



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/29/2021 **VisitType:** Monitoring Visit **Arrival:** 1:00 PM **Departure:** 2:15 PM

CCLC-4229

Whitefoord Early Learning Academy

35 Whitefoord Avenue SE Atlanta, GA 30317 DeKalb County
 (404) 802-6906 michelle.jackson@whitefoord.org

Regional Consultant

Verlyn Gant

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 verlyn.gant@dec.al.ga.gov

Mailing Address

1353 George W Brumley Way, SE
 Atlanta, GA 30317

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
09/29/2021	Monitoring Visit	Good Standing	
05/05/2021	Licensing Study	Good Standing	
10/21/2020	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg. I	103	Infants	2	5	C	19	C	NA	NA	Nap
Total Capacity @35 sq. ft.:			19		Total Capacity @25 sq. ft.: 0					
Building 1	105	Two Year Olds	2	13	C	18	C	NA	NA	Nap
Building 1	107	One Year Olds	1	5	C	19	C	NA	NA	Nap
Building 1	108		0	0	C	19	C	NA	NA	
Building 1	109		0	0	C	17	C	NA	NA	
Building 1	110	Two Year Olds	2	15	C	19	C	NA	NA	Nap
Building 1	111		0	0	C	18	C	NA	NA	
Building 1	112		0	0	C	18	C	NA	NA	
Building 1	302	GA PreK	2	13	C	19	C	NA	NA	Nap
Building 1	307	GA PreK	2	19	C	19	C	NA	NA	Nap
Building 1	309		0	0	C	16	C	NA	NA	
Total Capacity @35 sq. ft.:			182		Total Capacity @25 sq. ft.: 0					
Cafeteria	Cafeteria		0	0	C	0	C	NA	NA	

	Total Capacity @35 sq. ft.: 0	Total Capacity @25 sq. ft.: 0
Total # Children this Date: 70	Total Capacity @35 sq. ft.: 201	Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
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Comments


Background checks were all reviewed on September 29, 2021. A virtual inspection was conducted on September 29, 2021 with the Director.

An in-person visit was not conducted due to the COVID-19 pandemic.

On this date the consultant discussed rule changes effective October 01, 2020.



Plan of Improvement: Developed This Date 09/29/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Michelle Jackson, Program Official

Date

Verlyn Gant, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Food Service

Comment

591-1-1-.15(2)(c) - Please ensure the new updated infant feeding form is used. Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

Correction Deadline: 9/29/2021**Comment**

591-1-1-.15(3) - requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Please ensure that a thermometer is provided for the refrigerator located in the infant classroom.

Correction Deadline: 9/29/2021**Comment**

591-1-1-.15(7) - Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Correction Deadline: 9/29/2021

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Regulations regarding proper discipline were discussed with the director on this date.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide transportation.

Sleeping & Resting Equipment

Comment

Pleasant naptime environment observed SIDS and infant sleeping position was also discussed.

Staff Records

Records Reviewed: 15**Records with Missing/Incomplete Components: 0**

Staff # 1 Met

Date of Hire: 04/08/2019

Staff # 2 Met

Date of Hire: 04/08/2019

Staff # 3 Met

Staff # 4 Met

Date of Hire: 05/04/2015

Staff # 5 Met

Date of Hire: 03/12/2018

Staff # 6 Met

Staff # 7 Met

Date of Hire: 07/15/2021

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8 Met

Staff # 9 Met

Date of Hire: 11/18/2019

Staff # 10 Met

Date of Hire: 06/11/2019

Staff # 11 Met

Staff # 12 Met

Staff # 13 Met

Date of Hire: 01/02/2020

Staff # 14 Met

Staff # 15 Met

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Technical Assistance****Comment**

591-1-1-.32(7) - Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

Correction Deadline: 9/29/2021

Technical Assistance

591-1-1-.32(7) - requires that children be supervised at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means that the appropriate number of Staff members are physically present in the area where children are being cared for and are providing watchful oversight to the children, volunteers and Students-in-Training. The persons supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised.

Ensure the arrangement of sleeping and resting equipment is positioned to maximize staff's ability to hear and see the children at all times.

Correction Deadline: 9/29/2021