



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/24/2023    **VisitType:** Licensing Study    **Arrival:** 9:40 AM    **Departure:** 2:15 PM

**CCLC-1110**

**Windy's Preschool**

425 Tattnall St. Savannah, GA 31401 Chatham County  
 (912) 234-0575 rbrewton@greenbriarchildrenscntr.org

**Region Consultant**

Stacey Foston

Phone: (706) 806-0407

Fax: (706) 806-0406

stacey.foston@dec.al.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/24/2023	Licensing Study	Good Standing	
11/14/2022	Monitoring Visit	Good Standing	
05/23/2022	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Left Down	One Year Olds and Two Year Olds	1	4	C	19	C	NA	NA	Transitioning, Free Play
Main	Right Down		0	0	C	9	C	NA	NA	Not In Use
Main	Up Left	Three Year Olds and Four Year Olds	2	7	C	21	C	NA	NA	Centers
Main	Up Right		0	0	C	17	C	NA	NA	
Total Capacity @35 sq. ft.: 66					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 11					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	back playground	11	C

**Comments**

A licensing study was conducted on this date. The center does not provide transportation services and does not have infants enrolled.

Plan of Improvement: Developed This Date 05/24/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RuleAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

Regina Brewton, Program Official

Date

Stacey Foston, Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Technical Assistance

Technical Assistance

591-1-1-.03(2) - Please ensure current lesson plans are available for review in all classrooms..

Correction Deadline: 5/24/2023

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that three of the five records reviewed on this date did not have the authorized release person (s) relationship to child and to Parent(s) documented on the form as required.

**POI (Plan of Improvement)**

The staff will ensure all sections of the enrollment form is completed as required. The center will add the missing information to the the enrollment form.

**Correction Deadline: 5/26/2023**

**Recited on 5/24/2023**

**Facility****591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that in the upstairs left classroom one of the ceiling light coverings in the back of the room was loose and hanging on one side. In addition a ceiling tile near the light was observed to have several large brown water stains.

**POI (Plan of Improvement)**

The center will have the item fixed or repaired. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

**Correction Deadline: 5/29/2023**

**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that a long tree root that is a tripping hazard was exposed on the ground near the play equipment. In addition, small weeds were observed growing along the both play structures. Also, a low hanging tree branch was above the play equipment and low enough to be touched by the children.

**POI (Plan of Improvement)**

The Center will purchase more mulch to cover the tree roots. The center will cut the back the tree branch and weeds. The center will monitor the playground to ensure there are no tripping hazards.

**Correction Deadline: 5/29/2023**

**Recited on 5/24/2023**

**Food Service****591-1-1-.18 Kitchen Operations****Met****Comment**

The center has meals transported from another licensed center. The center has milk and snacks stored on site.

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff stated proper knowledge of diapering procedures.

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591-1-1-.17 Hygiene(CR)	Met
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**Comment**

Proper hand washing observed throughout the center.

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591-1-1-.20 Medications(CR)	Met
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**Comment**

Discussed proper medication documentation and procedures.

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Policies and Procedures
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591-1-1-.27 Posted Notices	Met
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**Comment**

Please make sure that all required signs are posted and up to date.

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Safety
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591-1-1-.11 Discipline(CR)	Met
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**Comment**

Age-appropriate discussion observed.

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591-1-1-.13 Field Trips(CR)	N/A
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**Comment**

Center does not participate in field trips.

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591-1-1-.36 Transportation(CR)	N/A
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**Comment**

Center does not provide routine transportation.

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Sleeping & Resting Equipment
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591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Met
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**Comment**

There are no infants enrolled in this program. The children mats were observed to be in good condition.

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Staff Records
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591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Correction Deadline: 11/14/2022

Corrected on 5/24/2023

.09(1)(j) - The previous citation was observed to be corrected. Criminal record checks were observed to be complete for all staff.

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591-1-1-.14 First Aid & CPR	Not Met
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**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

**Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff # 3 who was hired in January 2023 and staff #5 who was hired in September 2021 did not have evidence of CPR and first aid training.

**POI (Plan of Improvement)**

The director stated the center is scheduling training classes within the next week. Center will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date based on date of hire.

**Correction Deadline: 6/7/2023**

**Recited on 5/24/2023**

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**591-1-1-.33 Staff Training****Not Met****Finding**

591-1-1-.33(3) requires each Staff member with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics: prevention and control of infectious diseases (including immunizations); prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome, abusive head trauma and child maltreatment; emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event (such as violence at a child care facility); handling and storage of hazardous materials and the appropriate disposal of bio contaminants; precautions in transporting children; recognition and reporting of child abuse and neglect; and child development. It was determined based on a review of records that staff #3 who was hired in January 2023 did not complete the health and safety orientation training within the first 90 days of employment. .

**POI (Plan of Improvement)**

The staff will complete the training. The consultant emailed the staff resources to the training during the visit. The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates and will ensure that the training includes all required components as required.

**Correction Deadline: 6/23/2023**

**Recited on 5/24/2023**

**Finding**

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a reviewed of records that staff #2 completed seven of the required ten hours of training for the year 2022.

**POI (Plan of Improvement)**

The center will ensure all required staff completes annual training as required. The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

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591-1-1-.31 Staff(CR)	Met
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**Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision
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591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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**Comment**

Center observed to maintain appropriate staff:child ratios.

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591-1-1-.32 Supervision(CR)	Met
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**Comment**

Adequate supervision observed on this date.