



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/18/2021 **VisitType:** Monitoring Visit

Arrival: 11:30 AM

Departure: 12:45 PM

CCLC-131

Sheltering Arms - Oakley Township

7210 Oakley Terrace Union City, GA 30291 Fulton County
 (770) 964-0578 snovack@shelteringarmsforkids.com

Regional Consultant

Jessica Grant

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jessica.grant@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation		
08/18/2021	Complaint Investigation & Monitoring Visit	Good Standing
05/27/2021	Licensing Study	Good Standing
11/03/2020	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1- Infants	Infants	2	4	C	19	C	NA	NA	Feeding
Main	10- Pre-K	GA PreK	2	8	C	27	C	NA	NA	Art
Main	11- Pre-K		0	0	C	27	C	NA	NA	Not In Use
Main	12- Pre-K		0	0	C	27	C	NA	NA	Not In Use
Main	13- Preschool		0	0	C	27	C	NA	NA	Not In Use
Main	14- Preschool	Three Year Olds	2	17	C	27	C	NA	NA	Transitioning, Nap
Main	15- Preschool		0	0	C	27	C	NA	NA	Not In Use
Main	16- Preschool	Three Year Olds	2	17	C	27	C	NA	NA	Lunch
Main	2- Infants		0	0	C	19	C	NA	NA	Not In Use
Main	3- Toddlers	One Year Olds	2	5	C	18	C	NA	NA	Diapering, Nap
Main	4- Toddlers		0	0	C	18	C	NA	NA	Not In Use
Main	5- Toddlers	Two Year Olds	2	8	C	18	C	NA	NA	Nap
Main	6- Toddlers	Two Year Olds	2	6	C	18	C	NA	NA	Nap
Main	7- Pre-K	GA PreK	2	12	C	27	C	NA	NA	Circle Time
Main	8- Pre-K	GA PreK	2	8	C	27	C	NA	NA	Lunch
Main	9- Pre-K	GA PreK	2	6	C	27	C	NA	NA	Lunch
Total Capacity @35 sq. ft.:			380			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 91			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant	19	C
Main	Pre-K	114	C
Main	Preschol	80	C
Main	Toddler	50	C

Comments



Plan of Improvement: Developed This Date 08/18/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Shannon Johnson-Novack, Program Official

Date

Jessica Grant, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through equipment and furniture were observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through there was no pool observed on the property. Center does not provide swimming activities, per the Director,

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the license capacity was observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through no hazards were observed accessible to children.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the playgrounds were observed to be closed on this date due to the program having the gutters replaced.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through proper diapering procedures were observed. Staff also stated proper knowledge of the diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through proper hand washing was observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the Director stated the program has not dispensed any medication.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through age-appropriate redirection was observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the Director stated the center has not provided routine transportation. No vehicles were observed on the property.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the Coordinator discussed SIDS and infant sleeping position with the staff.

Staff Records**Records Reviewed: 36****Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Date of Hire: 07/21/2019	
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Date of Hire: 09/28/2020	
Staff # 6	Met
Staff # 7	Met

Staff # 8	Met
Staff # 9	Met
Staff # 10 Date of Hire: 11/27/2018	Met
Staff # 11	Met
Staff # 12 Date of Hire: 08/17/2020	Met
Staff # 13	Met
Staff # 14	Met
Staff # 15 Date of Hire: 05/23/2019	Met
Staff # 16 Date of Hire: 04/16/2019	Met
Staff # 17	Met
Staff # 18	Met
Staff # 19 Date of Hire: 08/31/2017	Met
Staff # 20	Met
Staff # 21	Met
Staff # 22 Date of Hire: 09/18/2006	Met
Staff # 23 Date of Hire: 08/18/2014	Met
Staff # 24	Met
Staff # 25	Met
Staff # 26 Date of Hire: 08/01/1999	Met
Staff # 27	Met

Date of Hire: 08/17/2015

Staff # 28 Met

Staff # 29 Met

Date of Hire: 07/29/2018

Staff # 30 Met

Date of Hire: 08/14/2015

Staff # 31 Met

Date of Hire: 06/25/2018

Staff # 32 Met

Staff # 33 Met

Staff # 34 Met

Staff # 35 Met

Date of Hire: 08/14/2017

Staff # 36 Met

Date of Hire: 11/02/2020

Staff Credentials Reviewed: 12

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete for 35 staff members.

591-1-1-.31 Staff(CR) Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through the center was observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision was observed.

