



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 3/28/2022    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 11:40 AM

**CCLC-32801**

**East Lake Early Learning Academy**

275 East Lake Blvd. Atlanta, GA 30317 DeKalb County  
 (404) 373-6561 LaTashaG@ymcaatlanta.org

**Regional Consultant**

Verlyn Gant  
 Phone: (404) 591-6059  
 Fax: (404) 591-6060  
 verlyn.gant@dec.al.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★ ★

| <b>Compliance Zone Designation</b> |                                 |               | <b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. |
|------------------------------------|---------------------------------|---------------|--|
| 03/28/2022                         | Licensing Study                 | Good Standing |  |
| 12/13/2021                         | Incident Investigation by Phone | Good Standing |  |
| 11/16/2021                         | Complaint Closure               | Good Standing |  |

  

|                      |   |
|----------------------|---|
| <b>Good Standing</b> | - Program is demonstrating an acceptable level of performance in meeting the rules.     |
| <b>Support</b>       | - Program performance is demonstrating a need for improvement in meeting rules.         |
| <b>Deficient</b>     | - Program is not demonstrating an acceptable level of performance in meeting the rules. |

**Ratios/License Capacity**

| Building                        | Room                 | Age Group       | Staff                           | Children | NC/C                          | Max 35 SF.                    | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes                       |
|---------------------------------|----------------------|-----------------|---------------------------------|----------|-------------------------------|-------------------------------|--------------|------------|--------------|-----------------------------|
| Main                            | 1R-Hungry Catpillers | Infants         | 2                               | 7        | C                             | 16                            | C            | NA         | NA           | Free Play,Feeding           |
| Main                            | 2R-Busy Spiders      | One Year Olds   | 3                               | 13       | C                             | 17                            | C            | NA         | NA           | Diapering,Circle Time,Story |
| Main                            | 3R-Curious Crickets  | Two Year Olds   | 2                               | 12       | C                             | 18                            | C            | NA         | NA           | Outside                     |
| Main                            | 4R-Brown Bears       | Two Year Olds   | 2                               | 13       | C                             | 18                            | C            | NA         | NA           | Outside                     |
| Main                            | 5L-1R Green Frogs    | Three Year Olds | 3                               | 17       | C                             | 22                            | C            | NA         | NA           | Centers,Art                 |
| Main                            | 6L-2R Yellow Ducks   | Four Year Olds  | 3                               | 18       | C                             | 20                            | C            | NA         | NA           | Centers                     |
| Total Capacity @35 sq. ft.: 111 |                      |                 |                                 |          | Total Capacity @25 sq. ft.: 0 |                               |              |            |              |                             |
| Total # Children this Date: 80  |                      |                 | Total Capacity @35 sq. ft.: 111 |          |                               | Total Capacity @25 sq. ft.: 0 |              |            |              |                             |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main     | A          | 21                   | C                     |
| Main     | B          | 32                   | C                     |

**Comments**

On this date, the consultant followed up to previous visit and conducted an on-site Licensing Study. Consultant requested the provider submit required documents for the Administrative Review process.

An Administrative Review was conducted on April 01, 2022. Staff files, children's files, training, and background checks were all reviewed.

The Consultant completed the exit conference virtually and a copy of licensing study visit report was electronically emailed to the Program on April 12, 2022.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

---

LaTasha Gray, Program Official

Date

---

Verlyn Gant, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 3/28/2022    **VisitType:** Licensing Study    **Arrival:** 10:00 AM    **Departure:** 11:40 AM

#### CCLC-32801

#### East Lake Early Learning Academy

275 East Lake Blvd. Atlanta, GA 30317 DeKalb County  
(404) 373-6561 LaTashaG@ymcaatlanta.org

#### Regional Consultant

Verlyn Gant

Phone: (404) 591-6059  
Fax: (404) 591-6060  
verlyn.gant@dec.al.ga.gov

**Mailing Address**  
Same

The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Not Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the blue small sofa in the 3R Curious Crickets two-year-old classroom was torn on the arm rest and had exposed foam.

#### POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

#### Correction Deadline: 3/28/2022

#### Comment

591-1-1-.12(4) - Please ensure that chairs are not stacked while children are active and awake.

#### Correction Deadline: 3/28/2022

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 5**

Child # 1

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(3)-Address of Release Person Missing

Child # 2 Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(3)-Address of Release Person Missing

Child # 3 Not Met

"Missing/Incomplete Components"

.08(1)-Doctor, Clinic, Phone Numbers,.08(1)(a)-Work Number Missing,.08(3)-Address of Release Person Missing,.08(1)(a)-Work Address Missing

Child # 4 Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing,.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing

Child # 5 Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(3)-Address of Release Person Missing

---

**591-1-1-.08 Children's Records**

**Not Met**

**Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that the following was missing from the children's enrollment records:

- One of five children's file was missing the telephone number of the child's primary source of health care.
- Two of five children's files were missing the work telephone number.
- Five of five children's files were missing the parent's work address.
- Five of five children's files were missing the release person's address.

