Bright from the Start - Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404)657-5562 www.decal.ga.gov

(Cover Sheet)

Date: 9/4/2026 **VisitType:** EX-CAPS-Monitoring **Arrival:** 12:35PM **Departure:** 2:30PM

EX-66895 EXMT-24385 EX-1 - Government
Pelham City Pre-K

534 Barrow Avenue, Pelham GA 31779 Mitchell County

Mailing Address

Exemption Unit Consultant

Rosalyn Elder

Phone: (470) 259-0546
Fax:
rosalyn.elder@decal.ga.gov

Joint with:

Compliance Zone Designation		
9/4/2026	EX-CAPS-Monitoring	Prevention

Prevention Action Category	IntermediateAction Category	Dismissal Action Category
Prevention Level 1 (P1)	**Intermediate Level 1 (I1)**	**Dismissal (D)**
Technical Assistance	Corrective Action Plan	Dismissal
	Office Conference	Disqualification
Prevention Level 2 (P2)	**Intermediate Level 2 (I2)**	
Citation	Fine (Level1 or 2)	
Plan of Improvement		
Prevention Level 3 (P3)	**Intermediate Level 3 (I3)**	

Staff: Child Ratios

Room Description	Age Groups	Staff Count	Children Count	State Ratio Met	Notes
Pre K 3 Classroom	, Threes	2	11	Y	

Group Sizes Met? Y Total # Non-Care Staff Present: 0 #Staff Count: 2 #Children Count: 11

Comments:
The child care program is in compliance with the exemption category.

Please refer to the Exemption page of the website, https://www.decal.ga.gov/CCS/Exemptions.aspx for information regarding Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

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You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the user id for your program

2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute

3) Select the specific standard number(s) that you are refuting, add the reason for disagreement regarding the standard citation, and upload supporting documentation.

4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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(Summary Report)

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The following information is associated with a EX-CAPS-Monitoring:

Activities and Equipment

EX-HS-.A Activities

EX-HS-.A(1) - Activities & Teaching Methods Not Planned/Varied/Appropriate	**Met**

A daily planned program of varied and developmentally appropriate activities observed with various teaching methods to accommodate different learning styles.

EX-HS-.A(2)(a-c) - Individual attention/inadequate response to child's needs	**Met**

Individual attention and response to the children's needs were observed on this date.

EX-HS-.A(3) - Activities that are not detrimental	**Met**

Activities observed to be appropriate and safe.

EX-HS-.F Equipment & Toys

EX-HS-.F(1)(a-b) - Equipment/Furniture/ Materials Not Safe/ Appropriate	**Met**

The equipment, materials and furniture observed to be used appropriately.

EX-HS-.Q Swimming Pools & Water-related Activities(CS)

EX-HS-.Q(1) - Swimming/Wading Pool Accessible To Children (CS)	**Not Applicable**

The program does not provide swimming activities.

EX-HS-.Q(2)(a-b) - Inadequate Staff: Child Ratio-Water>2 Ft/No Swim test/ No Lifeguard (CS)	**Not Applicable**

The program does not provide swimming activities.

EX-HS-.Q(3) - Inadequate Staff: Child Ratio-Water< 2Ft (CS)	**Not Applicable**

The program does not provide swimming activities.

EX-HS-.Q(4)(a-d) - No Additional Adult As Required	**Not Applicable**

The program does not provide swimming activities.

EX-HS-.Q(5) - No Local Pool Approvals — **Not Applicable**

The program does not provide swimming activities.

EX-HS-.Q(6) - No Parental Permission for Swimming — **Not Applicable**

The program does not provide swimming activities.

Children's Records

EX-HS-.C Children's Records

EX-HS-.C(1)(a-f) - Enrollment Form Incomplete — **Met**

Observed complete children's files as required on this date.

EX-HS-.C(2) - Immunization Record-Incomplete — **Met**

Observed documentation of immunizations as required on this date.

EX-HS-.C(3) - Documentation Of Incident-Incomplete — **Met**

Discussed requirements for incident reports.

EX-HS-.C(4) - Transportation Records Not Available, Complete, or Maintained — **Met**

Program does not provide transportation.

EX-HS-.C(5) - Attendance Records Not Available, Complete, or Maintained — **Met**

Observed documentation of attendance records as required on this date.

Exemptions

EX-HS-.W Exemption Requirements

EX-HS-.W(1) - Exemption Notice Not Posted — **Met**

Observed exemption approval letter and notice to be posted in a prominent place at the program as required.

