



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/14/2022 **VisitType:** Licensing Study

Arrival: 9:00 AM

Departure: 1:15 PM

CCLC-133

Sheltering Arms - Welcome All

4365 Welcome All Road Atlanta, GA 30349 Fulton County
 (404) 209-1897 erevell@shelteringarmsforkids.com

Regional Consultant

Sharnette Glenn

Phone:

Fax:

sharnette.glenn@dec.al.ga.gov

Joint with: Princess Walton

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
09/14/2022	Licensing Study	Good Standing	
05/12/2022	Complaint Closure	Good Standing	
04/11/2022	Complaint Investigation Follow Up	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	# 1 infants		0	0	C	20	C	NA	NA	Not In Use
Main	# 10		0	0	C	28	C	NA	NA	Not In Use
Main	# 11 - Pre-K		0	0	C	28	C	NA	NA	Not In Use
Main	# 12		0	0	C	28	C	NA	NA	Not In Use
Main	# 14- threes	Three Year Olds	2	9	C	28	C	NA	NA	Free Play, Centers
Main	# 15 threes	Three Year Olds	2	12	C	28	C	NA	NA	Free Play
Main	# 16 threes		0	0	C	28	C	NA	NA	Not In Use
Main	# 2 infants	Infants	2	8	C	20	C	NA	NA	Free Play
Main	# 3 toddler 1	One Year Olds	2	8	C	20	C	NA	NA	Circle Time
Main	# 4 toddler 1		0	0	C	20	C	NA	NA	Not In Use
Main	# 5 - Two-years	Two Year Olds	2	8	C	20	C	NA	NA	Circle Time
Main	# 6 - two year	Two Year Olds and Three Year Olds	2	10	C	20	C	NA	NA	Circle Time
Main	# 7 Pre-K		0	0	C	28	C	NA	NA	Not In Use
Main	# 8 Pre-K		0	0	C	28	C	NA	NA	Not In Use
Main	# 9 - Pre-K	Four Year Olds and PreK	2	17	C	28	C	NA	NA	Circle Time
Main	#13 - threes	Three Year Olds	2	10	C	28	C	NA	NA	Outside
Total Capacity @35 sq. ft.: 400					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 82			Total Capacity @35 sq. ft.: 400			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infants	20	C
Main	Three-year-old	72	C
Main	Toddler/Two	62	C

Comments

The purpose of this visit is to conduct a licensing study visit and to follow-up to previous visit.

Plan of Improvement: Developed This Date 09/14/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.



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Findings Report

Date: 9/14/2022 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Comment

Playground observed to be clean and in good repair.

Technical Assistance

591-1-1-.26(9) - Consultant discussed with the provider to ensure that the water hose are not accessible to children. The consultant further discussed to make sure that the water fountains are cleaned.

Correction Deadline: 9/14/2022

Health and Hygiene

591-1-1-.07 Children's Health

Technical Assistance

Technical Assistance

591-1-1-.07(5) - The consultant discussed with the director and staff that children can not have pacifier or other hazardous items attached to their clothing.

Correction Deadline: 9/14/2022

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 27

Records with Missing/Incomplete Components: 10

Staff # 1

Met

Date of Hire: 08/07/2014

Staff # 2

Met

Staff # 3

Not Met

Date of Hire: 03/07/2006

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training	
Staff # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 5	Not Met
Date of Hire: 04/02/2007	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training,.33(4)-Food Prep Training Missing 4 hrs.	
Staff # 6	Met
Staff # 7	Met
Staff # 8	Not Met
Date of Hire: 08/11/2011	
<u>"Missing/Incomplete Components"</u>	
.33(4)-Food Prep Training Missing 4 hrs.,.33(5)-10 Hrs. Annual Training	
Staff # 9	Not Met
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 10	Met
Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Date of Hire: 08/08/2022	
<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>	
Staff # 14	Met
Staff # 15	Not Met
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 16	Not Met
Date of Hire: 11/09/2020	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 17	Not Met
Date of Hire: 10/05/2019	

Records Reviewed: 27

Records with Missing/Incomplete Components: 10

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 18 Met
Date of Hire: 07/09/2021

Staff # 19 Met
Date of Hire: 02/19/2016

Staff # 20 Not Met

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(4)-Food Prep Training Missing 4 hrs.

Staff # 21 Met
Date of Hire: 09/11/2019

Staff # 22 Met
Date of Hire: 07/05/2019

Staff # 23 Met

Staff # 24 Met
Date of Hire: 09/20/2021

Staff # 25 Not Met
Date of Hire: 07/14/2020

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 26 Met

Staff # 27 Met
Date of Hire: 02/20/2017

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment
Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR Met

Comment
Complete first aid kits observed in center and on vehicles.

Comment
Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Not Met

Comment

Discussed staff training. Please obtain required documentation.

Comment

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

Finding

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on the review of files that the kitchen staff and director are missing their four hours nutrition training.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 10/14/2022

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on review of files that staff persons number 3, 4, 5, 8, 9, 15, 16, 17, 20, and 25 were missing their required ten hours of annual training for fiscal year 2021.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 10/14/2022

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.