been removed. No exposed tree roots were observed on this date. No hose was observed on the playground. The base of the grey, blue and red slide were observed to be covered by mulch.

**Food Service**

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 2/3/2022

Corrected on 3/14/2023

.15(3) - The previous citation was observed to be corrected in that all bottles were observed to be labeled.

---

591-1-1-.18 Kitchen Operations

Met

Correction Deadline: 2/3/2022

Corrected on 3/14/2023

.18(12) - The previous citation was observed to be corrected in that the saloon-style doors to the kitchen were latched and supervision was appropriate to ensure children do not have access to the kitchen.

Correction Deadline: 2/27/2022

Corrected on 3/14/2023

.18(2) - The previous citation was observed to be corrected in that food was observed to be closed and no evidence of pests/roaches were evident.

Correction Deadline: 2/13/2022

Corrected on 3/14/2023

.18(3) - The previous citation was observed to be corrected in that the ventilation over the stove was observed to be operational.

Correction Deadline: 2/3/2022

Corrected on 3/14/2023

.18(5) - The previous citation observed to be corrected in that the refrigerator was observed to be at 38 degrees.

<b>Health and Hygiene</b>
---------------------------

---

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Correction Deadline: 2/3/2022

Corrected on 3/14/2023

.10(4) - The previous citations were observed to be corrected in that the pad on the diaper changing table was non-porous. Staff stated appropriate diaper changing and disinfecting procedures.

Correction Deadline: 2/3/2022

Corrected on 3/14/2023

.10(5) - The previous citation was observed to be corrected. Staff stated proper diapering procedures.

---

591-1-1-.17 Hygiene(CR)

Met

Correction Deadline: 2/3/2022

Corrected on 3/14/2023

.17(10) - The previous citations were observed to be corrected in that potty chairs were clean.

---

591-1-1-.20 Medications(CR)

Met

**Comment**

The Provider currently does not dispense/administer medication.

<b>Policies and Procedures</b>
--------------------------------

---

591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 2/8/2022

Corrected on 3/14/2023

.21(3) - The previous citation was observed to be corrected in that emergency drills were observed to be completed as required.

**Comment**

Program observed complete emergency drills

**Correction Deadline: 2/8/2022**

Corrected on 3/14/2023

.21(p) - The previous citation was observed to be corrected in that the the written plan for handling emergencies contained procedures for relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations and included specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions.

---

**591-1-1-.27 Posted Notices**

**Met**

**Correction Deadline: 2/3/2022**

Corrected on 3/14/2023

.27 - The previous citation was observed to be corrected in that required posted notices were present.

---

**591-1-1-.29 Required Reporting**

**Met**

**Comment**

Thank you for reporting as required.

**Safety**

---

**591-1-1-.11 Discipline(CR)**

**Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

---

**591-1-1-.36 Transportation(CR)**

**Met**

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Not Met**

**Correction Deadline: 2/3/2022**

Corrected on 3/14/2023

.30(1)(a)3 - The previous citation was observed to be complete in that cribs were assigned to specific children.

**Correction Deadline: 2/3/2022**

Corrected on 3/14/2023

.30(2) - The previous citation was observed to be corrected in that cribs were observed to be free of blankets/toys and staff stated proper procedures for safe sleep.

**Finding**

591-1-1-.30(2)(c) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined based on observation that a child was placed in a swing to sleep.

**POI (Plan of Improvement)**

The Center will only place infants in safe cribs to sleep and the (1) one-year-old who is walking will be placed on a mat.

**Correction Deadline: 3/14/2023**

**Recited on 3/14/2023**

**Correction Deadline: 2/3/2022**

**Corrected on 3/14/2023**

**.30(4) - The previous citation was observed to be corrected in that mats were stored without sheets.**

**Staff Records**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Correction Deadline: 2/17/2022**

**Corrected on 3/14/2023**

**.09(1)(a) - The previous citation was observed to be corrected in that all staff were observed to have satisfactory criminal background checks on file.**

**Correction Deadline: 2/3/2022**

**Corrected on 3/14/2023**

**.09(1)(c) -The previous citations were observed to be corrected in that all staff were observed to have comprehensive satisfactory checks on file.**

**591-1-1-.33 Staff Training Met**

**Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR) Not Met**

**Finding**

591-1-1-.31(1)(c) requires that a copy and/or written verification of the credential or degree awarded to the Director by the technical college, university, school or Department-approved trainer listed in 591-1-1-.31(1)(b)2. (i) through (xiii) be maintained by the Center in the Director's file and such documentation shall be available for inspection by Department staff upon request. It was determined based on review of records that there was no evidence of documentation of credentials or degrees for the director.

**POI (Plan of Improvement)**

The director is currently enrolled in the 40-hour director training with Pro Solutions

**Correction Deadline: 4/28/2023**

**Recited on 3/14/2023**

**Finding**

591-1-1-.31(2)(c) requires the Center to maintain a copy and/or written verification of the credential or degree awarded to the lead teacher that is required by these rules in the lead teacher's file, to make the document available for inspection and to provide the document to Department staff upon request. It was determined based on review of records that there was no evidence of documentation of credentials or degrees for any of the lead teachers.

**POI (Plan of Improvement)**

The Center will has applied for a variance for staff member # . The center will submit a professional leaning plan for the two remaining lead teachers.

**Correction Deadline: 4/14/2023**

**Recited on 3/14/2023**

**Staffing and Supervision**

---

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 2/3/2022

Corrected on 3/14/2023

.32(2) - The previous citation was observed to be corrected in that ratios were observed to be in compliance.

---

591-1-1-.32 Supervision(CR)

Met

**Comment**

Adequate supervision observed on this date.