



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Cover Sheet**

**Date:** 11/15/2022 **VisitType:** Licensing Study

**Arrival:** 10:15 AM

**Departure:** 4:30 PM

**CCLC-2023**

**Wesley Academy of Early Learning**

6520 Frederica Road St. Simons, GA 31522 Glynn County  
 (912) 638-5072 jennifertindall@wesleyssi.org

**Mailing Address**

6520 Frederica Road  
 Saint Simons Island, GA 31522

**Regional Consultant**

Jerica Davis

Phone: (478) 314-9452

Fax: (478) 314-9443

jerica.davis@dec.al.ga.gov

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/15/2022	Licensing Study	Good Standing	
06/07/2022	Monitoring Visit	Good Standing	
11/01/2021	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	K-cafeteria		0	0	C	17	C	NA	NA	
Main	Room 1	Two Year Olds	1	7	C	10	C	NA	NA	Centers,Diapering
Main	Room 10		0	0	C	9	C	NA	NA	
Main	Room 11		0	0	C	10	C	NA	NA	
Main	Room 2	Two Year Olds and Three Year Olds	1	8	C	12	C	NA	NA	Diapering,Centers,Transitioning
Main	Room 3	Two Year Olds and Three Year Olds	1	6	C	10	C	NA	NA	Lunch
Main	Room 4	One Year Olds	1	8	C	9	C	NA	NA	Lunch
Main	Room 5	One Year Olds and Two Year Olds	1	8	C	10	C	NA	NA	Lunch
Main	Room 6		0	0	C	12	C	NA	NA	
Main	Room 7	Three Year Olds	1	8	C	14	C	NA	NA	Transitioning,Lunch,Art
Main	Room 8A-Right End	Three Year Olds	1	8	C	14	C	NA	NA	Transitioning,Lunch
Main	Room 8B-Left End	Infants	3	6	C	16	C	NA	NA	Floor Play,Feeding
Main	Room 9	Four Year Olds and Five Year Olds	1	11	C	16	C	NA	NA	Story,Lunch
Main	Room M -Pre-K		0	0	C	15	C	NA	NA	

	Total Capacity @35 sq. ft.: 174	Total Capacity @25 sq. ft.: 0
Total # Children this Date: 70	Total Capacity @35 sq. ft.: 174	Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playgrd-cement	49	C
Main	Plygrd-3s/4s	36	C
Main	Plygrd-sch age	100	C
Main	Plygrd-toddler	34	C

#### **Comments**

The purpose of today's visit is to conduct a Licensing Study. The center does not provide routine transportation, field trips, swimming activities, or administer medications. All staff Criminal Background Check records were reviewed on this date.

Plan of Improvement: Developed This Date 11/15/2022

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



#### **Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

---

Jennifer Tindall, Program Official

Date

---

Jerica Davis, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 11/15/2022 **VisitType:** Licensing Study

**Arrival:** 10:15 AM

**Departure:** 4:30 PM

#### CCLC-2023

#### Wesley Academy of Early Learning

6520 Frederica Road St. Simons, GA 31522 Glynn County  
(912) 638-5072 jennifertindall@wesleyssi.org

#### Mailing Address

6520 Frederica Road  
Saint Simons Island, GA 31522

#### Regional Consultant

Jerica Davis

Phone: (478) 314-9452

Fax: (478) 314-9443

jerica.davis@dec.al.ga.gov

The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Not Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined based on observation that the staff member in classroom seven did not sanitize the tables before lunch as required.

#### POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

**Correction Deadline:** 11/15/2022

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed:** 5

**Records with Missing/Incomplete Components:** 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

Child # 5

Met

**591-1-1-.08 Children's Records****Met****Comment**

Records were observed to be complete and well organized.

**Facility****591-1-1-.06 Bathrooms****Met****Comment**

Bathrooms observed to be clean and well maintained.

