



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/15/2023 **VisitType:** Licensing Study

**Arrival:** 10:45 AM

**Departure:** 12:45 PM

**FR-000009536**

**Drayton, Sandra E.**

107 N PALM DRIVE Brunswick, GA 31525 Glynn County  
(912) 262-9606 james-drayton@att.net

**Region Consultant**

Jerica Davis

Phone: (478) 314-9452  
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**Mailing Address**

107 N PALM DRIVE  
BRUNSWICK, GA 31525

**Quality Rated:** No

Compliance Zone Designation			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/15/2023	Licensing Study	Good Standing	
10/14/2022	Monitoring Visit	Good Standing	
05/05/2022	Licensing Study	Good Standing	

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	4	4	0	0	0
3 & 4 Years	1	1	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	6	6	0	0	0
Total Under 18 Years	6				
Children Present: 6 Caregivers/Helpers Present: 2					
Total Children: 6 Total Caregivers/Helpers: 1					

**Comments**

The purpose of today's visit is to conduct a Licensing Study.

Plan of Improvement: Developed This Date 05/15/2023

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov) for more information. Free technical assistance is available!**

Sandra Drayton, Program Official

Date

Jerica Davis, Consultant

Date



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.09 Activities

Not Met

Finding

290-2-3-.09(7) requires that the use of entertainment media shall be limited to programs, tapes, and software that are produced for the benefit of audiences comprised of young children and not be the primary source of children's activities, used only in addition to other activities and for no more than two hours daily. It was determined based on observation that the provider had the TV on and was watching "Maury", which had adult content and profanity, while the children were present for care.

POI (Plan of Improvement)

The Home Provider will review requirements to ensure the appropriate use of media.

Correction Deadline: 5/15/2023

Technical Assistance

Please ensure that Television is used only in addition to other activities and for no more than two hours daily.

Correction Deadline: 5/15/2023

290-2-3-.12 Equipment and Supplies(CR)

Not Met

Finding

290-2-3-.12(4) requires that all indoor and outdoor furniture, activity materials, and equipment shall be used in a safe and appropriate manner by each Provider, Provisional Employee and Employee and child in attendance and used in accordance with the manufacturer's instructions, recommendations, and intended use. It was determined based on observation that a two-month-old infant was placed in a bouncy seat and was not secured with the safety strap as the manufacturer required. Additionally, the two-month-old infant was left in a boppy cushion on the couch for approximately five minutes which posed a potential fall hazard and was not placed on the floor as the manufacturer intended.

POI (Plan of Improvement)

The Home will discontinue inappropriate use of furniture/materials/equipment and ensure that all indoor and outdoor furniture, activity materials, and equipment is used in a safe manner and in accordance with the manufacturer's instructions and/or recommendations for intended use.

**Correction Deadline: 5/15/2023**

**Comment**

Toys and equipment observed to be clean and safe from hazardous conditions.

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**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)**

**Not Met**

**Finding**

290-2-3-.19(1)(a)3 requires that each crib and other equipment approved for infant sleep shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that the pack-n-play that housed a two-month-old infant, had a sheet that was not tight-fitting as required.

**POI (Plan of Improvement)**

The Home Provider will ensure that each crib or other equipment approved for infant sleep has a tight-fitting sheet that is changed daily or more often as needed and prior to a change of occupant.

**Correction Deadline: 5/15/2023**

**Finding**

290-2-3-.19(1)(b) requires that cots and mats shall be provided for each child who is two (2) years of age or older and who is required to take a nap and for each child under the age of two years who can climb out of a crib or other equipment approved for infant sleep. It was determined based on observation that a two-year-old child was observed asleep on a bed and was not provided a cot or mat for nap time as required.

**POI (Plan of Improvement)**

The Home Provider will provide a cot or mat for every child who is 2 years of age or older and every child who is under the age of 2 year who is able to climb out of a crib.

**Correction Deadline: 5/15/2023**

**Recited on 5/15/2023**

**Finding**

290-2-3-.19(2) requires that a Family Child Care Learning Home shall provide a safe sleep environment in accordance with American Academy of Pediatrics (AAP), Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials (ASTM) recommendations as listed in these rules for all infants and one-year-old children when placed for sleep in a safety approved crib or in any other type of equipment approved for infant sleep. Staff shall place an infant to sleep on the infant's back unless the Parent has provided a physician's written statement authorizing another sleep position for that particular infant that includes how the infant shall be placed to sleep and a time frame that the instructions are to be followed. When an infant can easily turn over from back to front and back again, Staff shall continue to put the infant to sleep initially on the infant's back, but allow the infant to roll over into his or her preferred positions and not re-position the infant. Sleepers, sleep sacks and wearable blankets that fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant, however swaddling shall not be used unless the Home has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Staff shall not place objects or allow objects to be placed in or on the crib with an infant such as but not limited to toys, pillows, quilts, comforters, bumper pads, sheepskins, stuffed toys, or other soft items and shall not attach objects or allow objects to be attached to a crib with a sleeping infant such as but not limited to crib gyms, toys, mirrors and mobiles. It was determined based on observation that a two-month-old infant was observed in a pack-n-play with a bib around their neck and a pacifier attached to the bib that posed a potential safe sleep hazard.

**POI (Plan of Improvement)**

The Home Provider will ensure that safe sleep requirements for infants are followed as required.

**Correction Deadline: 5/15/2023**

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**290-2-3-.07 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Home does not provide swimming activities.

**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 5**

Child # 1 Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

Child # 3 Not Met

"Missing/Incomplete Components"

Infant Feeding Plan - (.10)(4), Name Missing - (.08)(1), Date of Birth Missing - (.08)(1), Physician & Emergency Contact Information - (.08)(1), Immunization Form - (.08)(2), Emergency Medical Authorization - (.08)(3), Allergy/Medical Information - (.08)(4)

Child # 4 Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

Child # 5 Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

Child # 6 Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2)

## 290-2-3-.08 Children's Records

**Not Met**

### Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined based on a review of records that a the provider had a child enrolled who did not have a enrollment record on file for as required.

