



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/12/2022 **VisitType:** Licensing Study

Arrival: 11:10 AM

Departure: 12:35 PM

CCLC-10792

Bright Horizons Little One Center

1300 East 66th Street Savannah, GA 31404 Chatham County
 (912) 303-0668 ericka.brown@brighthorizons.com

Regional Consultant

Stacey Foston

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stacey.foston@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/12/2022	Licensing Study	Good Standing	
03/17/2022	Monitoring Visit	Good Standing	
08/31/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Tybee	Infants and One Year Olds	1	5	C	12	C	NA	NA	Floor Play,Nap
Main	B-Dutch		0	0	C	12	C	NA	NA	
Main	C-Skidaway	Two Year Olds	1	9	C	15	C	NA	NA	Outside,Transitioning
Main	D-Talahi	One Year Olds	1	6	C	11	C	NA	NA	Free Play
Main	E-Oatland	PreK	2	17	C	23	C	NA	NA	Story
Main	F-Whitemarsh	Two Year Olds and Three Year Olds	2	15	C	23	C	NA	NA	Transitioning,Story
Total Capacity @35 sq. ft.: 96					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 52			Total Capacity @35 sq. ft.: 96			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	B-Toddler pgd	36	C
Main	C-Preschool pgd	39	C
Main	Infant Pgd	8	C

Comments

An in-person visit was conducted on August 12, 2022. The administrative review was completed September 20, 2022. The Consultant completed exit conference by phone and a copy of licensing study report was electronically emailed to the Program on September 20, 2022. A revised copy of this report was emailed to the center on September 28, 2022.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Ericka Brown, Program Official

Date

Stacey Foston, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 4

Records with Missing/Incomplete Components: 4

Child # 1

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing,.08(3)-Name of Release Person Missing,.08(1)-Emergency Contact information Missing,.08(1)(a)-Work Address Missing,.08(1)(a)-Work Number Missing

Child # 2

Not Met

"Missing/Incomplete Components"

.08(3)-Name of Release Person Missing,.08(3)-Address of Release Person Missing,.08(1)(a)-Work Number Missing,.08(1)(a)-Work Address Missing,.08(1)-Emergency Contact information Missing

Child # 3

Not Met

"Missing/Incomplete Components"

.08(3)-Name of Release Person Missing,.08(3)-Address of Release Person Missing,.08(1)-Emergency Contact information Missing

Child # 4

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Number Missing,.08(1)(a)-Work Address Missing,.08(3)-Address of Release Person Missing,.08(3)-Name of Release Person Missing,.08(1)-Emergency Contact information Missing

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records submitted that the four children enrollment records did not have all the required information documented.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 9/21/2022

Finding

591-1-1-.08(1)(b) requires Center Staff to maintain a file for each child that includes parental authorizations, including, but not limited to, written authorization for the Center to obtain emergency medical care for the child when the Parent is not available. It was determined based on a review of documents submitted that 4 of 4 records did not have documentation of written authorization for the Center to obtain emergency medical care for the child when the Parent is not available.

POI (Plan of Improvement)

The Center will develop and follow a system to place and maintain all types of parental authorizations in these files.

Correction Deadline: 9/21/2022

Finding

591-1-1-.08(6) requires the Center to maintain records of a child's daily arrival and departure for the twelve (12) preceding months that the Parent or person(s) authorized by the Parent documents, in written or electronic format, each time the Parent or authorized person drops off and picks up the child. The documentation shall include at least the date, the child's name, the arrival and departure times, and the signature or initials of the Parent or authorized person at the time of arrival and departure. These records shall be made available to the Department in printed or written form upon request. It was determined based on a review of documents that the electronic records submitted did not have the signature or initials of the Parent or authorized person at the time of arrival and departure.

POI (Plan of Improvement)

The Center will maintain arrival and departure records as required, will ensure the documentation includes all of the required information.

Correction Deadline: 10/6/2022

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) **Met**

Technical Assistance

591-1-1-.26 - monitor for rust on the front of tricycles.

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff stated proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

Discussed proper medication documentation and procedures.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures **Technical Assistance**

Technical Assistance

591-1-1-.21(3) - Please ensure the different types of drills are clearly labeled on the forms.

Comment

Observed documentation of the center's emergency preparedness plans.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and redirection observed.

591-1-1-.13 Field Trips(CR)

N/A

Comment

Center does not participate in field trips.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

The children cots and cribs were observed to be in good condition.

Staff Records

Records Reviewed: 11**Records with Missing/Incomplete Components: 1**

Staff # 1	Met
Date of Hire: 08/16/2021	
Staff # 2	Met
Staff # 3	Met
Date of Hire: 03/21/2022	
Staff # 4	Met
Date of Hire: 12/07/2020	
Staff # 5	Met
Date of Hire: 04/02/2012	
Staff # 6	Met
Date of Hire: 07/06/2021	
Staff # 7	Met
Date of Hire: 05/14/2018	
Staff # 8	Met
Date of Hire: 08/08/2010	
Staff # 9	Met
Date of Hire: 09/23/2015	
Staff # 10	Not Met
Date of Hire: 10/04/2021	

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 11

Met

Staff Credentials Reviewed: 3

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Technical Assistance

Technical Assistance

591-1-1-.14(2) - Please ensure staff complete CPR training that has hands on skills components. Online-only CPR training and adult-only training does not meet the rule requirement.

Correction Deadline: 9/11/2022

591-1-1-.33 Staff Training

Technical Assistance

Comment

Documentation observed of required staff training for the year 2021.

Technical Assistance

591-1-1-.33(4) - Discussed food preparation training requirements for new directors. Please ensure that within the first year of employment, the Director receives four (4) clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage.

Correction Deadline: 9/11/2022

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.