



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Cover Sheet

Date: 8/1/2022 **VisitType:** Monitoring Visit **Arrival:** 8:45 AM **Departure:** 10:30 AM

CCLC-22774

Harvest Christian Academy

480 Henrietta Street Kingsland, GA 31548 Camden County
 (912) 729-4230 hc_academy@tds.net

Regional Consultant

Jerica Davis

Phone: (478) 314-9452
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 jerica.davis@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. |
|------------------------------------|--------------------------------|---------------|--|
| 08/01/2022 | Monitoring Visit | Good Standing | |
| 02/25/2022 | Licensing Study | Good Standing | |
| 09/20/2021 | Incident Investigation Closure | Good Standing | |

| | |
|----------------------|---|
| Good Standing | - Program is demonstrating an acceptable level of performance in meeting the rules. |
| Support | - Program performance is demonstrating a need for improvement in meeting rules. |
| Deficient | - Program is not demonstrating an acceptable level of performance in meeting the rules. |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|---------------------------------|------|------------------------------------|---------------------------------|----------|-------------------------------|-------------------------------|--------------|------------|--------------|------------------------|
| Main | A | | 0 | 0 | C | 24 | C | NA | NA | |
| Main | B | Three Year Olds and Four Year Olds | 1 | 9 | C | 25 | C | NA | NA | Circle Time |
| Main | C | Two Year Olds and Three Year Olds | 1 | 8 | C | 14 | C | NA | NA | Circle Time |
| Main | D | One Year Olds | 2 | 10 | C | 18 | C | NA | NA | Circle Time, Diapering |
| Main | E | Infants and Two Year Olds | 1 | 11 | NC | 18 | C | NA | NA | Centers, Circle Time |
| Main | F | | 0 | 0 | C | 9 | C | NA | NA | |
| Total Capacity @35 sq. ft.: 108 | | | | | Total Capacity @25 sq. ft.: 0 | | | | | |
| Total # Children this Date: 38 | | | Total Capacity @35 sq. ft.: 108 | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|--------------|----------------------|-----------------------|
| Main | Playground A | 41 | C |
| Main | Playground B | 33 | C |

Comments

An in-person Monitoring Visit was conducted on August 1 2022. All criminal background checks were reviewed during the visit. The visit report was completed on August 1, 2022 and emailed to the director on this date.

Plan of Improvement: Developed This Date 08/01/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us for more information. Free technical assistance is available!

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Sharmaine Anderson, Program Official

Date

Jerica Davis, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Comment

A variety of equipment and toys were observed throughout the center.

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the red, yellow, and blue couch in classroom C had three tears in the vinyl on the arm rest that was in need of repair.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are free from hazardous conditions.

Correction Deadline: 8/1/2022

Finding

591-1-1-.12(4) requires that equipment and furniture is secured if it is of a weight or mass that could cause injury from tipping, falling, or being pulled or pushed over. It was determined based on observation that a six drawer white plastic storage organizer was stored on top of a toy shelf and was not secure to prevent tipping, falling, or being pulled or pushed over.

POI (Plan of Improvement)

The Center will ensure that the identified equipment or furniture and any other such existing or future items are secured adequately and will have a system for checking these for stability.

Correction Deadline: 8/1/2022

Recited on 8/1/2022

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Technical Assistance**

Technical Assistance

Please be mindful to keep items that pose a hazard inaccessible to children. Please ensure to stored items including brooms and dust pans inaccessible to children.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) **Met**

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR) **Not Met**

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Finding

591-1-1-.36(4)(b) requires that the interior of a transportation vehicle be clean, in safe repair and free of hazardous items, objects and/or other non-essential items which could cause injury. It was determined based on observation that the ford van with cloth seats had a tear measuring three inches long by one inch wide in the second row of seats that had exposed foam that posed a potential hazard.

POI (Plan of Improvement)

The center will maintain that all transportation vehicles are clean, in safe repair, and free from hazards.

Correction Deadline: 8/15/2022

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Finding

591-1-1-.30(1)(a) requires a crib that is safety approved in compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards be provided for each infant. It was determined based on observation that a pack-n-play was observed in use in classroom E when a crib that is safety approved in compliance with Consumer Product Safety Commission (CPSC) and American Society of Testing and Materials International (ASTM) safety standards is required.

POI (Plan of Improvement)

The Center will provide a crib that is safety approved in compliance with CPSC and ASTM safety standards for each infant.

Correction Deadline: 8/11/2022

Staff Records

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

| | |
|--------------------------|---|
| Staff # 1 | Met |
| Date of Hire: 06/23/2022 | <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u> |
| Staff # 2 | Met |
| Date of Hire: 02/09/2021 | |
| Staff # 3 | Met |
| Date of Hire: 11/23/2020 | |
| Staff # 4 | Met |
| Date of Hire: 02/16/2021 | |
| Staff # 5 | Met |
| Date of Hire: 07/24/2020 | |
| Staff # 6 | Met |
| Date of Hire: 06/22/2022 | <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u> |
| Staff # 7 | Met |
| Date of Hire: 06/01/2022 | <u>Reminder - Health & Safety training is required within 90 calendar days of hired</u> |
| Staff # 8 | Met |
| Date of Hire: 07/20/2021 | |
| Staff # 9 | Met |
| Date of Hire: 03/12/2007 | |
| Staff # 10 | Met |

Records Reviewed: 14

Records with Missing/Incomplete Components: 0

Date of Hire: 12/29/2021

Staff # 11

Met

Date of Hire: 09/04/2020

Staff # 12

Met

Date of Hire: 05/19/2022

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 13

Met

Date of Hire: 05/07/2018

Staff # 14

Met

Date of Hire: 02/10/2022

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

Comment

Director provided 5 files for employees hired since the last visit.

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined based on observation that one staff member was present with 10 two-year-old children and one infant when two staff members were required.

POI (Plan of Improvement)

The Center will provide adequate staff when there is a mixed-age group.

Correction Deadline: 8/1/2022

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.