



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Cover Sheet

**Date:** 10/31/2022 **VisitType:** Monitoring Visit

**Arrival:** 9:20 AM

**Departure:** 10:10 AM

**FR-9900104368**

**Idlett, Lillian E**

3883 JANE MARIE LANE Decatur, GA 30035 DeKalb County  
(404) 286-1412 farmond@bellsouth.net

**Mailing Address**

3883 JANE MARIE LANE  
DECATUR, GA 30035

**Regional Consultant**

Verlyn Gant

Phone: (404) 591-6059  
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verlyn.gant@dec.al.ga.gov

**Quality Rated:** No

Compliance Zone Designation			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/31/2022	Monitoring Visit	Good Standing	
04/11/2022	Licensing Study	Good Standing	
11/04/2021	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	0	0	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	0	0	0	0	0
Total Under 18 Years	0				
Children Present: 0 Total Children: 0 Caregivers/Helpers Present: 1 Total Caregivers/Helpers: 1					

**Comments**

An in-person inspection was conducted on October 31, 2022 with the Director. Background checks were all reviewed on October 31, 2022.

An Administrative Review was conducted on October 31, 2022. Staff files, children's files, and training documentation were all reviewed.

The Consultant completed the exit conference, and a copy of the Licensing Study Visit report was given to the Director on October 31, 2022.

Plan of Improvement: Developed This Date 10/31/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Lillian Idlett, Program Official

Date

Verlyn Gant, Consultant

Date



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### Findings Report

**Date:** 10/31/2022 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Not Evaluated**

**Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Home does not provide swimming activities.

### Facility

**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Met**

**Correction Deadline: 5/11/2022**

**Corrected on 10/31/2022**

.11(2)(c) - Previous citation was observed to be corrected during this visit, in that based on a review of documentation, the provider has the documentation in place to conduct drills for fire, tornado, and other emergency situations.

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**

**Met**

**Comment**

The Home appears clean and free from hazards.

**290-2-3-.13 Playgrounds(CR)**

**Met**

**Correction Deadline: 4/11/2022**

Corrected on 10/31/2022

.13(2)(d) - Previous citation was observed to be corrected during this visit, in that based on observation the repairs that were needed to the wooden back deck area had been repaired as required.

## Food Service

### 290-2-3-.10 Food Service & Nutrition

Met

Correction Deadline: 4/11/2022

Corrected on 10/31/2022

.10(6) - Previous citation was observed to be corrected during this visit, in that based on a review of documentation, the provider had a menu in place as required.

## Health and Hygiene

### 290-2-3-.11 Children's Health and Hygiene(CR)

Met

#### Comment

Staff state proper knowledge of hand washing and hygiene procedures.

### 290-2-3-.11 Diapering Areas & Practices(CR)

N/A

#### Comment

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

### 290-2-3-.11 Medications(CR)

N/A

#### Comment

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

## Licensure

### 290-2-3-.04 Application Requirements(CR)

N/A

#### Comment

There were no children observed in Family Child Care Learning Home this date.

## Safety and Discipline

### 290-2-3-.11 Discipline(CR)

Not Evaluated

#### Comment

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

### 290-2-3-.11 Transportation(CR)

N/A

#### Comment

The provider does not provide routine transportation.

## Staff Records

### 290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)

Met

#### Comment

Criminal records checks were observed to be complete.

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290-2-3-.07 First Aid & CPR	Met
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Correction Deadline: 5/11/2022

Corrected on 10/31/2022

.07(8) - Previous citation was observed to be corrected during this visit, in that based on a review of records the provider had successfully completed a biannual training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid as required.

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290-2-3-.07 Staff Qualifications(CR)	Met
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**Comment**

Staff observed to be compliant with applicable laws and regulations.

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290-2-3-.07 Staff Training	Not Met
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Correction Deadline: 5/11/2022

Corrected on 10/31/2022

.07(7) - Previous citation was observed to be corrected during this visit, in that based on a review of records the provider had completed the health and safety orientation training as required.

**Finding**

290-2-3-.07(9) requires that every calendar year, after the first year of employment the Provider, and any Provisional Employees or and Employees, shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department- approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained in the Home by the Provider, as required by these rules. It was determined based on review of records that the provider failed to complete the ten (10) clock hours of diverse training for the year 2021 as required.

**POI (Plan of Improvement)**

The Home will obtain the required annual training for Staff and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 10/31/2022

Recited on 10/31/2022

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290-2-3-.08 Staff Training	Met
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Correction Deadline: 4/18/2022

Corrected on 10/31/2022

.08(14) - Previous citation was observed to be corrected during this visit, in that based on a review of records the provider maintained documentation of completed training as required.

<b>Staff:Child Ratios and Supervision</b>
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290-2-3-.07 Staff:Child Ratios(CR)	Not Evaluated
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**Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

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290-2-3-.07 Supervision(CR)	Not Evaluated
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**Comment**

Currently there are no children enrolled in the program. (This rule was not evaluated on this date)

