



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/26/2024 **VisitType:** Initial Licensing Study

Arrival: 9:30 AM **Departure:** 2:30 PM

CCLC-63110

Ivybrook Academy

1595 Buford Highway Cumming, GA 30041 County
(470) 705-0099 yaning.newell@ivybrookacademy.com

Application Services Unit Consultant

Toni Williams

Phone: (770) 302-7628

Fax: (770) 302-8357

toni.williams@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
06/26/2024	Initial Licensing Study	Good Standing	
			Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
			Support - Program performance is demonstrating a need for improvement in meeting rules.
			Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L-Three Year Old	Three Year Olds	2	9	C	14	C	NA	NA	Transitioning
Main	1R-3 year old		0	0	C	12	C	NA	NA	
Main	2L-Private Pre-K	Four Year Olds	2	8	C	16	C	NA	NA	Floor Play
Main	2R-2 year old	Two Year Olds	2	7	C	10	C	NA	NA	Story
Main	3L-3 & 4 year olds		0	0	C	18	C	NA	NA	
Main	3R-2 year old		0	0	C	12	C	NA	NA	
Main	Multipurpose/Art Room		0	0	C	0	C	NA	NA	
Main	Multipurpose/Indoor Playarea		0	0	C	0	C	NA	NA	
			Total Capacity @35 sq. ft.: 82			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 24			Total Capacity @35 sq. ft.: 82			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Main Playground	47	C

Comments

An Administrative Review was conducted on May 22, 2024. Staff files, children's files, training, and background checks were all reviewed. An in person Initial Licensing Study was conducted on June 26, 2024. The exit conference was conducted on June 26, 2024 at 1:45 pm with the Director and Provider. Permission to Operate was issued on this date. Facility does carry Liability Insurance. License Capacity is 82

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.dec.al.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

Comment

The consultant discussed adding paint and additional dramatic play to the classrooms.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities. No pool observed on site.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center. The overall licensed capacity is 82 children.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards were observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the playground had uneven concrete along the sidewalk that caused a tripping hazard. Also all the gutters were missing guards.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 7/15/2024

Food Service

591-1-1-.18 Kitchen Operations**Met****Comment**

The center does not have a kitchen but a prep area with a refrigerator and sink. Only snacks are served during the day.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****Technical Assistance****Comment**

Staff stated proper procedures. Sinks with warm running water observed adjacent to proper diapering surfaces in all classrooms approved for diapering.

Technical Assistance

The consultant discussed with the provider and owner that the center was required after March 1, 1991, and Centers that are renovated after March 1, 1991, to provide ventilation in the diapering areas with functioning exhaust fans and a duct system.

Correction Deadline: 6/26/2024**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper handwashing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed medication documentation, administration, and storage.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Appropriate discipline was observed.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation or field trips. Consultant discussed transportation requirements if/when the facility decides to incorporate transportation. The center will contact their regional consultant and complete the required two (2) hours transportation training prior to transporting children.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

This is a half day program and sleeping/naps are not required. The center does not plan to serve infants and no cribs were evaluated on this date. The center had mats for children if they need to nap or don't feel well.

Staff Records**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Eleven (11) of eleven (11) staff records were observed to have comprehensive satisfactory Criminal Background Check determination letters on file. One staff in the private pre-k room has a National Satisfactory letter, the consultant discussed with the provider and owner the requirements, and that the staff must be supervised at all times. The consultant advised the provider to have the staff follow up with the criminal background check department for deadlines for submitting out of state forms and to email out of state forms to: Outofstate@dec.al.gov .

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Staff observed to provide direct supervision and be attentive to children's needs.