EX-HS-.W(2) - No Parent Agreement — **Met**

Observed signed parent agreements notifying of program's exempt status.

EX-HS-.W(3) - Operating outside conditions — **Met**

Program observed to be operating as approved.

EX-HS-.W(4) - Required Information Not Provided — **Met**

Program has provided all required information.

Facility

EX-HS-.B Bathrooms

EX-HS-.B(1) - Inadequate Number of Toilets/Sinks — **Met**

Adequate number of flush Flush toilets and hand washing sinks with running water observed.

EX-HS-.B(2) - No Bathroom On Floor/Child Care Area — **Met**

Bathrooms located on each floor in or adjacent to child care areas and rooms.

EX-HS-.B(3) - School Age Program-Inadequate # Facilities — **Met**

Bathrooms for school age children observed adequate.

EX-HS-.B(4) - Bathroom Supplies Missing/Cloth Towels Reused Between Laundering — **Met**

Observed access to bathroom supplies.

EX-HS-.B(5) - Bathrooms Not Cleaned Daily — **Met**

Observed bathrooms cleaned and disinfected.

EX-HS-.L Physical Plant(CS)

EX-HS-.L(1) - No Approval for Construction/Work Accessible — **Met**

Observed appropriate documentation for construction on this date.

EX-HS-.L(2) - Fire Safety No Certificate Of Occupancy — **Met**

Observed fire inspection dated within 12 months.

EX-HS-.L(3) - Unsafe Storage Of Hazardous Items (CS) — **Technical Assistance**

Discussed ensuring baby wipes and Clorox disinfecting wipes are removed from children's access and stored in a location that is inaccessible to children.

EX-HS-.L(4) - Clean, free of debris, free of repair — **Met**

The program appears clean and well maintained.

EX-HS-.L(5) - Electrical Outlets not Covered — **Met**

Electrical outlets observed covered and inaccessible on this date.

EX-HS-.L(6) - Heating and Cooling Equipment Accessible — **Met**

Heating and cooling equipment observed inaccessible.

EX-HS-.L(7) - No Operable Telephone — **Met**

An operable telephone and all required posted numbers were observed on this date.

EX-HS-.M Playgrounds(CS)

EX-HS-.M(1) - Not Adequately Fenced/Enclosed/ Hazardous/Gate Not Closed (CS) — **Met**

Playground observed to be adequately fenced as required.

EX-HS-.M(2) - Equipment -Lacks Variety/Age Appropriate/Obstructs Supervision/Hazardous (CS) — **Met**

The program equipment, furniture, and materials was clean and free of hazards.

EX-HS-.M(3) - Inadequate Fall zones and surfacing (CS) — **Met**

Resilient surfacing and fall zones observed to be adequate on this date.

EX-HS-.M(4) - Unclean/Litter/Hazards On Play Area (CS) — **Met**

Playground was observed to be clean and free of hazards on this date.

Health and Hygiene

EX-HS-.U Diapering Areas & Practices(CS)

EX-HS-.U(1) - No Hand Washing Sink Adjacent/Flush Sink Used (CS) — **Not Applicable**

Diapering practices were not observed, as no infants were not enrolled.

EX-HS-.U(2) - Changing Surface Porous/No Guard or Rails/Not Smooth/Not Cleaned (CS) — **Not Applicable**

Diapering practices were not observed, as no infants were not enrolled.

EX-HS-.U(3) - Child Unattended on Diapering Area — **Not Applicable**

Diapering practices were not observed, as no infants were not enrolled.

EX-HS-.U(4) - Diapering/Food Service In Same Area (CS) — **Not Applicable**

Diapering practices were not observed, as no infants were not enrolled.

EX-HS-.U(5) - Hazards Within Reach (CS) — **Not Applicable**

Diapering practices were not observed, as no infants were not enrolled.

EX-HS-.U(6) - Soiled Diapers Accessible — **Not Applicable**

Diapering practices were not observed, as no infants were not enrolled.

EX-HS-.H Hygiene

EX-HS-.H(1) - Children-No Handwashing — **Met**

Discussed proper handwashing procedures with staff on this date.

EX-HS-.H(2) - Staff-No Handwashing **Met**

Discussed proper handwashing procedures with staff on this date.

