



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 4/7/2022    **VisitType:** Complaint Investigation & Licensing Study    **Arrival:** 10:40 AM    **Departure:** 3:45 PM

**CCLC-3990**

**Sanctuary Child Learning And Development Center**

8912 Whitefield Avenue Savannah, GA 31406 Chatham County  
 (912) 692-1523 loripickle@aol.com

**Regional Consultant**

Stacey Foston

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stacey.foston@dec.al.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
04/07/2022	Complaint Investigation & Licensing Study	Good Standing
11/30/2021	Monitoring Visit	Good Standing
06/14/2021	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Building 2	Room 1	Infants	2	6	C	9	C	NA	NA	Feeding,Nap
Building 2	Room 2	Infants and One Year Olds	1	5	C	9	C	NA	NA	Nap
Building 2	Room 3	Infants and One Year Olds	2	8	C	10	C	NA	NA	Nap
Building 2	Room 4	One Year Olds	1	8	C	10	C	NA	NA	Nap
Building 2	Room 5	Infants	1	4	C	10	C	NA	NA	Nap,Floor Play
Building 2	Room 6	One Year Olds	1	6	C	10	C	NA	NA	Nap
Building 2	Room 7	Infants and One Year Olds	2	6	C	10	C	NA	NA	Free Play,Nap
Building 2	Room 8	One Year Olds	2	8	C	9	C	NA	NA	Nap,Floor Play
Total Capacity @35 sq. ft.: 77					Total Capacity @25 sq. ft.: 0					
Main	1st left 209 A	Three Year Olds and Four Year Olds	2	8	C	13	C	NA	NA	Lunch
Main	2nd left 209 B	Three Year Olds and Four Year Olds	2	6	C	13	C	NA	NA	Lunch
Main	2nd right 204	Two Year Olds and Three Year Olds	2	8	C	16	C	NA	NA	Lunch,Nap
Main	3rd left 207	Three Year Olds	1	10	C	11	C	NA	NA	Nap

Main	3rd right 202	Two Year Olds and Three Year Olds	2	10	C	15	C	NA	NA	Lunch
Main	4th left 205	Three Year Olds and Four Year Olds	1	11	C	14	C	NA	NA	Nap
Main	5th left 203	Four Year Olds and Five Year Olds	2	12	C	13	C	NA	NA	Outside
Main	6th left 201	Four Year Olds	1	10	C	14	C	NA	NA	Nap
Main	A	One Year Olds	2	8	C	12	C	NA	NA	Circle Time
Main	B	One Year Olds	2	9	C	12	C	NA	NA	Transitioning
Main	C	One Year Olds	3	7	C	13	C	NA	NA	Transitioning
Main	D	One Year Olds and Two Year Olds	1	7	C	13	C	NA	NA	Lunch, Transitioning
Main	E	Two Year Olds	1	10	C	13	C	NA	NA	Lunch
Main	F	Two Year Olds	2	13	C	12	NC	NA	NA	Nap
Main	G	Two Year Olds	2	10	C	16	C	NA	NA	Lunch
Main	H	Two Year Olds	2	13	C	15	C	NA	NA	Lunch
Total Capacity @35 sq. ft.: 215					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 203					Total Capacity @35 sq. ft.: 292					
					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Building 2	Infant Playground	36	C
Main	Large Preschool	41	C
Main	Small Toddler	31	C

**Comments**

An in-person visit was conducted on April 7, 2022. The administrative review was completed April 25, 2022. The Consultant completed exit conference by phone and a copy of licensing study report was electronically emailed to the Program on May 9, 2022.

Plan of Improvement: Developed This Date 04/07/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_  
Lori Picklesimer, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Stacey Foston, Consultant

\_\_\_\_\_  
Date



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### Findings Report

**Date:** 4/7/2022    **VisitType:** Complaint Investigation & Licensing Study    **Arrival:** 10:40 AM    **Departure:** 3:45 PM

#### CCLC-3990

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The following information is associated with a Licensing Study Visit:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 9**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met
Child # 7	Met
Child # 8	Met

Child # 9

Met

**591-1-1-.08 Children's Records**

**Technical Assistance**

**Technical Assistance**

591-1-1-.08(6) - Discussed paperwork pertaining to arrival and departure records. Please ensure to submit records that are in written or electronic format, and has each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request.

**Correction Deadline: 4/7/2022**

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that the faucet handle was broken on one of the sinks in the upstairs girl's bathroom.

**POI (Plan of Improvement)**

The Center will have the facet handle repaired.

**Correction Deadline: 4/14/2022**

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that a peddle was missing on one of the tricycles on the merry-go round on the Preschool playground. In addition the mallet was broken on standing xylophone equipment

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 4/17/2022**

**Food Service**

**591-1-1-.15 Food Service & Nutrition**

**Technical Assistance**

**Technical Assistance**

591-1-1-.15(1) - Discussed rule pertaining to USDA requirements. Also discussed USDA milk requirements. Unflavored whole milk must be served to 1 year olds; unflavored low-fat or fat-free milk must be served to children 2 through 5 years old; and unflavored low-fat, unflavored fat-free, or flavored fat-free milk must be served to children 6 years old and older and adults.