**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that the following hazards were observed accessible to children:

-In classroom 1, a bottle of lotion, a bottle of hand sanitizer, a pair of adult scissors, and two bottles of fragrance spray were stored accessible to children behind the desk. Additionally, a bottle of Dawn Powerwash was stored on the hand washing sink accessible to children.

-In classroom 2, a pair of adult scissors and a laminator were stored accessible to children behind the desk.

-In classroom 3, a plug in oil air freshener was stored accessible the children.

-In classroom 7, a plug in oil air freshener was stored accessible to children. Additionally, two plastic bags were stored accessible to children in the cubby shelf.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 11/15/2022****Technical Assistance**

Please ensure all electrical cords are secured to prevent access to children.

**Correction Deadline: 11/15/2022****591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair.

**Food Service****591-1-1-.15 Food Service & Nutrition****Technical Assistance**

**Technical Assistance**

Please ensure that meals provided by the parent meet the following USDA guidelines for each meal served at the facility.

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018:

3 Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

**Technical Assistance**

Please ensure that food be served according to manufacturer's instructions and recommendations. Foods that are associated with young children's choking incidents, such as, but not limited to, peanuts, hot dogs, raw carrots, popcorn, fish with bones, cheese cubes, grapes and any other food that is of similar shape and size of the trachea/windpipe shall not be served to the children less than four (4) years of age. Children older than four (4) years of age may be served these foods provided that the foods are cut in such a way as to minimize choking. Food shall not be accessible or served to children until it has been chopped, diced, cut or mashed and is appropriate for each child's age and individual eating, chewing and swallowing ability.

**Correction Deadline: 11/15/2022**

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Not Met****Finding**

591-1-1-.10(4) requires that if diapers are changed on a diaper changing surface, the surface shall be smooth, nonporous, and equipped with a guard or rails to prevent falls. Between each diaper change, the diaper changing surface shall be cleaned with a disinfectant and dried with a single-use disposable towel. It was determined based on observation that a staff member in classroom one changed two children on the floor changing pad and did not sanitize the diaper changing surface with a disinfectant after each diaper change as required.

**POI (Plan of Improvement)**

The Center will ensure there is a smooth, nonporous changing surface that has a guard or rails for safety in each classroom that houses children wearing diapers. Center Staff will be trained and have adequate supplies to properly clean the diaper changing surface between each diaper change.

**Correction Deadline: 11/15/2022**

**591-1-1-.17 Hygiene(CR)****Not Met****Finding**

591-1-1-.17(7) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids and after contamination by any other means. It was determined based on observation that in classroom one, the staff member changed two diapers and assisted two children with toileting and the four children did not wash their hands with liquid soap and warm running water after as required. Additionally, in classroom seven, eight out of eight children did not wash their hands before lunch as required.

**POI (Plan of Improvement)**

The Center will train Staff on required handwashing for children and Staff will ensure children's hands are washed when required. The Director will monitor for compliance.

**Correction Deadline: 11/15/2022**

**Finding**

591-1-1-.17(8) requires staff to wash their hands with liquid soap and warm running water upon arrival for the day, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after diapering each child, dispensing medication, applying topical medications, handling and preparing food, eating, drinking, preparing bottles, feeding each child, assisting children with eating and drinking, after toileting or assisting children with toileting, using tobacco products, handling garbage and organic waste, touching animals or pets, handling bodily fluids and after contamination by any means. It was determined based on observation that a staff member in classroom one changed a child's diaper, assisted two children with toileting, and then changed another child's diaper and did not wash her hands with liquid soap or warm running water between each diaper change and after assisting children with toileting as required.

**POI (Plan of Improvement)**

The Center will ensure liquid soap and warm running water are available for handwashing, train Staff on the handwashing requirements, review the requirements with Staff periodically, and monitor handwashing.

**Correction Deadline: 11/15/2022**

---

**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

---

**Policies and Procedures**

---

**591-1-1-.21 Operational Policies & Procedures****Met****Comment**

Program observed complete emergency drills

---

**Safety**

---

**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

---

**591-1-1-.36 Transportation(CR)****Met****Comment**

Center does not provide routine transportation.

