



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 4/21/2022 **VisitType:** Licensing Study

**Arrival:** 12:00 PM **Departure:** 2:00 PM

**CCLC-23310**

**Camden Head Start/Day Care Facility**

1501 Georgia Ave. Woodbine, GA 31569 Camden County  
 (912) 576-5923 rgordon@coastalgacaa.org

**Regional Consultant**

Jerica Davis

Phone: (478) 314-9452  
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 jerica.davis@dec.al.ga.gov

**Mailing Address**

PO Box 418  
 Woodbine, GA 31569

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
04/21/2022	Licensing Study	Good Standing	
11/16/2021	Monitoring Visit	Good Standing	
03/31/2021	Licensing Study	Good Standing	

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.  
**Support** - Program performance is demonstrating a need for improvement in meeting rules.  
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Three Year Olds and Four Year Olds	2	13	C	20	C	NA	NA	Nap
Main	B	GA PreK	2	15	C	20	C	NA	NA	Nap
Main	C		0	0	C	15	C	NA	NA	
Main	D	Infants and One Year Olds	2	6	C	11	C	NA	NA	Feeding,Lunch,Fl oor Play
Main	E	Two Year Olds	1	6	C	11	C	NA	NA	Nap,Transitionin g
Main	F	Three Year Olds	1	4	C	16	C	NA	NA	Nap,Transitionin g
Main	G	Three Year Olds and Four Year Olds	2	9	C	15	C	NA	NA	Transitioning,Na p
Main	H	Three Year Olds and Four Year Olds	2	8	C	17	C	NA	NA	Nap

Total Capacity @35 sq. ft.: 125

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 61

Total Capacity @35 sq. ft.: 125

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	39	C

### Comments

An in-person Licensing Study was conducted on April 21, 2022. Information for the Virtual Administrative Review was left with the director. All Administrative Review documents must be uploaded to DECAL KOALA by April 28, 2022.

An administrative Review was completed on April 28, 2022. The visit report was completed and emailed to the director on this date.

Plan of Improvement: Developed This Date 04/21/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



### Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.





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### Findings Report

**Date:** 4/21/2022    **VisitType:** Licensing Study    **Arrival:** 12:00 PM    **Departure:** 2:00 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Not Met

#### Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the filing cabinets in classrooms F and H had rust present on the doors and sides posing a potential hazard. Additionally, the blue vinyl couch in the reading area of classroom B had peeling vinyl on the arm that posed a potential hazard.

#### POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

**Correction Deadline: 4/21/2022**

#### Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that a tall black rotating fan was stored on top of a low shelf and was not secured from tipping, falling, or being pulled or pushed over as required.

#### POI (Plan of Improvement)

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

**Correction Deadline: 4/21/2022**

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 6**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met
Child # 6	Met

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**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility**

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**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Met**

**Comment**

No hazards observed accessible to children on this date.

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**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Comment**

Discussed maintenance of resilient surface. Please fluff and redistribute.

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on observation that three tricycles had rust on the metal parts that posed a potential hazard.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

**Correction Deadline: 5/1/2022**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that three active ant hills were present on the large playground. Additionally, one fence post had exposed concrete in the middle left side of the large playground.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 4/21/2022**

## Food Service

### 591-1-1-.15 Food Service & Nutrition

Met

#### Comment

Center menu meets USDA guidelines.

## Health and Hygiene

### 591-1-1-.10 Diapering Areas & Practices(CR)

Met

#### Comment

Staff state proper knowledge of diapering procedures.

### 591-1-1-.17 Hygiene(CR)

Met

#### Comment

Proper hand washing observed throughout the center.

### 591-1-1-.20 Medications(CR)

Met

#### Comment

Documentation for medication dispensing observed complete.

## Safety

### 591-1-1-.11 Discipline(CR)

Met

#### Comment

Age-appropriate discussion and/or redirection observed.

### 591-1-1-.36 Transportation(CR)

Met

#### Comment

Center does not provide routine transportation.

## Sleeping & Resting Equipment

### 591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

#### Comment

Discussed SIDS and infant sleeping position.

#### Technical Assistance

Please ensure that all sleeping and resting equipment shall be arranged to avoid obstructing access to exit doors, to provide the caregivers access to each child, and to prevent children's access to cords hanging from window treatments and other hazardous objects. To reduce the transfer of airborne diseases, sleeping and resting equipment shall be arranged as follows. There shall be a minimum of twenty-four inch (24") corridor between each row of sleeping or resting equipment. There shall be a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment. Children shall be placed on cots and mats so that one child's head is toward another child's feet in the same row.

**Correction Deadline: 4/21/2022**

## Staff Records

Records Reviewed: 21

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 07/06/2015

Staff # 2 Date of Hire: 08/01/2004	Met
Staff # 3 Date of Hire: 08/12/2019	Met
Staff # 4 Date of Hire: 03/04/2022	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 5 Date of Hire: 07/24/2020	Met
Staff # 6 Date of Hire: 10/02/2018	Met
Staff # 7 Date of Hire: 11/16/2026	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 8 Date of Hire: 10/08/2018	Met
Staff # 9 Date of Hire: 01/15/2021	Met
Staff # 10 Date of Hire: 08/21/2013	Met
Staff # 11 Date of Hire: 02/23/2021	Met
Staff # 12 Date of Hire: 11/08/2021	Met
Staff # 13 Date of Hire: 03/20/2018	Met
Staff # 14 Date of Hire: 08/15/1991	Met
Staff # 15 Date of Hire: 01/02/2013	Met
Staff # 16 Date of Hire: 02/11/2019	Met

**Records Reviewed: 21**

**Records with Missing/Incomplete Components: 0**

Staff # 17	Met
Date of Hire: 02/15/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 18	Met
Date of Hire: 04/01/1996	
Staff # 19	Met
Date of Hire: 03/07/2018	
Staff # 20	Met
Staff # 21	Met
Date of Hire: 10/15/1988	

**Staff Credentials Reviewed: 7**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided three files for employees hired since the last visit.

**591-1-1-.14 First Aid & CPR Met**

**Comment**

Evidence observed of more than 50% of center staff certified in First Aid and CPR.

**591-1-1-.33 Staff Training Met**

**Comment**

Documentation observed of required staff training.

**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Adequate supervision observed on this date.

**Comment**

Discussed new revision to the supervision rule which states: Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.