



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 4/7/2022 **VisitType:** Licensing Study

Arrival: 10:10 AM **Departure:** 10:50 AM

FR-9900106961

Polnitz, Wanda L.

4143 LINDSEY DRIVE Decatur, GA 30035 DeKalb County
(678) 949-8411 wandapolnitz@comcast.net

Mailing Address

4143 Lindsey Drive
Decatur, GA 30035

Regional Consultant

Verlyn Gant

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Quality Rated: ★ ★

<u>Compliance Zone Designation</u>			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/07/2022	Licensing Study	Good Standing	
10/04/2021	Monitoring Visit	Good Standing	
01/07/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	2	1	0	0	0
3 & 4 Years	3	3	0	0	0
School Age(5+) Years	2	2	0	0	0
Total Under 13 Years	7	6	0	0	0
Total Under 18 Years	7				
Children Present: 7 Total Children: 7					
Caregivers/Helpers Present: 1 Total Caregivers/Helpers: 1					

Comments

On this date, the consultant followed up to previous visit and conducted an on-site Licensing Study. Consultant requested the provider submit required documents for the Administrative Review process.

An Administrative Review was conducted on April 18, 2022. Staff files, children's files, training, and background checks were all reviewed.

The Consultant completed the exit conference virtually and a copy of licensing study/monitoring visit report was electronically emailed to the Program on April 25, 2022.

Plan of Improvement: Developed This Date 04/07/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Wanda Polnitz, Program Official

Date

Verlyn Gant, Consultant

Date



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Findings Report

Date: 4/7/2022 **VisitType:** Licensing Study **Arrival:** 10:10 AM **Departure:** 10:50 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Not Met

Comment

A variety of equipment and toys were observed.

Finding

290-2-3-.12(3) requires furniture and equipment to be kept clean and in a safe usable condition. It was determined based on observation that the following hazard was observed:

- Plastic bags were stored at low level in an unlocked cupboard.
- There was a toilet brush accessible to children in the restroom.
- There was chipped paint on the back wall over the crib.
- There were missing tiles on the bathroom wall on the right side of the sink.
- The child safety gate at the kitchen door was broken.
- The red and blue play mat was frayed at the edges posing a potential tripping hazard.

POI (Plan of Improvement)

The Home will clean, repair, and/or replace any item(s) noted and will maintain furniture and equipment so they are clean, safe and usable.

Correction Deadline: 4/7/2022

Technical Assistance

290-2-3-.12(7) requires all indoor and outdoor furniture and equipment shall be secured if equipment and furniture is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. Potentially unstable equipment and furniture that might injure a child if not secured include, but are not limited to, televisions, chests of drawers, bookcases, shelving, cabinets and fish tanks. Examples of items not required to be secured include, but are not limited to, child-sized tables and chairs, rocking chairs, and cribs.

Please ensure that chairs are not stacked or on top of tables while children are active and awake.

Correction Deadline: 4/7/2022

Comment

Discussed SIDS and infant sleeping position.

Finding

290-2-3-.19(4) requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on observation that the mats and bedding were stored touching other mats and bedding.

POI (Plan of Improvement)

The Home Provider will ensure that the storage of mats and/or cots meets requirements.

Correction Deadline: 4/7/2022

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Home does not provide swimming activities.

Children's Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 5

Child # 1	Not Met
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"Missing/Incomplete Components"

Dad Work # Missing -(08)(1)

Child # 2	Not Met
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"Missing/Incomplete Components"

Dad Work # Missing -(08)(1)

Child # 3	Not Met
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"Missing/Incomplete Components"

Dad Work # Missing -(08)(1)

Child # 4	Met
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Child # 5	Met
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Child # 6	Not Met
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"Missing/Incomplete Components"

Physician & Emergency Contact Information - (08)(1)

Child # 7	Not Met
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"Missing/Incomplete Components"

Release Person Information - (08)(10)

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on a review of records that the following was missing from the children's enrollment records:

- One child's file was missing the release person's address
- One child's file was missing the Child's physician
- Three children's files were missing the parent's work address or work telephone number

POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the Children's records as required.

Correction Deadline: 4/7/2022

		Facility
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290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

Home observed complete emergency drills

Comment

An operable and appropriately sized fire extinguisher was observed in the home this date.

Comment

Operable smoke detector(s) were observed as required in the home this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Not Met

Finding

290-2-3-.13(1) requires that the Home be clean and free from hazards. It was determined based on observation that the following hazards were observed:

- Plastic bags were stored at low level in an unlocked cupboard.
- There was a toilet brush accessible to children in the restroom.
- The red and blue play mat was frayed at the edges posing a potential tripping hazard.

POI (Plan of Improvement)

To ensure the cleanliness and safety of the environment, the Home Provider will make hazardous items inaccessible to the children.

Correction Deadline: 4/7/2022

Technical Assistance

290-2-3-.13(1)(e) prohibits the use of multiple plugs and electric extension cords. Electrical outlets within reach of children shall be plugged or covered.

Please ensure that all electrical outlets within reach of children are plugged or covered.

Correction Deadline: 4/7/2022

290-2-3-.13 Playgrounds(CR)	Met
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Comment

Playground not observed on this date due to inclement weather.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR)	Met
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Comment

Staff state proper knowledge of hand washing and hygiene procedures.

290-2-3-.11 Diapering Areas & Practices(CR)	Met
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Comment

The provider stated appropriate diapering procedures.

290-2-3-.11 Medications(CR)	N/A
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Comment

Per the provider no medication is currently dispensed

Licensure

290-2-3-.04 Application Requirements(CR)	Met
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Comment

Appropriate number of children observed in Family Child Care Learning Home this date.

Safety and Discipline

290-2-3-.11 Animals	N/A
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Comment

The Family Child Care Learning Home does not keep animals on premises.

290-2-3-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

290-2-3-.11 Transportation(CR)	N/A
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Comment

The provider does not provide routine transportation.

Staff Records

290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal records checks were observed to be complete.

290-2-3-.07 First Aid & CPR	Met
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Correction Deadline: 11/3/2021

Corrected on 4/7/2022

.07(8) - Previous citation was observed to be corrected during this visit, in that the provider had evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid as required.

290-2-3-.07 Staff Qualifications(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Comment

Appropriate ratios were observed on this date.

290-2-3-.07 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.