



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/19/2022 **VisitType:** Monitoring Visit

Arrival: 11:10 AM

Departure: 1:45 PM

CCLC-54386

Montessori In Town

1192 Arkwright Pl SE Atlanta, GA 30317 DeKalb County
 (404) 784-1038 augusta@montessoriantown.com

Regional Consultant

Verlyn Gant

Phone: (404) 591-6059

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verlyn.gant@dec.al.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
09/19/2022	Monitoring Visit	Good Standing	
08/12/2021	Initial Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A - 6 yr - 12 yr	Six Year Olds and Over	1	12	C	16	C	NA	NA	Centers
Main	B - 3yr - 6yr	Three Year Olds and Four Year Olds and Five Year Olds	3	20	C	25	C	NA	NA	Lunch,Circle Time,Transitioning
Main	C- 3 yr - 6 yr	Six Year Olds and Over	3	22	C	26	C	NA	NA	Outside,Transitioning
Main	D - 14 mths- 2 yrs	One Year Olds and Two Year Olds	3	9	C	17	C	NA	NA	Lunch,Transitioning
Main	E- 14 mths - 2 yrs	Two Year Olds	3	2	C	13	C	NA	NA	Outside
Main	F- 3 yrs- 6 yrs	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	3	18	C	26	C	NA	NA	Outside

Total Capacity @35 sq. ft.: 123

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 83

Total Capacity @35 sq. ft.: 123

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A - 2 yr - 12 yr	13	C
Main	Playground B - 2 yrs- 12 yrs	30	C
Main	Playground C - 2 yrs - 12 yrs	29	C

Main	Playground D - 14 mths - 2 yrs	20	C
Main	Playground E - 3 yr - 6 yr	3	C

Comments

An in-person inspection was conducted on September 19, 2022 with the Director. Background checks were all reviewed on September 19, 2022.

An Administrative Review was conducted on September 19, 2022. Staff files, children’s files, and training documentation were all reviewed.

The Consultant completed the exit conference, and a copy of the Licensing Study Visit report was given to the Director on September 19, 2022.

Plan of Improvement: Developed This Date 09/19/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.



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Findings Report

Date: 9/19/2022 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 5

Child # 1 Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 2 Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 3 Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 4 Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 5

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on review of children's files, that five (5) of five (5) children's files were missing the address of whom the child is released.

POI (Plan of Improvement)

Center will update the files to reflect the address of whom the child is released.

Correction Deadline: 9/21/2022

Recited on 9/19/2022

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(12) requires heating and cooling equipment to be protected to prevent children from touching it. Fans, space heaters, etc. shall be positioned or installed so as to be inaccessible to the children. It was determined based on observation that cooling equipment was stored at low level accessible to children.

POI (Plan of Improvement)

The Center will re-position or re-install equipment, as needed, and will make all such equipment inaccessible to children.

Correction Deadline: 9/19/2022

Technical Assistance

591-1-1-.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children.

Please ensure that all unused electrical outlets in the Main C classroom within children's reach are covered.

Correction Deadline: 9/19/2022

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **N/A**

Comment

No children enrolled who require diapering. School age children attend only for after school hours.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **N/A**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

Records Reviewed: 21

Records with Missing/Incomplete Components: 1

Staff # 1 Met

Date of Hire: 08/31/2012

Staff # 2 Met

Date of Hire: 08/02/2021

Staff # 3 Met

Date of Hire: 09/15/2021

Staff # 4 Met

Date of Hire: 08/01/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 5 Met

Date of Hire: 01/09/2018

Staff # 6 Met

Records Reviewed: 21**Records with Missing/Incomplete Components: 1**

Date of Hire: 07/25/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 7

Met

Date of Hire: 07/27/2020

Staff # 8

Met

Date of Hire: 06/24/2014

Staff # 9

Met

Date of Hire: 04/01/2019

Staff # 10

Met

Date of Hire: 08/01/2017

Staff # 11

Met

Date of Hire: 08/03/2012

Staff # 12

Met

Date of Hire: 08/03/2012

Staff # 13

Met

Date of Hire: 01/03/2018

Staff # 14

Met

Date of Hire: 08/04/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 15

Met

Staff # 16

Met

Date of Hire: 08/04/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 17

Not Met

Date of Hire: 09/17/2021

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 18

Met

Date of Hire: 09/08/2021

Staff # 19

Met

Date of Hire: 07/11/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 20

Met

Date of Hire: 08/03/2020

Staff # 21

Met

Date of Hire: 06/01/2021

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Correction Deadline: 3/3/2021

Corrected on 9/19/2022

.09(1)(h) - Previous citation was observed to be corrected during this visit, in that based on a review of records the Center had ensured that Provisional Employee requests for child abuse and neglect registry information and criminal history documents from any U.S. state, territory or tribal land other than Georgia in which they have resided in the preceding five years and submit such documents to the Department in a timely manner as required. Failure to request out-of-state information will result in the issuance of an unsatisfactory Comprehensive Records Check Determination.

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff member #17 did not have evidence of completed health and safety orientation training within the first 90 days of employment as required.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

Correction Deadline: 10/19/2022

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.