



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 5/27/2021 **VisitType:** Monitoring Visit

Arrival: 12:30 PM

Departure: 12:55 PM

CCLC-39489

Arbor Montessori School-Scott Campus

1434 Scott Boulevard Decatur, GA 30030 DeKalb County
(404) 321-9304 michellen@arbormontessori.org

Regional Consultant

Verlyn Gant

Phone: (404) 591-6059

Fax: (404) 591-6060

verlyn.gant@dec.al.ga.gov

Mailing Address

Same

Quality Rated: No

| Compliance Zone Designation | | |
|------------------------------------|------------------|---------------|
| 05/27/2021 | Monitoring Visit | Good Standing |
| 12/03/2020 | Licensing Study | Good Standing |
| 12/18/2019 | Licensing Study | Good Standing |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes | |
|--------------------------------|------------------------|----------------------------------------------------------------------------------|-----------------------------|----------|------|-----------------------------|--------------|------------|--------------|--------------------|--|
| Main | Primary 1 (upstairs) | Three Year Olds and Four Year Olds and Five Year Olds | 2 | 12 | C | 33 | C | NA | NA | Circle Time, Story | |
| Main | Primary 2 (upstairs) | Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over | 2 | 6 | C | 33 | C | NA | NA | Lunch | |
| Main | Toddler 1 (downstairs) | | 0 | 0 | C | 18 | C | NA | NA | | |
| Main | Toddler 2 (downstairs) | Two Year Olds | 3 | 3 | C | 19 | C | NA | NA | Story | |
| Total Capacity @35 sq. ft.: | | | 103 | | | Total Capacity @25 sq. ft.: | | | 0 | | |
| Total # Children this Date: 21 | | | Total Capacity @35 sq. ft.: | | | Total Capacity @25 sq. ft.: | | | 0 | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main | A | 15 | C |
| Main | B | 106 | C |

Comments

Background checks were all reviewed on May 27, 2021. A virtual inspection was conducted on May 27, 2021 with the Director.

An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on May 01, 2021 was reviewed during the virtual inspection

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Violet Mohabir, Program Official

Date

Verlyn Gant, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 5/27/2021 **VisitType:** Monitoring Visit **Arrival:** 12:30 PM **Departure:** 12:55 PM

CCLC-39489

Arbor Montessori School-Scott Campus

1434 Scott Boulevard Decatur, GA 30030 DeKalb County
(404) 321-9304 michellen@arbormontessori.org

Mailing Address
Same

Regional Consultant

Verlyn Gant

Phone: (404) 591-6059
Fax: (404) 591-6060
verlyn.gant@dec.al.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **N/A**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

591-1-1-.15(2)(c) - Please ensure the new updated infant feeding form is used. Discussed revision to the written feeding plans for children under the age of 1 years old. Age-appropriate solid foods (including cereal) shall not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child's primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child.

Correction Deadline: 5/27/2021**Comment**

591-1-1-.15(7) - Discussed new revision to restricted food rule which states: Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking.

Correction Deadline: 5/27/2021

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

No children enrolled who require diapering.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing of children and staff was discussed with the Director on this date.

591-1-1-.20 Medications(CR)**N/A****Comment**

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats and sheets were observed. Cleaning and disinfecting of mats was discussed with the Director on this date.

Staff Records

Records Reviewed: 12

Records with Missing/Incomplete Components: 0

| | |
|----------------------------------------|-----|
| Staff # 1 Date of Hire: 03/04/2019 | Met |
| Staff # 2 | Met |
| Staff # 3 Date of Hire: 12/01/2017 | Met |
| Staff # 4 Date of Hire: 08/01/2017 | Met |
| Staff # 5 | Met |
| Staff # 6 Date of Hire: 08/09/2018 | Met |
| Staff # 7 Date of Hire: 08/01/2017 | Met |
| Staff # 8 Date of Hire: 08/01/2018 | Met |
| Staff # 9 Date of Hire: 08/01/2017 | Met |
| Staff # 10 Date of Hire: 02/03/2020 | Met |
| Staff # 11 Date of Hire: 08/31/2020 | Met |
| Staff # 12 Date of Hire: 08/01/2017 | Met |

Staff Credentials Reviewed: 6

| | |
|-----------------------------------------------------------------------------|------------|
| 591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) | Met |
|-----------------------------------------------------------------------------|------------|

Comment

Criminal record checks were observed to be complete.

| | |
|-----------------------------------|--------------|
| 591-1-1-.33 Staff Training | Defer |
|-----------------------------------|--------------|

Defer

591-1-1-.33(5) - annual training deferred and will be reviewed during the Licensing Study visit in 2021.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 1/2/2021

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.

Comment

591-1-1-.32(7) - Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

Correction Deadline: 5/27/2021