**POI (Plan of Improvement)**

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

**Correction Deadline: 3/28/2022**

**Facility**

---

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

---

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were observed:

- 3R Curious Crickets two-year-old classroom. Plastic bags, sunscreen spray and a teacher's purse were stored at low level accessible to children.
- 4R Brown Bears two-year-old classroom. Plastic bags were stored at low level accessible to children.
- 5L 1R Green Frogs three-year-old classroom. Plastic bags were stored at low level accessible to children.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 3/28/2022**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the following hazards were observed:

- 4R Brown Bears two-year-old classroom. The hand washing sink in the classroom was not securely fitted and was moving which was a potential pinching hazard.
- 5L 1R Green Frogs three-year-old classroom. The exhaust fan in the first restroom in the classroom was not securely fitted and needed to be secured.

**POI (Plan of Improvement)**

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 3/28/2022**

---

**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that the following hazards were observed:

Main A Playground. The green play structure in the back right of the playground was cracked causing a potential pinching hazard.

Main B Playground. The blue mailbox on the brown play structure was broken which posed a potential hazard.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 4/7/2022**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following hazards were observed:

- Main A playground. There were vines growing along the fence.
- Main B playground. On the left side of the playground next to the gated area, there were bricks accessible to children which posed a potential tripping hazard. Additionally, along the right side of the fence in the border and wood chip, there were protruding nails.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 3/28/2022**

**Food Service**
**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Technical Assistance**

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. Please ensure a thermometer is provided for the refrigerator in the Hungry Catpillers infant classroom.

**Correction Deadline: 3/28/2022**

**Health and Hygiene**
**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

**Safety**
**591-1-1-.05 Animals****N/A****Comment**

Center does not keep animals on premises.

**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

---

**591-1-1-.13 Field Trips(CR)**

N/A

**Comment**

Center does not participate in field trips at this time.

---

**591-1-1-.36 Transportation(CR)**

N/A

**Comment**

Center does not provide routine transportation.

---

**Sleeping & Resting Equipment**

---

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

Met

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

---

**Staff Records**

---

**Records Reviewed: 19****Records with Missing/Incomplete Components: 1**

---

Staff # 1

Met

Date of Hire: 11/09/2021

Staff # 2

Met

Date of Hire: 03/20/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 3

Not Met

Date of Hire: 10/14/2020

"Missing/Incomplete Components"

.33(4)-Food Prep Training Missing 4 hrs.

Staff # 4

Met

Date of Hire: 03/01/2012

Staff # 5

Met

Date of Hire: 11/26/2018

Staff # 6

Met

Date of Hire: 07/30/2014

Staff # 7

Met

Date of Hire: 02/28/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 8

Met

Date of Hire: 10/13/2021

Staff # 9

Met

Staff # 10

Met



**Records Reviewed: 19****Records with Missing/Incomplete Components: 1**

|                          |     |
|--------------------------|-----|
| Staff # 11               | Met |
| Date of Hire: 12/06/2021 |     |
| Staff # 12               | Met |
| Date of Hire: 07/28/2014 |     |
| Staff # 13               | Met |
| Date of Hire: 07/26/2021 |     |
| Staff # 14               | Met |
| Date of Hire: 11/08/2021 |     |
| Staff # 15               | Met |
| Date of Hire: 08/06/2021 |     |
| Staff # 16               | Met |
| Date of Hire: 07/26/2021 |     |
| Staff # 17               | Met |
| Date of Hire: 09/27/2011 |     |
| Staff # 18               | Met |
| Date of Hire: 09/26/2011 |     |
| Staff # 19               | Met |
| Date of Hire: 02/28/2022 |     |

Reminder - Health & Safety training is required within 90 calendar days of hired

**Staff Credentials Reviewed: 6**


---

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

---

**591-1-1-.14 First Aid & CPR Met**

**Comment**

Please replace missing item protective eye wear (goggles) in first aid kit.

---

**591-1-1-.33 Staff Training Not Met**

**Finding**

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on review of records that the Director had not completed the four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage within the first year of employment as required.

**POI (Plan of Improvement)**

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

**Correction Deadline: 4/27/2022**

---

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

|                                 |
|---------------------------------|
| <b>Staffing and Supervision</b> |
|---------------------------------|

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

---

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.