



Bright from the Start - Georgia Department of Early Care and Learning

2 Martin Luther King Jr. Drive SE, 670 East Tower

Atlanta, GA 30334

Phone: (404)657-5562 www.dec.state.ga.gov

(Cover Sheet)

Date: 9/28/2021

VisitType: EX-Monitoring

Arrival: 1:00PM

Departure: 2:00PM

EX-47380 EXMT-12994 EX-7 - Day camp
Albany Area YMCA - YES Inclusive Summer Camp

1906 Palmyra Road, Albany GA 31701 Dougherty County
(229) 942-3865 qthomas@albanyareaymca.com

Mailing Address

1701 Gillionville Road, GA 31707

Regional Consultant

Rosalyn Elder

Phone: (404) 780-0868

Fax: (770) 232-1931

rosalyn.elder@dec.state.ga.gov

Joint with:

Table with 4 columns: Compliance Zone Designation, Prevention Action Category, Intermediate Action Category, Dismissal Action Category. Rows include Prevention Level 1 (P1), Prevention Level 2 (P2), and Prevention Level 3 (P3) with corresponding actions like Technical Assistance, Citation, and Plan of Improvement.

Staff: Child Ratios

Table with 6 columns: Room Description, Age Groups, Staff Count, Children Count, State Ratio Met, Notes. Row for Classroom shows 0 staff, 0 children, and State Ratio Met as Y.

Group Sizes Met? Y

Total # Non-Care Staff Present: 0

#Staff Count: 0

#Children Count: 0

Comments:

Phase 1 (Administrative Process) and Phase 2 (Virtual Visit) of the CAPS Health and Safety Monitoring were completed 09/28/21 due to COVID-19. The virtual visit was conducted virtually via Zoom with Ms. Quasind Thomas. During check-in, staff administers temperature checks for each child. The children's bags are sprayed and then they are instructed to wash and sanitize their hands. Parents are not allowed inside of the building. The wearing of masks is not required however the children are kept socially distanced. Handwashing/sanitation practices are completed before and after eating, after toileting, and outdoor play. It was determined through the observation of records and through discussion, the program is operating as approved.

Corrective Action Plan: No Plan Developed



Please refer the website, http://www.dec.state.ga.gov/CCS/RulesAndRegulations.aspx, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
New clearance is required at least once every five years
Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
All staff members are required to have completed at least a national fingerprint based clearance check
Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

By signing this report I acknowledge that the report was discussed with me and if there are any missing requirements I am responsible for submitting them as outlined to Maximus or the CAPS program.

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

1. Facility name, program number and visit date
2. Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
3. Specific standard(s) that you are refuting, along with your concerns or questions regarding the citation
4. Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date of the visit to the facility.
5. Your refutation will be forwarded to the CCS Exemptions Unit manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 770-293-5977.

Any violation which subjects a child to injury or life threatening situation or continued non-compliance may jeopardize participation in the CAPS program for eligible license-exempt program (government-owned facilities and day camps).

Director/Person-in-charge Signature \_\_\_\_\_

Printed Name \_\_\_\_\_ Date \_\_\_\_\_

Specialist Signature \_\_\_\_\_ Date \_\_\_\_\_



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**(Summary Report)**

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**The following information is associated with a Exemption Monitoring:**

**Activities and Equipment**

**EX-HS-.A**

**Met**

**Comment**

EX-HS-.A(1) - Provider does provide a daily prescribed program of varied and developmentally appropriate activities which includes board games, crossword puzzles, outside activities (basketball & hula hoops) that promote the social, emotional, physical, cognitive, language and literacy development of each child.

**EX-HS-.F Equipment & Toys (CS)**

**Met**

**Comment**

The Equipment and furniture observed to be properly secured and clean, as applicable. The table, chairs and equipment were sprayed with Microband Cleaning Solution to combat and mitigate germs and bacteria.

**EX-HS-.Q Swimming Pools & Water-related Activities (CS)**

**N/A**

**Comment**

It was determined through discussion the Program does not provide swimming activities.

