



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/18/2024 **VisitType:** Licensing Study

Arrival: 10:30 AM **Departure:** 5:45 PM

CCLC-23914

Discovery Point Child Development Center #24

4015 Discovery Drive Alpharetta, GA 30004 Forsyth County
(770) 664-1773 discoverypoint24@gmail.com

Regional Consultant

Amanda Schofield

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Mailing Address

Same

Quality Rated: ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/18/2024	Licensing Study	Good Standing	
10/25/2023	Complaint Closure	Good Standing	
10/25/2023	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1L		0	0	C	19	C	NA	NA	Not In Use
Main	B 2L	Infants and One Year Olds	1	4	C	16	C	NA	NA	Nap,Floor Play
Main	C 3L	One Year Olds	1	6	C	21	C	NA	NA	Transitioning,Diapering
Main	Cafeteria		0	0	C	41	C	NA	NA	
Main	D 1R	Two Year Olds	2	14	C	21	C	NA	NA	Transitioning
Main	E 2R	Two Year Olds and Three Year Olds	1	7	C	26	C	NA	NA	Transitioning
Main	F 3R	Three Year Olds and Four Year Olds	1	11	C	26	C	NA	NA	TV
Main	G 4R	GA PreK	2	19	C	29	C	NA	NA	Outside
Main	H 5R	GA PreK	4	36	C	35	NC	NA	NA	Outside
Total Capacity @35 sq. ft.: 234					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 97					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A	22	C
Main	Playground B	89	C
Main	Playground C	77	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekonly)	5 years and older
2	10	16	24	60	60	13

Comments

The purpose of this visit was to conduct a Licensing Study. Staff files, children files, and criminal records checks were reviewed.

Reminders:

- Please be sure to enter all temporary closures in DECAL KOALA under the Required Report tab whenever your facility is closed temporarily for one day or more.
- Incident Reports are to be submitted via DECAL KOALA with all signed staff statements for staff and the director. Consultant left a copy of Required Reporting Guidelines.

Plan of Improvement: Developed This Date

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

Consultant observed a variety of equipment and toys throughout the center on this date.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Per director the center does not provide swimming activities.

Children's Records

591-1-1.08 Children's Records

Met

Comment

Consultant discussed with director please ensure that parents provide at least one authorized person of release.

Comment

Consultant observed records were to be complete and well organized on this date.

Facility

591-1-1.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

Comment

Consultant discussed with provider to please ensure to check fans regularly and repair as needed.

591-1-1.19 License Capacity(CR)

Not Met

Finding

591-1-1.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on an observation that classroom H 5R were over capacity limitations, the class was observed to have four staff and 36 children present on this date. Per room capacity, the room is licensed for 35 children.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity. Consultant discussed the amendment process and emailed the director an Amendment FAQ during visit.

Correction Deadline: 12/20/2024

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained. Please ensure to premises clean, free of debris and in good repair such proper disposal procedures shall be utilized to minimize the presence of rodents, flies, roaches and other vermin at the Center.

Comment

Please ensure that all hazardous items and/or equipment (i.e., purses, brooms, etc.) are stored in a locked cabinet and/or container inaccessible to children at all times

591-1-1-.26 Playgrounds(CR)**Not Met****Comment**

Please monitor the playground area for the following hazardous items:

- Excessive leaves to prevent injury of tripping and/or falling
- Normal wear and tear of playground equipment (i.e., chipped paint,etc.).

Consultant discussed routine playground safety checks. Consultant emailed Playground checklist during visit.

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on an observation a yellow drain pipe was extended across the toddler playground, the pipe extended from the fence to the green and brown play equipment posing a hazard of tripping and/or falling.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards. Director stated that the children are currently not utilizing the playground.

Correction Deadline: 1/3/2025

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Center menu meets USDA guidelines. Consultant observed current menu posted.

Comment

Consultant observed infant feeding forms updated and on file on this date.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Consultant observed proper diapering procedures on this date.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Consultant discussed proper medication documentation and procedures.

Comment

Per director the center currently does not dispense/administer medication. Director stated center has emergency medication only.

Policies and Procedures**591-1-1-.27 Posted Notices****Technical Assistance****Technical Assistance**

591-1-1-.27 - Consultant discussed with director to ensure that a notice is posted notifying any staff member of his or her presence; names of persons responsible for the administration of the Center in the administrator's absence.

Correction Deadline: 12/18/2024

Safety**591-1-1-.05 Animals****Met****Comment**

Consultant observed a rabbit in classroom G 4R and turtle in classroom H 5R. Consultant observed animal appropriately caged and well maintained on this date.

POI (Plan of Improvement)

Consultant discussed animal vaccination.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Center does not participate in field trips at this time. Per provider center participate in field trip during the Summer. Field trip documentation and procedures were discussed

591-1-1-.36 Transportation(CR)**Not Met****Finding**

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined based on a review of records that staff member # 11, date of hire September 17, 2017 and staff member #15, date of hire October 20, 2022 did not have evidence of renewed two hour transportation training on file.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 12/28/2024

Finding

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined based on a review of documents that vehicle 1, tag # PYS 8694 did not have evidence of a current vehicle inspection on file on this date. Vehicle was observed transporting children on December 18, 2024.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 12/23/2024

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Consultant observed proper infant sleeping position on this date.

Comment

591-1-1-.30(1)(d) - Consultant discussed sleeping arrangements with staff on this date.

POI (Plan of Improvement)

Consultant discussed with director for best practices create and post a written plan or diagram that reflects the placement and spacing of sleeping equipment during nap time.

Correction Deadline: 12/18/2024

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Comment

Director provided seven staff file for employees hired since last visit conducted on October 25, 2024. Consultant observed seven of seven staff to have satisfactory comprehensive records check electronically on this date.

Finding

591-1-1-.09(1)(j) requires that for portability for Directors, Employees and Provisional Employees, excluding Students-in-Training, only the most recently issued determination letter is eligible for portability and must be ported electronically. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. It was determined based on a review of records that staff member # 18, date of hire August 2, 2024 did not have evidence of their records check being electronically ported. Staff was observed present in classroom E 2R with four two-year-olds and three three-year-olds . Director ported staff during visit.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that only the most recently issued determination letter is electronically ported for Directors, Employees and Provisional Employees, excluding Students-in-Training. A Center may accept a satisfactory Fingerprint Records Check Determination letter or a satisfactory Comprehensive Records Check Determination letter issued by the Department if the Records Check Clearance Date is within the preceding 12 months from the hire date, the individual has not had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, and the Center does not know or reasonably should not know that the individual's satisfactory status has changed. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure CRC rules are maintained.

Correction Deadline: 12/18/2024

591-1-1-.14 First Aid & CPR

Not Met

Finding

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on a review of documents that staff member # 7, date of hire November 30, 2007 did not have evidence of First-Aid and CPR on file on this date.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 1/17/2025

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months. Consultant emailed Professional Learning Plan during visit.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Discussed combining children of mixed ages. Consultant emailed director Mixed age group form during visit.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.