



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 11/21/2022 **VisitType:** Licensing Study

**Arrival:** 12:20 PM

**Departure:** 4:40 PM

**FR-56567**

**Jeter, Takeila N**

801 E. 35th Street Savannah, GA 31401 Chatham County  
(912) 509-9836 savkids03@gmail.com

**Regional Consultant**

Stacey Foston

Phone: (706) 806-0407

Fax: (706) 806-0406

stacey.foston@dec.al.gov

**Mailing Address**

Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/21/2022	Complaint Investigation & Licensing Study	Good Standing	
06/14/2022	Monitoring Visit	Good Standing	
03/21/2022	Initial Licensing Study	Good Standing	

**Ratios/License Capacity**

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	5	5	0	0	0
3 & 4 Years	2	1	0	0	1
School Age(5+) Years	1	0	0	0	1
<b>Total Under 13 Years</b>	8	6	0	0	2
<b>Total Under 18 Years</b>	8				
Children Present: 8		Total Children: 8			
Caregivers/Helpers Present: 4		Total Caregivers/Helpers: 1			

**Comments**

A Licensing Study was conducted on this date.

Plan of Improvement: Developed This Date 11/21/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Takeila Jeter, Program Official

Date

Stacey Foston, Consultant

Date



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Findings Report**

**Date:** 11/21/2022 **VisitType:** Licensing Study

**Arrival:** 12:20 PM

**Departure:** 4:40 PM

**FR-56567**

**Jeter, Takeila N**

801 E. 35th Street Savannah, GA 31401 Chatham County  
(912) 509-9836 savkids03@gmail.com

**Mailing Address**  
Same

**Regional Consultant**

Stacey Foston

Phone: (706) 806-0407

Fax: (706) 806-0406

stacey.foston@dec.al.gov

The following information is associated with a Licensing Study Visit:

**Activities and Equipment**

**290-2-3-.12 Equipment and Supplies(CR)**

**Technical Assistance**

**Comment**

A variety of equipment and toys were observed.

**Technical Assistance**

290-2-3-.12(3) - The changing table was observed to slightly sway. Discussed with the Provider about tightening the screws to stabilize the changing table.

**Correction Deadline: 11/21/2022**

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Met**

**Comment**

Currently the provider is not caring for infants. The one pack-n-play and the children mats were observed to be in good condition.

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Home does not provide swimming activities.

**Children's Records**

**Records Reviewed: 8**

**Records with Missing/Incomplete Components: 3**

Child # 1

Met

Child # 2

Not Met

"Missing/Incomplete Components"

Physician & Emergency Contact Information - (.08)(1), Allergy/Medical Information - (.08)(4), Release Person Information - (.08)(10), Emergency Medical Authorization - (.08)(3)

Child # 3 <u>"Missing/Incomplete Components"</u> Immunization Form - (.08)(2)	Not Met
Child # 4	Met
Child # 5	Met
Child # 6 <u>"Missing/Incomplete Components"</u> Physician & Emergency Contact Information - (.08)(1),Emergency Medical Authorization - (.08)(3)	Not Met
Child # 7	Met
Child # 8	Met

**290-2-3-.08 Children's Records****Not Met****Finding**

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on a review of records that child #2 and #6 did not have the child's Physician information on file. In addition child #2 did not have the name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released.

**POI (Plan of Improvement)**

The Home Provider will obtain the missing information and maintain the Children's records as required.

**Correction Deadline: 11/28/2022****Finding**

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of records that child #3 did not have a current immunization record on file.

**POI (Plan of Improvement)**

The Provider stated the parent will have to obtain a new immunization form that is on the correct Georgia immunization form. The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

**Correction Deadline: 12/5/2022****Finding**

290-2-3-.08(4) requires the Home to maintain a file for each Child that includes known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which would limit the Child's participation in the program. It was determined based on a a review of records that the child's known allergies information was not documented for child #2.

**POI (Plan of Improvement)**

The Home Provider will secure and maintain the missing allergy information

**Correction Deadline: 11/22/2022**

**Technical Assistance**

290-2-3-.08(8)(a) - Discussed reviewing and updating the Home’s policies to ensure they comply with Bright from the Start’s current requirements. The consultant left resources with the Provider.

**Correction Deadline: 11/21/2022**

**290-2-3-.08 Parental Authorization(CR)**

**Not Met**

**Finding**

290-2-3-.08(3)requires the Home to obtain Parental authorization at the time of a Child's enrollment for emergency medical care when the Parent is not available. It was determined based on a review of records that the Home did not have parental authorization for emergency medical care when the Parent is not available on file for child #2 an #6.

**POI (Plan of Improvement)**

The Home Provider will have authorization for emergency medical care completed by the Parent for Children enrolled.

**Correction Deadline: 11/22/2022**

**Facility**

**290-2-3-.11 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

**Comment**

An operable and appropriately sized fire extinguisher was observed in the home this date.

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**

**Met**

**Comment**

The Home appears clean and free from hazards.

**290-2-3-.13 Playgrounds(CR)**

**Not Met**

**Technical Assistance**

290-2-3-.13(2)(a) - Discussed with the Provider about placing a barrier around the air condition unit on the side of the playground by the stairs. In addition discussed with the Provider about separating the outdoor play equipment that is used for childcare purposes from the the Provider's family personal equipment.

**Correction Deadline: 12/1/2022**

**Finding**

290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on observation that a large accumulation of leaves and fallen pecan nuts were observed on the ground. In addition a concrete cinder block was near the back of the playground and several tree branches were on the ground.

**POI (Plan of Improvement)**

The Provider will remove the identified outdoor hazards and will monitor playground daily or more often as needed to ensure that the Home's outdoor play area is kept clean and free of hazards.

**Correction Deadline: 12/1/2022**

**Health and Hygiene**

---

**290-2-3-.11 Children's Health and Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the Home.

---

**290-2-3-.11 Diapering Areas & Practices(CR)** **Met**

**Comment**

Proper diapering procedures observed during the visit.

---

**290-2-3-.11 Medications(CR)** **Met**

**Comment**

Per the provider no medication is currently dispensed. The Provider has the proper medication forms available.

**Licensure**

---

**290-2-3-.04 Application Requirements(CR)** **Met**

**Comment**

Appropriate number of children observed in Family Child Care Learning Home this date. There were six children for pay present.

**Safety and Discipline**

---

**290-2-3-.11 Discipline(CR)** **Met**

**Comment**

Age-appropriate discussion and redirection observed.

---

**290-2-3-.11 First Aid Kit** **Met**

**Comment**

Complete first aid kit observed in the Family Child Care Learning Home

---

**290-2-3-.11 Transportation(CR)** **Met**

**Comment**

Complete documentation of field trip transportation observed.

**Staff Records**

---

**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Criminal records checks were observed to be complete.

---

**290-2-3-.07 First Aid & CPR** **Met**

**Comment**

Evidence observed that the provider was certified in First Aid and CPR.

---

**290-2-3-.07 Staff Qualifications(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staff:Child Ratios and Supervision**

---

**290-2-3-.07 Staff:Child Ratios(CR)**

**Met**

**Comment**

Appropriate ratios were observed on this date.

---

**290-2-3-.07 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.