



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 1/27/2022 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 7:20 AM **Departure:** 11:20 AM

CCLC-32681

B & S Academy and Preschool

800 Colbert Street Savannah, GA 31401 Chatham County
 (912) 232-6810 bandsacademyllc@yahoo.com

Regional Consultant

Stacey Foston

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stacey.foston@dec.al.ga.gov

Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
01/27/2022	Complaint Investigation & Licensing Study	Good Standing	
12/01/2021	Monitoring Visit	Good Standing	
06/15/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A, right		0	0	C	15	C	NA	NA	
Main	B, middle	One Year Olds and Two Year Olds and Three Year Olds	2	15	C	15	C	NA	NA	Art, Free Play, Circle Time
Main	C, left	Infants	1	4	C	5	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.: 35			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 19			Total Capacity @35 sq. ft.: 35							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	21	C

Comments

An in-person visit was conducted on January 27, 2022. The administrative review was completed February 11, 2022. The Consultant completed exit conference by phone. And a copy of the Licensing Study visit report was electronically emailed to the Program on February 14, 2022.

Plan of Improvement: Developed This Date 01/27/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Felshica Gadson-Fagins, Program Official

Date

Stacey Foston, Consultant

Date



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Findings Report

Date: 1/27/2022 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 7:20 AM **Departure:** 11:20 AM

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(13) requires Center Staff to develop a daily schedule for each group to reflect routines and activities that is flexible but routinely followed to provide structure. The schedule must be posted in each group's room or area and made available to Parent(s) upon request. It was determined based on observation that there were no daily schedules posted in the classrooms.

POI (Plan of Improvement)

The Center will develop a daily schedule for each age group, post the schedule in each room, and make it available to parents upon request. The Center will train Staff and monitor to ensure the schedules are followed and remain posted.

Correction Deadline: 1/27/2022

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that there were no current lesson plans available for review.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 2/14/2022

Finding

591-1-1-.12(1) requires each Employee and child in attendance to use all indoor and outdoor furniture, activity materials, and equipment in a safe and appropriate manner and in accordance with the manufacturer's instructions, recommendations, and intended use. All equipment and furniture shall be used only by the age-appropriate group of children. It was determined based on observation that the center allowed one and two- year old children to use the Little Tikes 3ft. trampoline in the middle classroom which the manufacturer recommends for children ages 3-6 years old.

POI (Plan of Improvement)

The center removed the trampoline during the visit. The Center will ensure Staff are monitoring for age-appropriate usage.

Correction Deadline: 1/27/2022

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the cloth cover over the elastic bands of the Little Tikes 3ft. trampoline in the middle classroom was torn and coming off the edges of trampoline.

POI (Plan of Improvement)

The staff removed the trampoline from the room during the visit. The Center will ensure that equipment and furniture are free of hazards.

Correction Deadline: 1/27/2022

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that in the right classroom a tall brown book case in the corner was not secure.

POI (Plan of Improvement)

The Center will remove the bookcase or ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

Correction Deadline: 1/27/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 2	Records with Missing/Incomplete Components: 0
Child # 1	Met
Child # 2	Met

591-1-1-.08 Children's Records

Met

Comment

Children sign in and out sheets were observed in the center.

Facility

591-1-1-.19 License Capacity(CR)	Met
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Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)	Met
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Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR)	Not Met
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Finding

591-1-1-.26(7) requires that climbing and swinging equipment be anchored. It was determined based on observation that the blue slide was not anchored as required.

POI (Plan of Improvement)

The staff stated they will have someone come to anchor the slide. If the slide can not be properly anchored the Center will remove equipment that is not anchored and will regularly inspect the equipment to ensure it remains anchored.

Correction Deadline: 2/6/2022

	Food Service
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591-1-1-.15 Food Service & Nutrition	Met
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Comment

Center menu meets USDA guidelines.

Comment

Observed feeding plans for all enrolled children under the age of one.

	Health and Hygiene
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591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff state proper knowledge of diapering procedures. The diapering areas appeared to be in good condition during the visit.

591-1-1-.17 Hygiene(CR)	Met
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Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)	N/A
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Comment

Per the director, the center does not dispense/administer medication.

	Policies and Procedures
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591-1-1-.27 Posted Notices	Met
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Comment

Please make sure that all required signs are posted and up to date.

	Safety
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591-1-1-.05 Animals	Met
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Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)	Met
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Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)	Met
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Comment

Per the director, the Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)	Not Met
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Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records that the driver did not have current transportation training before providing transportation service.

POI (Plan of Improvement)

The center submitted documentation that the driver has completed the required transportation training. The center will ensure the transportation training is renewed every two years. The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 2/3/2022

Finding

591-1-1-.36(4)(c) requires that each vehicle be equipped with a fire extinguisher maintained in working order and kept inaccessible to children. It was determined based on observation and discussion that the one vehicle used for transportation was not equipped with a fire extinguisher.

POI (Plan of Improvement)

The center will ensure that each vehicle has a working fire extinguisher and that the fire extinguisher is kept out of reach of children. The center will purchase a fire extinguisher tomorrow.

