



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/8/2022 **VisitType:** Monitoring Visit

Arrival: 10:40 AM

Departure: 12:40 PM

CCLC-45994

Chapman's Learning Center, LLC

29 West Poplar Street McRae Helena, GA 31055 Telfair County
 (229) 868-6514 miachapman1@yahoo.com

Regional Consultant

Jackqueline Frederick

Phone: (229) 386-3247

Fax: (229) 238-2435

jackqueline.frederick@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. |
|------------------------------------|------------------|---------------|--|
| 12/08/2022 | Monitoring Visit | Good Standing | |
| 05/25/2022 | Licensing Study | Good Standing | |
| 11/03/2021 | Monitoring Visit | Good Standing | |

| | |
|----------------------|---|
| Good Standing | - Program is demonstrating an acceptable level of performance in meeting the rules. |
| Support | - Program performance is demonstrating a need for improvement in meeting rules. |
| Deficient | - Program is not demonstrating an acceptable level of performance in meeting the rules. |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|----------|------|---|-------|----------|------|------------|--------------|------------|--------------|----------------|
| Main | A | Infants and One Year Olds | 2 | 6 | C | 9 | C | NA | NA | Floor Play |
| Main | B | One Year Olds and Two Year Olds | 2 | 7 | C | 9 | C | NA | NA | Transitioning |
| Main | C | One Year Olds and Two Year Olds | 2 | 7 | C | 9 | C | NA | NA | Transitioning |
| Main | D | One Year Olds and Two Year Olds | 1 | 4 | C | 8 | C | NA | NA | Transitioning |
| Main | E | Two Year Olds and Three Year Olds | 1 | 7 | C | 8 | C | NA | NA | Transitioning |
| Main | F | Infants and One Year Olds and Two Year Olds | 2 | 18 | C | 17 | NC | NA | NA | Floor Play,Nap |
| Main | G | Three Year Olds and Four Year Olds | 1 | 14 | C | 17 | C | 23 | C | Lunch |

Total Capacity @35 sq. ft.: 77

Total Capacity @25 sq. ft.: 83

Total # Children this Date: 63

Total Capacity @35 sq. ft.: 77

Total Capacity @25 sq. ft.: 83

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main | A | 11 | C |
| Main | B | 13 | C |
| Main | C | 41 | C |

Comments

The purpose of today's visit is to conduct a monitoring visit.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Mia Chapman, Program Official

Date

Jackqueline Frederick, Consultant

Date



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Findings Report

Date: 12/8/2022 **VisitType:** Monitoring Visit **Arrival:** 10:40 AM **Departure:** 12:40 PM

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined that in classroom B that two items labeled "Keep out of reach of children" were accessible to the children.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 12/8/2022

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 19

Records with Missing/Incomplete Components: 0

| | |
|------------|-----|
| Staff # 1 | Met |
| Staff # 2 | Met |
| Staff # 3 | Met |
| Staff # 4 | Met |
| Staff # 5 | Met |
| Staff # 6 | Met |
| Staff # 7 | Met |
| Staff # 8 | Met |
| Staff # 9 | Met |
| Staff # 10 | Met |

| | |
|------------|-----|
| Staff # 11 | Met |
| Staff # 12 | Met |
| Staff # 13 | Met |
| Staff # 14 | Met |
| Staff # 15 | Met |
| Staff # 16 | Met |
| Staff # 17 | Met |
| Staff # 18 | Met |
| Staff # 19 | Met |

Staff Credentials Reviewed: 1

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.31 Staff(CR) Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Not Met

Finding

591-1-1-.32(1) requires the Center to maintain the required Staff:child ratios as follows: under 1 year or under 18 months if not walking = 1:6; 1 year and walking = 1:8; 2 years = 1:10; 3 years = 1:15; 4 years = 1:18; 5 years = 1:20;and 6 years and older = 1:25. A Center must establish groupings of children for care with maximum group sizes as follows: under 1 year = 12; under 18 months/not walking = 12; 1 year and walking = 16; 2 years = 20; 3 years = 30; 4 years = 36; 5 years = 40; and 6 years and older = 50. It was determined that classroom F did not have adequate staff to meet the number of children present on this date to meet ratio requirements. There were: 5: children under one, 3:1 year- olds and 10: 2 year -olds.

POI (Plan of Improvement)

The Center will hire additional Staff or reschedule current Staff to meet required Staff:child ratios and will organize children into groups that meet requirements.

Correction Deadline: 12/8/2022

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.