



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 12/1/2022 **VisitType:** Licensing Study

Arrival: 9:30 AM

Departure: 4:30 PM

CCLC-27438

EOA Head Start and Early Administration Building

1120 May Street Savannah, GA 31415 Chatham County
 (912) 238-2965 ElaineS@eoasga.org

Regional Consultant

Jerica Davis

Phone: (478) 314-9452

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jerica.davis@dec.al.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/01/2022	Licensing Study	Good Standing	
06/03/2022	Monitoring Visit	Good Standing	
11/10/2021	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1		0	0	C	8	C	NA	NA	
Main	B-2	One Year Olds and Two Year Olds	2	7	C	20	C	NA	NA	Centers
Main	C-3	One Year Olds and Two Year Olds	2	6	C	20	C	NA	NA	Centers, Diapering
Main	D-4	Two Year Olds	1	2	C	20	C	NA	NA	Centers
Main	E-5	Two Year Olds	2	7	C	20	C	NA	NA	Centers
Main	F-6	Two Year Olds	2	4	C	20	C	NA	NA	Centers
Main	G-7		0	0	C	20	C	NA	NA	
Main	H-8	PreK	2	12	C	18	C	NA	NA	Centers
Main	I-9	PreK	1	9	C	20	C	NA	NA	Centers
Main	J-10	PreK	1	9	C	20	C	NA	NA	Centers
Main	K-11	PreK	1	7	C	20	C	NA	NA	Centers
Main	L-12	Three Year Olds and Four Year Olds	2	12	C	20	C	NA	NA	Lunch, Outside
Main	M-13	Three Year Olds and Four Year Olds	2	17	C	20	C	NA	NA	Centers
Main	N-14	Infants	2	7	C	20	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.: 266			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 99			Total Capacity @35 sq. ft.: 266							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	PGD A	118	C
Main	PGD B	261	C
Main	PGD C	26	C

Comments

The purpose of today's visit is to conduct a Licensing Study. The center does not provide routine transportation, field trips, swimming activities, or administer medications. All staff Criminal Background Check records were reviewed on this date.

Plan of Improvement: Developed This Date 12/01/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Elaine Spears, Program Official

Date

Jerica Davis, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Technical Assistance

Comment

A variety of equipment and toys were observed throughout the center.

Technical Assistance

Please ensure that each Employee and child in attendance use all indoor and outdoor furniture, activity materials, and equipment in a safe and appropriate manner and in accordance with the manufacturer's instructions, recommendations, and intended use. All equipment and furniture shall be used only by the age appropriate group of children. Please ensure to remove all Leachco Podster products due to a recall by the Consumer Product Safety Commission.

Correction Deadline: 12/1/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

Child # 6	Met
Child # 7	Met
Child # 8	Met

591-1-1-.08 Children's Records**Met****Comment**

Records were observed to be complete and well organized.

Facility**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Technical Assistance**

Please be mindful to keep items that pose a hazard inaccessible to children. Please ensure all toilet brushes and plungers are stored inaccessible to children.

Finding

591-1-1-.25(3) requires the Center and surrounding premises to be kept clean, free of debris and in good repair. Hygienic measures such as, but not limited to, screened windows and proper waste disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center. It was determined based on observation that there was chipping paint behind and on each side of the toilet in the restroom between classrooms four and five that was in need of repair.

POI (Plan of Improvement)

The Center will have the Center and surrounding areas cleaned, make repairs where needed, and remove all debris is removed. The Center will implement a plan to keep areas clean and in good repair that includes regular monitoring.

Correction Deadline: 12/15/2022**Technical Assistance**

Please ensure all electrical cords are secured to prevent a potential trip hazard in each classroom.

Correction Deadline: 12/1/2022**591-1-1-.26 Playgrounds(CR)****Not Met****Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that there were several places on the steps and walking surfaces on the large playground structure on playground B that were peeling up leaving rusted metal exposed posing a potential hazard. Additionally, there was a red and yellow picnic table on playground B that the surfacing was peeling on that had sharp and rusted metal exposed posing a potential hazard.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 12/11/2022

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Correction Deadline: 8/28/2019

Corrected on 12/1/2022

.30(4) - This citation was observed to be corrected on this date. All cots were stored covered to prevent access while not in use.

Staff Records

Records Reviewed: 31

Records with Missing/Incomplete Components: 2

Staff # 1

Met

Date of Hire: 01/10/2022

Staff # 2

Met

Staff # 3

Met

Records Reviewed: 31**Records with Missing/Incomplete Components: 2**

Date of Hire: 01/17/2020

Staff # 4 Met

Date of Hire: 08/05/2022

Staff # 5 Met

Date of Hire: 10/15/2003

Staff # 6 Met

Staff # 7 Met

Date of Hire: 02/16/2021

Staff # 8 Met

Date of Hire: 03/23/2022

Staff # 9 Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 10 Met

Date of Hire: 03/22/2021

Staff # 11 Met

Date of Hire: 07/19/2021

Staff # 12 Met

Date of Hire: 02/11/2019

Staff # 13 Met

Date of Hire: 11/06/2013

Staff # 14 Met

Date of Hire: 11/08/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 15 Met

Date of Hire: 07/08/2022

Staff # 16 Met

Staff # 17 Met

Staff # 18 Met

Date of Hire: 04/04/2016

Staff # 19 Met

Records Reviewed: 31**Records with Missing/Incomplete Components: 2**

Date of Hire: 07/20/2021

Staff # 20 Met

Date of Hire: 08/02/2021

Staff # 21 Met

Date of Hire: 09/23/1996

Staff # 22 Met

Date of Hire: 08/18/2022

Staff # 23 Met

Date of Hire: 10/01/2011

Staff # 24 Met

Staff # 25 Met

Staff # 26 Met

Date of Hire: 09/20/2010

Staff # 27 Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 28 Met

Staff # 29 Met

Date of Hire: 05/12/2022

Staff # 30 Met

Date of Hire: 08/27/2021

Staff # 31 Met

Date of Hire: 08/02/2021

Staff Credentials Reviewed: 16**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that staff member # 9 did not submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site before being present as required.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will complete the provided affidavit form to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will complete all steps to ensure the CRC rules are maintained.

Correction Deadline: 12/1/2022

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that staff member # 9 did not have a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center as required.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will complete the provided affidavit form to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will complete all steps to ensure the CRC rules are maintained.

Correction Deadline: 12/1/2022

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on a review of records that staff member # 27 was present with a determination letter that was eligible for portability that had not been ported electronically before being present as required.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will complete the provided affidavit form to ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will complete all steps to ensure CRC rules are maintained.

Correction Deadline: 12/1/2022

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

Technical Assistance

Please ensure completed orientation checklists are documented and signed. Please ensure all orientation checklist is dated with the current hire date.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Staff observed to provide direct supervision and be attentive to children's needs.