### POI (Plan of Improvement)

The Home Provider will obtain the missing information and maintain the Children's records as required.

**Correction Deadline: 5/15/2023**

### Finding

290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of records that five out of six enrolled children did not have a current immunizations record on file as required.

### POI (Plan of Improvement)

The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

**Correction Deadline: 6/6/2023**

## Facility

## 290-2-3-.11 Physical Plant - Safe Environment(CR)

Not Met

**Finding**

290-2-3-.11(2)(f) requires that poisons, medicines, cleaning agents and other hazardous materials be in locked areas or inaccessible to children. It was determined based on observation that four dog pee pads were stored on the floor in the child care accessible to children and read "Keep out of reach of children."

**POI (Plan of Improvement)**

To ensure the safe storage of hazardous items, the Home Provider will make these items inaccessible to the children.

**Correction Deadline: 5/15/2023**

Recited on 5/15/2023

## 290-2-3-.13 Physical Plant-Structural/Mechanical(CR)

Met

**Comment**

The Home appears clean and free from hazards.

## 290-2-3-.13 Playgrounds(CR)

Technical Assistance

**Technical Assistance**

Please ensure that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. Please ensure to removed the shovel and check the playground for any hazards before the children are present on the playground.

**Correction Deadline: 5/25/2023**

## Health and Hygiene

## 290-2-3-.11 Children's Health and Hygiene(CR)

Not Met

**Comment**

Proper hand washing observed throughout the Home.

**Finding**

290-2-3-.11(1)(m) requires that Home personnel keep children clean, dry and comfortable. It was determined based on observation that a two-year-old child was observed with soiled clothing and was not changed timely to keep the child clean, dry, and comfortable as required.

**POI (Plan of Improvement)**

To ensure response to children's needs, Staff shall keep children clean, dry, and comfortable while in care in the Family Child Care Learning Home.

**Correction Deadline: 5/15/2023**

## 290-2-3-.11 Diapering Areas &amp; Practices(CR)

Met

**Comment**

Staff state proper knowledge of diapering procedures.

## 290-2-3-.11 Medications(CR)

Met

**Comment**

Per the provider no medication is currently dispensed

## Licensure

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**290-2-3-.04 Application Requirements(CR)****Met****Comment**

Appropriate number of children observed in Family Child Care Learning Home this date.

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**Safety and Discipline**

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**290-2-3-.11 Animals****Not Met****Finding**

290-2-3-.11(1)(n) requires pets in the Home be properly vaccinated in accordance with the requirements of the local county Boards of Health. Unconfined pets shall not be permitted in child care areas when any Child is present except for supervised learning experiences. It was determined based on observation that a small white dog was observed in the child care area around six enrolled children when the consultant arrived and was not housed separately from the children as required.

**POI (Plan of Improvement)**

The Home will ensure that all animals are properly vaccinated and that unconfined animals are not allowed in child care areas.

**Correction Deadline: 5/15/2023**

**Recited on 5/15/2023**

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**290-2-3-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

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**290-2-3-.11 Transportation(CR)****Met****Comment**

The provider does not provide routine transportation.

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**Staff Records**

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**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Provider stated that there have been no new hires since the last visit.

**Comment**

Criminal records checks were observed to be complete.

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**290-2-3-.07 First Aid & CPR****Met****Comment**

Evidence observed that the provider was certified in First Aid and CPR.

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**290-2-3-.07 Staff Qualifications(CR)****Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

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**290-2-3-.07 Staff Training****Not Met**

**Finding**

290-2-3-.07(9) requires that every calendar year, after the first year of employment the Provider, and any Provisional Employees or and Employees, shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department- approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained in the Home by the Provider, as required by these rules. It was determined based on a review of records that the provider did not have evidence of completing 10 annual training hours for the 2022 calendar year as required.

**POI (Plan of Improvement)**

The Home will obtain the required annual training for Staff and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

**Correction Deadline: 6/14/2023**

<b>Staff:Child Ratios and Supervision</b>
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**290-2-3-.07 Staff:Child Ratios(CR)**

**Met**

**Comment**

Appropriate ratios were observed on this date.

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**290-2-3-.07 Supervision(CR)**

**Not Met**

**Finding**

290-2-3-.07(17) requires at least one Staff person with a satisfactory Comprehensive Records Check Determination shall supervise Children at all times appropriate to the individual age, needs and capabilities of each child. Such supervision must include, but not be limited to, indoor and outdoor activities, mealtimes, naptime, transportation, field trips, and transitions between activities. "Supervision" means Staff members are providing watchful oversight to the children, volunteers and Students-in-Training. The person(s) supervising in the child care area must be alert, positioned to maximize their ability to hear and see the children at all times, and able to respond promptly to the needs and actions of the children being supervised, as well as the actions of the volunteers and Students-in-Training, and provide timely attention to the children's actions and needs. Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger. Plans shall be made to obtain additional Staff help in cases of emergencies. It was determined based on observation that three children were observed to climb on top of a table and jump off and the provider was not providing watchful oversight to prohibit the children from jump off the table. Additionally, the provider was in the living room folding laundry and watching television while the children were in the child care area for approximately 15 minutes without supervision or watchful oversight.

**POI (Plan of Improvement)**

The Home will ensure that either the Provider or at least one Staff person with a satisfactory Comprehensive Records Check Determination supervises the children at all times as required by the rules. The Home will develop or update a plan to obtain additional Staff help in case of an emergency.

**Correction Deadline: 5/15/2023**