Correction Deadline: 1/31/2022

Finding

591-1-1-.36(6) requires written Parental authorization for routine transportation provided by or on behalf of the Center. Written authorization must include the routine pick-up location, routine pick-up time, routine delivery location, routine delivery times and the name of any person authorized to receive the child. It was determined based on a review of records that the center did not submit to the Department, written Parental authorization for routine transportation for the four children that are transported to and from school by the center.

POI (Plan of Improvement)

The Center will obtain the required written parental authorization.

Correction Deadline: 1/28/2022

Finding

591-1-1-.36(7)(b) requires that an emergency medical information record be maintained in the vehicle for each child being transported. The emergency medical information record for each child shall include a listing of the child's full name, date of birth, allergies, special medical needs and conditions, current prescribed medications that the child is required to take on a daily basis for a chronic condition, the name and telephone number of the child's doctor, the local medical facility that the Center uses in the area where the Center is located and the telephone numbers where the Parents can be reached. It was determined based on a review of records that the center did not submit to the Department, the emergency medical information documents for the four children that are transported to and from school by the center.

POI (Plan of Improvement)

The Center will obtain a complete emergency medical information record for each child that is transported and maintain a copy on the vehicle.

Correction Deadline: 1/28/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Technical Assistance

591-1-1-.30 - Ensure the cots that are stored inside the classrooms are covered to make them inaccessible to the children.

Staff Records

Records Reviewed: 7

Records with Missing/Incomplete Components: 4

<p>Staff # 1</p> <p>Date of Hire: 06/08/2021</p>	<p>Met</p>
<p>Staff # 2</p> <p>Date of Hire: 03/01/2002</p> <p><u>"Missing/Incomplete Components"</u></p> <p>.33(6)-Training Documentation Missing</p>	<p>Not Met</p>
<p>Staff # 3</p> <p>Date of Hire: 10/25/2017</p>	<p>Met</p>
<p>Staff # 4</p> <p><u>"Missing/Incomplete Components"</u></p> <p>.09-Criminal Records Check Missing</p>	<p>Not Met</p>
<p>Staff # 5</p> <p>Date of Hire: 06/15/2021</p> <p><u>"Missing/Incomplete Components"</u></p> <p>.33(3)-Health & Safety Certificate</p>	<p>Not Met</p>
<p>Staff # 6</p> <p>Date of Hire: 02/11/2022</p>	<p>Met</p>

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 7

Not Met

Date of Hire: 09/23/2019

"Missing/Incomplete Components"

.33(6)-Training Documentation Missing

Staff Credentials Reviewed: 5**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that staff #4 who was observed assisting with the care of the children did not submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure the CRC rules are maintained. The completed video affidavit was submitted to the Department on February 5, 2022.

Correction Deadline: 2/3/2022**Finding**

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that staff #4 who was observed assisting with children in care, did not have a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure the CRC rules are maintained.

A one day letter was emailed to the center. The completed video affidavit was submitted to the Department on February 5, 2022.

Correction Deadline: 1/27/2022**591-1-1-.14 First Aid & CPR****Not Met****Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

Finding

591-1-1-.14(3) requires the Center to have a first aid kit in each building of the Center and in any vehicle used by the Center for transportation of children, that contains scissors, tweezers, gauze pads, adhesive tape, thermometer, band-aids, assorted sizes, antibacterial ointment, insect-sting preparation, an antiseptic cleansing solution, triangular bandages, rubber gloves, protective eye wear, a protective face mask, and a cold pack. The first aid kit, together with a first aid instruction manual which must be kept with the kit at all times, shall be stored so that it is not accessible to children but is easily accessible to Staff. It was determined based on observation that there was no first aid kit in the vehicle. In addition the first aid kit inside the center was missing tweezers, gauze pads, adhesive tape, and antibacterial ointment,

POI (Plan of Improvement)

The director order new first aid kits for the center and vehicle during the visit. The Center Staff will provide any missing first aid kits, add any missing items to each first aid kit and will develop and use a plan for checking the kits and replacing missing items in each kit in the future. First aid kits and instruction manuals will be stored so that they kits are not accessible to children but are easily accessible to Center Staff.

Correction Deadline: 2/6/2022

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that the center did not submit documentation of health and safety orientation training for staff #5.

POI (Plan of Improvement)

The center will ensure the staff has completed the required training. The center will ensure all requested documents are submitted to the Department.

Correction Deadline: 2/28/2022

Recited on 1/27/2022

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records that staff #2 and #7 did not complete the required 10 hours of annual training for the year 2021.

POI (Plan of Improvement)

The director will ensure all staff has completed the required ten hours of training by December 31 2022.

Correction Deadline: 12/31/2022

Recited on 1/27/2022

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision**Finding**

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that one and two-year-old children were housed with three-year-old children in the middle classroom and on the playground from 7:20 AM until the consultant's departure at 11:20 AM.

POI (Plan of Improvement)

The Center will maintain separation of these children under three years old.

Correction Deadline: 1/27/2022

Comment

Adequate supervision observed on this date.