EX-HS-.I Medications(CS)

EX-HS-.I(1) - No/Incomplete Parental Authorization; Incorrectly Dispensed (CS) **Not Applicable**

The program does not administer medication.

EX-HS-.I(2) - Incomplete Dispensing Record (CS) **Not Applicable**

The program does not administer medication.

EX-HS-.I(3) - Medication Accessible To Children/Not Refrigerated (CS) **Not Applicable**

The program does not administer medication.

Policies and Procedures

EX-HS-.J Operational Policies & Procedures

EX-HS-.J(1)(a-m) - Incomplete Policies and Procedures **Met**

Observed evidence of complete written policies and procedures on this date.

EX-HS-.J(2) - Not Conducting Emergency Drills **Met**

Observed written evidence of drills conducted within the program on this date.

EX-HS-.J(3) - P & P Not Provided To Parents **Met**

The program has written policies and provides a copy to parents as required.

EX-HS-.T Required Reporting

EX-HS-.T(1) - Child Abuse Not Reported **Met**

The program has not had any incidents that required reporting.

EX-HS-.T(2) - Communicable Disease Not Reported **Met**

The program has not had any incidents that required reporting.

EX-HS-.T(3) - Serious Incident Not Reported To Department **Met**

There were no incidents or injuries that required reporting.

EX-HS-.T(3)(a) - Records Not Available **Met**

No records required for reporting purposes.

EX-HS-.T(4) - Criminal Record Not Reported **Met**

Discussed required reporting standards with program on this date.

Safety

EX-HS-.E Discipline(CS)

EX-HS-.E(1) - Discipline Detrimental (CS) **Met**

Discussed discipline requirements on this date.

EX-HS-.E(2)(a-m) - Inappropriate Disciplinary Actions (CS) **Met**

Discussed discipline requirements on this date.

EX-HS-.S Field Trips

EX-HS-.S(1) - No/Incomplete Parental Permission **Not Applicable**

The program does not provide field trips.

EX-HS-.S(2) - Participant List Not Complete/Taken **Not Applicable**

The program does not provide field trips.

EX-HS-.S(3) - Emergency Med Info Forms Missing Info /Not At Program/Not On Trip **Not Applicable**

The program does not provide field trips.

EX-HS-.R Transportation(CS)

EX-HS-.R(1)(a) - No Annual Vehicle Safety Check **Not Applicable**

The program does not provide transportation.

EX-HS-.R(1)(b) - Vehicle Interior Not Clean **Not Applicable**

The program does not provide transportation.

EX-HS-.R(1)(c) - Child Passenger Restraints (CS) **Not Applicable**

The program does not provide transportation.

EX-HS-.R(1)(d) - Vehicle Exceeds Seating Capacity **Not Applicable**

The program does not provide transportation.

EX-HS-.R(1)(e) - Vehicle Seats Not Secured **Not Applicable**

The program does not provide transportation.

EX-HS-.R(1)(f) - No Fire Extinguisher on Vehicle **Not Applicable**

The program does not provide transportation.

EX-HS-.R(2) - Driver not 18 or no valid license	Not Applicable

The program does not provide transportation.

EX-HS-.R(3) - Additional Staff Requirements (CS)	Not Applicable

The program does not provide transportation.

Sleeping & Resting Equipment

EX-HS-.V Safe Sleeping and Resting Requirements(CS)

EX-HS-.V(1) - Crib does not meet safety standards (CS)	Technical Assistance

No infants were enrolled.

EX-HS-.V(2) - Crib mattress not firm/2" (CS)	Not Applicable

No infants were enrolled.

EX-HS-.V(3) - Crib Sheet not tight-fitting/changed (CS)	Not Applicable

No infants were enrolled.

EX-HS-.V(4) - Crib Construction not safe (CS)	Not Applicable

No infants were enrolled.

EX-HS-.V(5) - Infant not placed on back to sleep / Swaddling used (CS)	Not Applicable

No infants were enrolled.

EX-HS-.V(6) - Objects in/on Cribs (CS)	Not Applicable

No infants were enrolled.

EX-HS-.V(7) - Wedge/Positioning Device Used (CS)	Not Applicable

No infants were enrolled.

EX-HS-.V(8) - Infant Sleeping Not in Crib (CS)	Not Applicable

No infants were enrolled.

Staff Records

EX-HS-.D Criminal Records and Comprehensive Background Checks(CS)

EX-HS-.D(1)(a)1. - No Application/ Fingerprints Submitted	Met

Evidence of Criminal Records Checks observed on file on this date.

