



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 2/22/2022 **VisitType:** Monitoring Visit

**Arrival:** 10:00 AM **Departure:** 11:15 AM

**CCLC-38836**

**The Goddard School Decatur**

1902 Clairmont Road Decatur, GA 30033 DeKalb County  
 (404) 480-8220 ddecaturga@goddardschools.com

**Regional Consultant**

Verlyn Gant

Phone: (404) 591-6059  
 Fax: (404) 591-6060  
 verlyn.gant@dec.al.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
02/22/2022	Monitoring Visit	Good Standing	
09/15/2021	Licensing Study	Good Standing	
07/30/2021	Incident Investigation by Phone	Good Standing	

  

<b>Good Standing</b>	- Program is demonstrating an acceptable level of performance in meeting the rules.
<b>Support</b>	- Program performance is demonstrating a need for improvement in meeting rules.
<b>Deficient</b>	- Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- First Floor - 6wk - 12mth	Infants	2	9	C	13	C	NA	NA	Free Play,Nap,Feeding
Main	B- First Floor- 6wk - 12mth	Infants	2	5	C	14	C	NA	NA	Art,Nap,Free Play
Main	C First Floor - 6wk - 18mth	One Year Olds	2	8	C	11	C	NA	NA	Centers,Art
Main	D- First Floor - 6wk - 18mth	One Year Olds	1	7	C	11	C	NA	NA	Clean Up,Transitioning
Main	E- First Floor- 18 - 24 mths	One Year Olds	2	7	C	12	C	NA	NA	Circle Time
Main	F- First Floor- 18 - 24mths	One Year Olds	2	8	C	12	C	NA	NA	Story,Circle Time,Art
Main	G- First Floor- 24 - 30 mths	One Year Olds	2	14	C	17	C	NA	NA	Outside
Main	H- First Floor- 30 - 35mth	Two Year Olds	1	10	C	17	C	NA	NA	Art,Centers
Main	J- Second Floor	GA PreK	2	21	C	25	C	NA	NA	Centers,Art
Main	K- second floor	Five Year Olds	1	18	C	25	C	NA	NA	Circle Time
Main	L -second floor- 24 - 35mth	Two Year Olds	1	8	C	21	C	NA	NA	Circle Time
Main	M- second floor	Three Year Olds	2	23	C	27	C	NA	NA	Centers,Transitioning,Art
Main	N-second floor	Three Year Olds	1	15	C	24	C	NA	NA	Centers,Art
Total Capacity @35 sq. ft.: 229						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Left	63	C
Main	B- Back infant/toddler	24	C

**Comments**

A virtual inspection was conducted on February 22, 2022 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Background checks were all reviewed on February 22, 2022.

An Administrative Review was conducted on March 02, 2022. Staff files, children's files, and training documentation were all reviewed.

The Consultant completed the exit conference via phone and a copy of the monitoring visit report was electronically emailed to the Program on March 08, 2022.

Plan of Improvement: Developed This Date 02/22/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important New Deadlines:**

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Catina Smith, Program Official

Date

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Verlyn Gant, Consultant

Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **N/A**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

No hazards observed accessible to children on this date.

**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Playground observed to be clean and in good repair.

### Health and Hygiene

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

**Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR) N/A

**Comment**

The Provider currently does not dispense/administer medication.

**Safety**

591-1-1-.11 Discipline(CR) Met

**Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) N/A

**Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) Met

**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

**Staff Records**

**Records Reviewed: 32**

**Records with Missing/Incomplete Components: 4**

Staff # 1 Met  
Date of Hire: 01/07/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 2 Not Met  
Date of Hire: 09/07/2021  
"Missing/Incomplete Components"  
.33(3)-Health & Safety Certificate

Staff # 3 Met  
Date of Hire: 01/31/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 4 Met  
Date of Hire: 02/21/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 5 Met  
Date of Hire: 01/17/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 6 Met

Date of Hire: 02/21/2019

Staff # 7 Met

Date of Hire: 11/11/2019

Staff # 8 Met

Date of Hire: 07/22/2020

Staff # 9 Met

Date of Hire: 09/16/2021

Staff # 10 Met

Date of Hire: 06/05/2018

Staff # 11 Met

Date of Hire: 02/23/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 12 Met

Date of Hire: 08/24/2018

Staff # 13 Met

Date of Hire: 01/20/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 14 Met

Date of Hire: 02/21/2019

Staff # 15 Met

Date of Hire: 02/21/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 16 Met

Date of Hire: 01/25/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 17 Met

Date of Hire: 01/06/2022 Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 18 Met

Date of Hire: 04/19/2021

Staff # 19 Met

Date of Hire: 10/19/2020

Staff # 20 Met

**Records Reviewed: 32****Records with Missing/Incomplete Components: 4**

Date of Hire: 01/25/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 21

Not Met

Date of Hire: 07/12/2021

"Missing/Incomplete Components"

.33(3)-Health &amp; Safety Certificate

Staff # 22

Met

Date of Hire: 01/17/2021

Staff # 23

Met

Date of Hire: 01/31/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 24

Met

Date of Hire: 02/14/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 25

Met

Date of Hire: 01/27/2020

Staff # 26

Met

Date of Hire: 06/03/2019

Staff # 27

Met

Date of Hire: 10/25/2021

Staff # 28

Not Met

Date of Hire: 08/06/2021

"Missing/Incomplete Components"

.33(3)-Health &amp; Safety Certificate

Staff # 29

Met

Date of Hire: 02/07/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 30

Met

Date of Hire: 08/30/2021

Staff # 31

Not Met

Date of Hire: 08/10/2021

"Missing/Incomplete Components"

.33(3)-Health &amp; Safety Certificate

Staff # 32

Met

Date of Hire: 01/14/2019

**Staff Credentials Reviewed: 16**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of documentation that staff member #2, staff member #21, and staff member #28 did not complete the Health and Safety Orientation training within the first 90 days of employment as required.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

**Correction Deadline: 3/24/2022**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.