**591-1-1-.18 Kitchen Operations****Met****Comment**

Kitchen appears clean and well organized.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff stated proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures****591-1-1-.21 Operational Policies & Procedures****Not Met****Finding**

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the center did not submit the current year fire drill records. In addition, the center did not submit evidence of conducting other emergency drills such as tornado and lock down drills.

**POI (Plan of Improvement)**

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

**Correction Deadline: 5/12/2022**

**Safety****591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and redirection observed.

**591-1-1-.13 Field Trips(CR)****N/A****Comment**

Center does not participate in field trips at this time.

**591-1-1-.36 Transportation(CR)****N/A****Comment**

Center does not provide routine transportation.

**Sleeping & Resting Equipment**

**Comment**

The cribs were observed to be in good condition. The children cots and bedding were stored as required.

**Staff Records****Records Reviewed: 61****Records with Missing/Incomplete Components: 10**

Staff # 1	Not Met
Date of Hire: 03/24/2021	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 2	Met
Date of Hire: 06/01/2015	
Staff # 3	Met
Date of Hire: 11/13/2017	
Staff # 4	Met
Date of Hire: 06/29/2020	
Staff # 5	Met
Date of Hire: 09/09/2019	
Staff # 6	Met
Date of Hire: 06/08/2020	
Staff # 7	Met
Date of Hire: 01/03/2017	
Staff # 8	Not Met
Date of Hire: 07/13/2021	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 9	Met
Date of Hire: 12/05/2016	
Staff # 10	Met
Staff # 11	Not Met
Date of Hire: 06/26/2021	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 12	Met

Date of Hire: 06/06/2020

Staff # 13

Met

Date of Hire: 04/25/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 14

Met

Date of Hire: 07/06/2021

Staff # 15

Not Met

Date of Hire: 06/07/2021

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 16

Not Met

Date of Hire: 08/10/2021

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 17

Met

Date of Hire: 02/08/2022

Staff # 18

Met

Date of Hire: 07/31/2018

Staff # 19

Met

Date of Hire: 03/18/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 20

Met

Date of Hire: 02/07/2022

Staff # 21

Met

Date of Hire: 09/04/2018

Staff # 22

Met

Date of Hire: 09/02/2015

Staff # 23

Met

Date of Hire: 09/29/2014

Staff # 24

Met

Date of Hire: 05/29/2012

Staff # 25

Met

Date of Hire: 07/28/2020



Staff # 26	Met
Staff # 27	Met
Date of Hire: 02/16/2015	
Staff # 28	Met
Date of Hire: 10/25/2004	
Staff # 29	Met
Date of Hire: 02/09/2016	
Staff # 30	Met
Date of Hire: 05/31/2016	
Staff # 31	Met
Date of Hire: 09/27/2021	
Staff # 32	Met
Date of Hire: 10/26/2020	
Staff # 33	Met
Date of Hire: 12/09/2020	
Staff # 34	Met
Date of Hire: 11/17/2021	
Staff # 35	Met
Date of Hire: 02/21/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 36	Met
Date of Hire: 08/27/2012	
Staff # 37	Met
Staff # 38	Met
Staff # 39	Met
Staff # 40	Not Met
Date of Hire: 04/19/2021	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 41	Met

Staff # 42 Date of Hire: 07/09/2007	Met
Staff # 43 Date of Hire: 03/21/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 44	Met
Staff # 45 Date of Hire: 01/02/2008	Met
Staff # 46 Date of Hire: 09/27/2021 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 47 Date of Hire: 06/03/2019	Met
Staff # 48 Date of Hire: 05/27/2014	Met
Staff # 49 Date of Hire: 09/27/2021	Met
Staff # 50 Date of Hire: 08/28/2006	Met
Staff # 51 Date of Hire: 01/17/2012	Met
Staff # 52 Date of Hire: 08/09/2021 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 53 Date of Hire: 03/21/2021 <u>"Missing/Incomplete Components"</u> .14(2)-CPR missing,.14(2)-First Aid Missing	Not Met
Staff # 54 Date of Hire: 04/02/2018	Met

**Records Reviewed: 61****Records with Missing/Incomplete Components: 10**

Staff # 55	Met
Date of Hire: 03/20/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 56	Not Met
Date of Hire: 11/01/2021	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 57	Met
Date of Hire: 10/12/2020	
Staff # 58	Met
Date of Hire: 02/14/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 59	Met
Date of Hire: 03/11/2016	
Staff # 60	Met
Date of Hire: 04/29/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 61	Met
Date of Hire: 03/10/2020	

**Staff Credentials Reviewed: 19**


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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

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**591-1-1-.14 First Aid & CPR Not Met**

**Technical Assistance**

591-1-1-.14 - Discussed CPR training requirements with the staff. Online-only CPR training and adult-only training do not meet the rule requirement. "Blended" training (online study plus hands-on skill practice and assessment) is acceptable.

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that 10 staff did not complete CPR and first aid training within 90 days of their hire date.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

**Correction Deadline: 5/7/2022**

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**591-1-1-.33 Staff Training** **Met**

**Comment**

Documentation observed of required staff training for the year 2021.

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**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Adequate supervision observed on this date.