



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 5/6/2022 VisitType: Licensing Study

Arrival: 7:25 AM

Departure: 8:15 AM

CCLC-30493

YBASE at Henderson E. Formey

400 East Broad Street Savannah, GA 31401 Chatham County
(912) 663-3980 becky.lehto@ymcaofcoastalga.org

Regional Consultant

Stacey Foston

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Mailing Address

6400 Habersham St. Suite A
Savannah, GA 31405

Quality Rated: ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. |
|-----------------------------|------------------|---------------|---|
| 05/06/2022 | Licensing Study | Good Standing | |
| 11/04/2021 | Monitoring Visit | Good Standing | |
| 10/09/2019 | Monitoring Visit | Good Standing | |
| | | | Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. |
| | | | Support - Program performance is demonstrating a need for improvement in meeting rules. |
| | | | Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|-------------------|--|--------------------------------|----------|------|-------------------------------|--------------|------------|--------------|-----------|
| Main | Room A, Cafeteria | Four Year Olds and Five Year Olds and Six Year Olds and Over | 1 | 13 | C | 90 | C | NA | NA | Free Play |
| | | | Total Capacity @35 sq. ft.: 90 | | | Total Capacity @25 sq. ft.: 0 | | | | |
| Total # Children this Date: 13 | | | Total Capacity @35 sq. ft.: 90 | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|--------------|----------------------|-----------------------|
| Main | Playground A | 193 | C |

Comments

Plan of Improvement: Developed This Date 05/06/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Angela Potter, Program Official

Date

Stacey Foston, Consultant

Date



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Findings Report

Date: 5/6/2022 **VisitType:** Licensing Study **Arrival:** 7:25 AM **Departure:** 8:15 AM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

591-1-1-.08 Children's Records

Technical Assistance

Comment

Parent authorizations obtained/completed.

Technical Assistance

591-1-1-.08(6) - Please ensure the parent or authorized person signature is documented on arrival and departure records. The Executive order that allowed the staff to sign the children in and out has expired and the Center must comply with the rules pertaining to attendance records. The rule states: The Parent or person (s) authorized by the Parent to drop off and pick up the child will document, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the following information: the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure.

Correction Deadline: 5/6/2022

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.25 Physical Plant-Structural/Mechanical **Not Met**

Finding

591-1-1-.25(19) prohibits the use of unapproved areas for children's activity. It was determined based on the consultant's observation that the children were housed and being cared for in the lobby of the elementary school which is not licensed for childcare. In addition based on discussion and observation that the center has been using a playground that is not currently licensed.

POI (Plan of Improvement)

The Center will submit an amendment application to license the new playground area. The staff stated the children were housed the lobby area due staff shortage. The center will discontinue use this space and only used licensed areas for childcare.

Correction Deadline: 5/6/2022

591-1-1-.26 Playgrounds(CR) **Met**

Comment

The center is currently using a new playground space that has not been licensed or approved for use by the Department. The center will submit and amendment to license the playground. The exit door to the playground space was not open during the visit. The consultant was able to observe the space from a glass door. The space was enclosed and free from traffic or hazards.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

No children enrolled who require diapering. School age children attend only for before and after school hours.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Staff were observed to remind children to wash hands upon arrival.

591-1-1-.20 Medications(CR) **N/A**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

| | |
|--|------------|
| 591-1-1-.21 Operational Policies & Procedures | Met |
|--|------------|

Comment

Observed documentation of emergency drills.

| | |
|-----------------------------------|------------|
| 591-1-1-.27 Posted Notices | Met |
|-----------------------------------|------------|

Comment

Observed all required posted notices.

| |
|---------------|
| Safety |
|---------------|

| | |
|-----------------------------------|------------|
| 591-1-1-.11 Discipline(CR) | Met |
|-----------------------------------|------------|

Comment

Age-appropriate discussion and redirection observed.

| | |
|---------------------------------------|------------|
| 591-1-1-.36 Transportation(CR) | N/A |
|---------------------------------------|------------|

Comment

Center does not provide routine transportation.

| |
|---|
| Sleeping & Resting Equipment |
|---|

| | |
|---|------------|
| 591-1-1-.30 Safe Sleeping and Resting Requirements(CR) | N/A |
|---|------------|

Comment

Sleeping/Naps are not required for this program. School age children attend only for after school hours.

| |
|----------------------|
| Staff Records |
|----------------------|

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

| | |
|-----------|---------|
| Staff # 1 | Not Met |
|-----------|---------|

Date of Hire: 08/04/2021

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

| | |
|-----------|-----|
| Staff # 2 | Met |
|-----------|-----|

| | |
|-----------|-----|
| Staff # 3 | Met |
|-----------|-----|

| | |
|-----------|-----|
| Staff # 4 | Met |
|-----------|-----|

Date of Hire: 08/04/2021

| | |
|-----------|-----|
| Staff # 5 | Met |
|-----------|-----|

Staff Credentials Reviewed: 2

| | |
|---|------------|
| 591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) | Met |
|---|------------|

Correction Deadline: 11/4/2021

Corrected on 5/6/2022

.09(1)(I)2. - The previous citation was observed to be corrected. Criminal record checks were complete on this date.

591-1-1-.14 First Aid & CPR**Met****Comment**

Complete first aid kit observed in center.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training**Not Met****Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff #1 who was hired in August 2021, had not completed the health and safety orientation training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates. The staff cited will complete the training before returning to work at the center for the next school year.

Correction Deadline: 8/2/2022

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.