



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Cover Sheet)

Date: 9/20/2021

VisitType: EX-Monitoring

Arrival: 3:00PM

Departure: 4:00PM

EX-52689 EXMT-17462 EX-7 - Day camp Hudson's Summer Camp

305 Chatham Street, Oglethorpe GA 31068 Macon County (478) 244-2678 lilhud91@yahoo.com

Mailing Address

305 Chatham Street P.O. Box 608, GA 31068

Regional Consultant

Rosalyn Elder

Phone: (404) 780-0868

Fax: (770) 232-1931

rosalyn.elder@dec.state.ga.gov

Joint with:

Table with 4 columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include 9/20/2021 EX-Monitoring Prevention, Prevention Level 1 (P1), Intermediate Level 1 (I1), Dismissal (D), Technical Assistance, Corrective Action Plan, Dismissal, Office Conference, Disqualification, Prevention Level 2 (P2), Intermediate Level 2 (I2), Citation, Fine (Level 1 or 2), Plan of Improvement, Prevention Level 3 (P3), Intermediate Level 3 (I3).

Staff: Child Ratios

Table with 6 columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Row: Main Classroom, 0, 0, Y, No children were present.

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 0

#Children Count: 0

Comments:

Phase 1 (Administrative Process) and Phase 2 (Virtual Visit) of the CAPS Health and Safety Monitoring were completed 09/20/21 due to COVID-19. The virtual visit was conducted virtually via Zoom with Ms. Cambrette Hudson. During check-in, temperature checks are administered, and student's hands are sanitized. The wearing of masks is required. Handwashing/sanitation practices are completed before and after eating, after toileting and between activities. Technical assistance was provided for the following: • Clarification of Exemption Categories that operate during afterschool hours • Posting of the Approval Letter adjacent to the Exemption Certificate • Scheduling for the Fire Inspection • Contact information for Zoning The program was found not operating within the guidelines for exemption. The program served children under the age of 5.

Corrective Action Plan: Developed This Date



Please refer the website, http://www.dec.state.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
New clearance is required at least once every five years
Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
All staff members are required to have completed at least a national fingerprint based clearance check
Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Specialist Signature \_\_\_\_\_ Date \_\_\_\_\_



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**(Summary Report)**

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**The following information is associated with a Exemption Monitoring:**

**Activities and Equipment**

**EX-HS-.A**

**Met**

**Comment**

EX-HS-.A(3) - Provider does provide a daily prescribed program of varied and developmentally appropriate activities such as Reading and Math Worksheets, Arts and Crafts, etc., that promote the social, emotional, physical, cognitive, language and literacy development of each child.

**EX-HS-.F Equipment & Toys (CS)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable. The chairs, tables and toys are disinfected and sanitized on a daily basis.

**EX-HS-.Q Swimming Pools & Water-related Activities (CS)**

**N/A**

**Comment**

The Program does not provide swimming activities.

**Children's Records**

**EX-HS-.C**

**Met**

**Comment**

EX-HS-.C(4) - The Provider does maintain a file for each child while such child is in care at the program. The file does contain the following: identifying information about the child to include: name, date of birth, sex, address, and names of both Parents, if applicable, cell phone and emergency contact information as well as the person(s) to whom the child may be released.

**Exemptions**

**EX-HS-.X Exemption Requirements (NCP)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

**Facility**

**EX-HS-.B**

**Met**

**Comment**

EX-HS-.B(5) - It was determined through observation, bathrooms are located adjacent to the childcare areas. The supplies are within easy reach of children and equipped with soap, toilet tissue and single-use towels.

**Finding**

It was determined by the lack of documentation the program has not obtained Zoning nor able to provide the Certificate of Occupancy and a Fire Inspection. Technical Assistance provided regarding the importance of being in compliance and receiving approval of local zoning, fire safety agencies and building authorities on this date.

**POI (Plan of Improvement)**

Specialist requested the following documents be submitted by Friday, September 24, 2021: Zoning Approval, Fire Inspection and Certificate of Occupancy.

**Correction Deadline: 9/24/2021**

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**EX-HS-.M Playgrounds (CS)****N/A****Comment**

The program does not provide an equipped playground.

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<b>Health and Hygiene</b>
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**EX-HS-.U Diapering Areas & Practices (CS)****N/A****Comment**

The Program does not conduct diapering for younger children.

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**EX-HS-.H Hygiene (NCP)****Met****Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

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**EX-HS-.I Medications (CS)****N/A****Comment**

It was determined through discussion the provider does not administer medication.

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<b>Policies and Procedures</b>
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**EX-HS-.J Operational Policies & Procedures (NCP)****Met****Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

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**EX-HS-.T Required Reporting (NCP)****Met****Comment**

There were no incidents or injuries that required reporting.

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<b>Safety</b>
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**EX-HS-.S****N/A****Comment**

The Program does not sponsor field trips.

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**EX-HS-.E Discipline (CS)****Met****Comment**

Determined age-appropriate discipline is communicated to staff on this date.

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**Comment**

Program does not provide routine transportation.

**Sleeping & Resting Equipment**

EX-HS-.V Safe Sleeping and Resting Requirements (CS)

Met

**Comment**

No safe sleep policies are necessary.

**Staff Records**

**Records Reviewed: 2**

**Records with Missing/Incomplete Components: 2**

Staff # 1

Not Met

"Missing/Incomplete Components"

EX-HS-.D-Criminal Records Check Missing

Staff # 2

Not Met

Date of Hire: 02/05/2020

"Missing/Incomplete Components"

EX-HS-.P(4)-Annual Training 10 Hours

EX-HS-.K

Met

**Comment**

EX-HS-.K(1) - It was determined through discussion the program does maintain a personnel file on all Staff.

EX-HS-.N

Met

**Comment**

EX-HS-.N(1) - The Director is responsible for the supervision, operation and maintenance of the program. The staff members of the program currently consists of the Director and a volunteer.

EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)

Not Met

**Finding**

It was determined through the observation of records, one (1) of the two (2) staff members have completed the Criminal Record Checks and received a comprehensive satisfactory determination.

**POI (Plan of Improvement)**

The Provider will obtain a CRC for their staff (volunteer). The program is currently not in session.

**Correction Deadline: 10/5/2021**

EX-HS-.W First Aid & CPR (NCP)

Not Met

**Finding**

It was determined by the observation of records, one (1) out of two (2) staff members is compliant regarding the completion of CPR and first aid training.

**POI (Plan of Improvement)**

The current certification expired 2/21 and the Director is in the process of being recertified. The other staff member is a volunteer.

**Correction Deadline: 10/6/2021**

**Comment**

It was determined by the observation of records, one (1) out of two (2) staff members is compliant regarding the completion of the Health and Safety Orientation training. The staff member that has not completed the Health and Safety Orientation training is a volunteer.

**Staffing and Supervision**

**Comment**

There were no children enrolled on this date. Proper ratios and classroom capacities were discussed with the director on this date.