**Children's Records**

**EX-HS-.C**

**Met**

**Comment**

EX-HS-.C(4) - The Provider does maintain a file for each child while such child is in care at the program. The file does contain the following: identifying information about the child to include: name, date of birth, sex, address, and names of both Parents, if applicable, cell phone and emergency contact information as well as the person(s) to whom the child may be released. The file also included a Medical Release form and parent authorization.

**Exemptions**

**EX-HS-.X Exemption Requirements (NCP)**

**Technical Assistance**

**Comment**

No hazards observed accessible to children on this date.

**Technical Assistance**

Technical Assistance was provided regarding the posting of the Approval Letter to be adjacent to the Exemption Certificate. The Director will ensure the aforementioned is completed.

**Facility**

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**EX-HS-.B** **Met**

**Comment**

EX-HS-.B(5) - It was determined through observation, the bathrooms are located adjacent to the child care areas. The supplies are within easy reach for the children and equipped with soap, toilet tissue and single-use towels.

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**EX-HS-.L Physical Plant (NCP)** **Met**

**Comment**

It was determined through the observation of records the Provider is in compliance with the local fire safety agencies and building authorities on this date.

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**EX-HS-.M Playgrounds (CS)** **N/A**

**Comment**

The Provider does have a playground however it is not being used at this time.

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**Health and Hygiene**

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**EX-HS-.U Diapering Areas & Practices (CS)** **Met**

**Comment**

The Program does not conduct diapering for younger children.

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**EX-HS-.H Hygiene (NCP)** **Met**

**Comment**

Hand washing was not observed during the visit but proper hand washing rules were discussed.

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**EX-HS-.I Medications (CS)** **Met**

**Comment**

It was determined through observation the medications are stored inaccessible to children in a locked cabinet inside of the Administrator's office.

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**Policies and Procedures**

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**EX-HS-.J Operational Policies & Procedures (NCP)** **Met**

**Comment**

It was determined that the program provides Parents a copy of the Program's written policies and procedures.

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**EX-HS-.T Required Reporting (NCP)** **Met**

**Comment**

There were no incidents or injuries that required reporting.

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**Safety**

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**EX-HS-.S** **N/A**

**Comment**

The Program does not sponsor field trips.

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**EX-HS-.E Discipline (CS)** **Met**

**Comment**

Determined age-appropriate discipline is communicated to staff on this date.

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**EX-HS-.R Transportation (CS)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

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**Sleeping & Resting Equipment****EX-HS-.V Safe Sleeping and Resting Requirements (CS)****Met****Comment**

No safe sleep policies are necessary.

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**Staff Records****Records Reviewed: 4****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Staff # 2	Met
Staff # 3	Met
Staff # 4	Met

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**EX-HS-.K****Met****Comment**

EX-HS-.K(1) - It was determined by the observation of records the program does maintain a personnel file on all Staff.

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**EX-HS-.N****Met****Comment**

EX-HS-.N(1) - The Director is responsible for the supervision, operation and maintenance of the program. The Director is on the premises and if absent from the program at any time during the hours of operation, there is an officially designated person on-site to assume responsibility for the operation of the program.

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**EX-HS-.D Criminal Records and Comprehensive Background Checks (CS)****Met****Comment**

It was determined by the observation of records, four (4) out of four (4) employees are compliant regarding the completion of their Criminal Record Checks. All have met the expectation of receiving a comprehensive satisfactory determination.

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**EX-HS-.W First Aid & CPR (NCP)****Met****Comment**

It was determined by the observation of records, four (4) out of four (4) employees are compliant regarding the completion of CPR/First Aid training.

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**EX-HS-.P Staff Training (NCP)****Met****Comment**

It was determined by the observation of records, four (4) out of four (4) employees are compliant regarding the completion of the Health and Safety Orientation training.

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**Staffing and Supervision**

**Comment**

There were no children enrolled on this date. Proper ratios were discussed with the Director on this date.