EX-HS-.G First Aid & CPR(CS)

EX-HS-.G(1)(a-b) - CPR/First Aid Training Not Obtained	Met

Observed evidence of staff training in pediatric CPR and pediatric first aid on this date.

EX-HS-.G(2)(a) - Staffing Requirements - 50% Not Certified in FA/CPR	Met

50% of staff observed trained in pediatric CPR and first aid as required on this date.

EX-HS-.G(2)(a-d) - Staff certification	Met

Observed evidence of staff training in CPR and first aid on this date.

EX-HS-.G(2)(b) - Staffing Requirements - No one in classroom FA/CPR trained (CS)	Met

At least one person was observed in each classroom with valid and current pediatric CPR and pediatric first aid training.

EX-HS-.G(2)(c) - Staffing Requirements - No Person FA/CPR Trained for Transportation/Field Trip	Met

No field trips or transportation provided by program.

EX-HS-.G(2)(d) - Staffing Requirements - Director Not Trained FA/CPR	Met

Director observed to have current pediatric first aid and pediatric CPR training.

EX-HS-.G(3) - Missing First Aid Supplies	Met

Complete first aid kit observed in building(s) and on vehicle(s) as required.

EX-HS-.K Personnel Records

EX-HS-.K(1)(a-c) - Personnel Records Not Complete	Met

Observed personnel records to be complete and maintained on this date.

EX-HS-.N Staff Requirements(CS)

EX-HS-.N(1) - No Program Director/Person in Charge	Met

Observed a director or person responsible for overall supervision of the program present on this date.

EX-HS-.N(2) - Not Compliant with Applicable Laws (CS)	Met

Program observed to be in compliance with all applicable laws and regulations.

EX-HS-.N(3) - Not Able to Adequately Perform Job Duties	Met

Staff were observed to be able to provide adequate care and supervision to children in accordance with standards on this date.

EX-HS-.P Staff Training

EX-HS-.P(1) - Employee Orientation-None **Met**

Program orientation observed complete.

EX-HS-.P(2)(a-n) - Employee Orientation-Incomplete **Met**

Observed initial orientation subjects complete.

EX-HS-.P(3)(a-k) - Staff Health/Safety Training-none/not timely/incomplete **Not Met**

EX-HS-.P(3)(a-k) requires each staff person with direct care responsibilities to complete health and safety orientation training within the first 90 days of employment. The state-approved training hours obtained will count toward required first year training hours. The training must address the following health and safety topics:
(a) prevention and control of infectious diseases (including immunizations);
(b) prevention of sudden infant death syndrome and use of safe sleeping practices;
(c) administration of medication, consistent with standards for parental consent;
(d) prevention of and response to emergencies due to food and allergic reactions;
(e) building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic;
(f) prevention of shaken baby syndrome, abusive head trauma and child maltreatment;
(g) emergency preparedness and response planning for emergencies resulting from a natural disaster, or a human-caused event (such as violence at a child care facility);
(h) handling and storage of hazardous materials and the appropriate disposal of bio contaminants;
(i) precautions in transporting children (if applicable);
(j)recognition and reporting of child abuse and neglect; and
(k)child development to include all major domains: cognitive; social and emotional; physical development and motor skills; communication, language, and literacy; and approaches to play and learning. It was determined based on review of documentation that Staff members 1, 2, and 3 did not complete the 10 hours of health and safety training within 90 days of employment.

POI (Plan of Improvement)
The program will develop and implement a plan to schedule and track Health and Safety orientation training for all staff based on their hire dates.

Correction Deadline: 10/5/2026

EX-HS-.P(4)(a)-(b)1.-3. - Annual Ongoing Training - Incomplete **Met**

Discussed annual training requirements with program on this date.

EX-HS-.P(5) - Documentation of Training **Met**

Discussed training documentation requirements with program on this date.

Staffing and Supervision

EX-HS-.O Staff:Child Ratios and Supervision(CS)

EX-HS-.O(1) - Inadequate Ratios/Maximum Group Size Exceeded (CS) **Met**

Appropriate staff child ratios observed on this date.

EX-HS-.O(2) - Inadequate Ratio-Mixed Age Grouping (CS) **Not Applicable**

The program is for children three years of age.

EX-HS-.O(3) - Lack Of Supervision (CS) **Met**

Adequate supervision observed on this date.