---

**Sleeping & Resting Equipment**

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Comment**

Discussed SIDS and infant sleeping position.

**Technical Assistance**

Please ensure that sleepers, sleep sacks and wearable blankets fit according to the commercial manufacturer's guidelines and will not slide up around the infant's face may be used when necessary for the comfort of the sleeping infant. Swaddling shall not be used unless the Center has been provided a physician's written statement authorizing its use for a particular infant that includes instructions and a time frame for swaddling the infant. Please ensure that sleep sacks are not used that have velcro and can be used as a swaddle.

**Correction Deadline: 11/15/2022**

**Finding**

591-1-1-.30(4). requires that if cots and mats are stored in the children's activity room or area, they shall be stored to prevent children's access to them and to allow maximum use of play space. When storage is available and used for the storage of cots and mats that allows the cots, mats and any bedding to be stored without touching any other cots, mats or bedding, the bedding may be left on the cot or mat. When such storage is not available for the cots and mats, each child's bedding shall be kept separate from other children's bedding and stored in containers marked for individual use, such as, but not limited to, bins, cubbies, or bags. It was determined based on observation that in classroom 5, all nap rolls were stored on top of the cots with the fabric touching and were not stored separately as required.

**POI (Plan of Improvement)**

The Center will store cots and mats so children do not have access to them and they don't take up play space and will store them so each child's bedding is separate from the others.

**Correction Deadline: 11/15/2022**

<b>Staff Records</b>
----------------------

**Records Reviewed: 17**

**Records with Missing/Incomplete Components: 3**

Staff # 1	Met
Date of Hire: 09/19/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 06/27/2022	
Staff # 3	Met
Date of Hire: 08/12/2021	
Staff # 4	Met
Date of Hire: 10/03/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 5	Met
Date of Hire: 11/22/2005	
Staff # 6	Met
Date of Hire: 10/03/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 7	Not Met
Date of Hire: 02/11/2020	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 8	Met
Date of Hire: 10/28/2019	
Staff # 9	Not Met
Date of Hire: 08/01/2022	
<u>"Missing/Incomplete Components"</u>	



**Records Reviewed: 17****Records with Missing/Incomplete Components: 3**

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 10	Met
Date of Hire: 07/30/2021	
Staff # 11	Met
Date of Hire: 10/25/2021	
Staff # 12	Met
Date of Hire: 08/05/2019	
Staff # 13	Met
Date of Hire: 08/01/2002	
Staff # 14	Met
Date of Hire: 08/04/2022	
Staff # 15	Not Met
Date of Hire: 07/14/2022	

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 16	Met
Date of Hire: 06/01/2015	
Staff # 17	Met
Date of Hire: 08/25/2016	

**Staff Credentials Reviewed: 15**

---

<b>591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)</b>	<b>Met</b>
---	------------

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided six files for employees hired since the last visit.

---

<b>591-1-1-.14 First Aid &amp; CPR</b>	<b>Not Met</b>
--	----------------

**Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that staff member # 9 and staff member # 15 did not provide evidence of a completed CPR and First aid course within their first 90 days of employment as required.

**POI (Plan of Improvement)**

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

**Correction Deadline: 12/15/2022**

---

**591-1-1-.33 Staff Training**

**Met**

**Technical Assistance**

Please ensure that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source.

**Correction Deadline: 12/15/2022**

---

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
---------------------------------

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

---

**591-1-1-.32 Supervision(CR)**

**Technical Assistance**

**Correction Deadline: 6/7/2022**

**Corrected on 11/15/2022**

**.32(7) - This citation was observed to be corrected on this date. Appropriate supervision was observed throughout the facility.**

**Technical Assistance**

Please ensure that Center Staff shall be attentive and participating with all children during mealtimes and shall be seated within an arm's length away from children thirty-six (36) months of age and younger.

**Correction Deadline: 11/15/2022**