



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 9/21/2021 **VisitType:** Licensing Study

Arrival: 2:00 PM

Departure: 3:00 PM

CCLC-9049

Primrose School at Sugarloaf Parkway East

2782 SUGARLOAF PARKWAY Lawrenceville, GA 30045 Gwinnett County
(770) 513-0066 tturner@primrosesugarloafparkway.com

Mailing Address

2782 SUGARLOAF PARKWAY
LAWRENCEVILLE, GA 30045

Regional Consultant

Beth Holland

Phone: (404) 478-8075

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beth.holland@dec.al.gov

Quality Rated: No

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|-----------------------------------|---------------|--|
| 09/21/2021 | Licensing Study | Good Standing | |
| 09/09/2021 | Complaint Investigation Follow Up | Good Standing | |
| 06/23/2021 | Complaint Closure | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|----------|--------------|-----------------|-------|----------|------|------------|--------------|------------|--------------|---------------|
| Main | A Infant | Infants | 2 | 12 | C | 14 | C | NA | NA | Floor Play |
| Main | B Toddler | One Year Olds | 1 | 8 | C | 13 | C | NA | NA | Nap |
| Main | C Toddler | One Year Olds | 2 | 14 | C | 14 | C | NA | NA | Nap |
| Main | D | Two Year Olds | 1 | 10 | C | 17 | C | NA | NA | Nap |
| Main | E Two | Two Year Olds | 1 | 10 | C | 17 | C | NA | NA | Nap |
| Main | F Three | Three Year Olds | 1 | 15 | C | 25 | C | NA | NA | Nap |
| Main | G | Three Year Olds | 0 | 13 | NC | 25 | C | NA | NA | Nap |
| Main | H School Age | Five Year Olds | 2 | 17 | C | 26 | C | NA | NA | Snack |
| Main | I Four | Four Year Olds | 1 | 16 | C | 25 | C | NA | NA | Transitioning |
| Main | J | Four Year Olds | 1 | 17 | C | 25 | C | NA | NA | Transitioning |

Total Capacity @35 sq. ft.: 201

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 132

Total Capacity @35 sq. ft.: 201

Total Capacity @25 sq. ft.: 0


| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main | A Infant | 12 | C |
| Main | B | 0 | C |
| Main | C | 36 | C |
| Main | C | 48 | C |

Comments

An Administrative Review was conducted on September 21, 2021. Staff files, children’s files, training, and background checks were all reviewed. A virtual inspection was conducted on September 21, 2021 with the director. An in-person visit was not conducted due to the COVID-19 pandemic.



Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

Important New Deadlines:

Due to the ongoing COVID restrictions, the deadline to become Quality Rated for programs who want to continue to receive Childcare and Parent Services (CAPS), has been extended to at least December 31, 2021.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Tanisha Turner, Program Official

Date

Beth Holland, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25 - A virtual visit was conducted due to the Covid-19 pandemic. The provider will identify all hazardous items and keep them in a locked area inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff stated proper hand washing procedures on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.29 Required Reporting**Met****Comment**

Please be sure to contact the Gwinnett County Department of Health if there are positive COVID-19 cases immediately and follow their guidance. Also, please complete a Required Report in DECAL KOALA for communicable diseases. Please be sure to report temporary closures in DECAL KOALA under the Required Report tab whenever there are temporary closures for one day or more.

Safety

591-1-1-.11 Discipline(CR)**Technical Assistance****Technical Assistance**

591-1-1-.11 A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 21**Records with Missing/Incomplete Components: 0**

| | |
|--------------------------|-----|
| Staff # 1 | Met |
| Staff # 2 | Met |
| Staff # 3 | Met |
| Staff # 4 | Met |
| Date of Hire: 07/31/2014 | |
| Staff # 5 | Met |

Records Reviewed: 21

Records with Missing/Incomplete Components: 0

| | |
|--|-----|
| Staff # 6 | Met |
| Staff # 7 Date of Hire: 04/02/2010 | Met |
| Staff # 8 | Met |
| Staff # 9 Date of Hire: 09/20/2019 | Met |
| Staff # 10 Date of Hire: 11/07/2018 | Met |
| Staff # 11 Date of Hire: 10/08/2019 | Met |
| Staff # 12 | Met |
| Staff # 13 | Met |
| Staff # 14 | Met |
| Staff # 15 | Met |
| Staff # 16 | Met |
| Staff # 17 | Met |
| Staff # 18 | Met |
| Staff # 19 | Met |
| Staff # 20 Date of Hire: 07/10/2006 | Met |
| Staff # 21 Date of Hire: 07/31/2019 | Met |

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Director provided five files for employees hired since last visit. on June15, 2021. All employees had evidence of satisfactory background check letters on file.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

The consultant discussed staff being attentive and participating with all children during mealtime and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.