



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/22/2024 VisitType: Licensing Study

Arrival: 9:50 AM

Departure: 12:50 PM

CCLC-38963

Towne Lake Academy, North Campus

1390 Buckhead Crossing Woodstock, GA 30189 Cherokee County
(770) 928-6162 northcampus@townelakeacademy.org

Regional Consultant

Marquita Brown-Opeloyeru

Phone: (706) 434-6831

Fax: (706) 434-7709

marquita.brown-

opeloyeru@dec.al.ga.gov

Mailing Address

1025 Rose Creek Dr. Ste 620 #194
Woodstock, GA 30189

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
02/22/2024	Licensing Study	Good Standing	
09/27/2023	Monitoring Visit	Good Standing	
05/31/2023	Monitoring Visit	Good Standing	
			Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
			Support - Program performance is demonstrating a need for improvement in meeting rules.
			Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A- Right side 1R		0	0	C	30	C	NA	NA	
Main	B- Right side 2nd Right- Left side	Three Year Olds and Four Year Olds	2	12	C	22	C	NA	NA	Outside,Transiti oning
Main	C- Right side 2nd right - Right side	Two Year Olds and Three Year Olds	1	11	C	18	C	NA	NA	Centers
Main	D- Back Middle	Four Year Olds and Five Year Olds	1	11	C	32	C	NA	NA	Outside,Transiti oning
Main	E- Left side 1R	Two Year Olds	2	15	C	18	C	NA	NA	Outside
Main	F- Left side 2R	One Year Olds and Two Year Olds	3	9	C	16	C	NA	NA	Story
Main	G- Left side 1L	Infants	4	8	C	18	C	NA	NA	Floor Play,Feeding
		Total Capacity @35 sq. ft.: 154			Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 66		Total Capacity @35 sq. ft.: 154			Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	A- Left Front	19	C
Main	C- Center	98	C

Main	D- Right	117	C
Main	F- PG	37	C
Main	Porch	13	C

Comments

The purpose of this visit was to conduct a Licensing Study on this date.

Consultant provided a copy of the school transportation form with the Provider on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decgal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!

Kayla Hall, Program Official

Date

Marquita Brown-Opeloyeru, Regional Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

(Findings Report)

Date: 2/22/2024 VisitType: Licensing Study Arrival: 9:50 AM Departure: 12:50 PM

CCLC-38963

Towne Lake Academy, North Campus

1390 Buckhead Crossing Woodstock, GA 30189 Cherokee County
(770) 928-6162 northcampus@townelakeacademy.org

Regional Consultant

Marquita Brown-Opeleyeru

Phone: (706) 434-6831

Fax: (706) 434-7709

marquita.brown-

opeleyeru@decal.ga.gov

Mailing Address

1025 Rose Creek Dr. Ste 620 #194
Woodstock, GA 30189

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

Consultant discussed with Provider to add equipment and toys to enhance variety in Classroom E-Left Side 1R.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

591-1-1.08 Children's Records

Met

Comment

Consultant observed parent agreements to be obtained and completed.

Comment

Consultant observed parent authorizations to be obtained and completed.

Comment

Consultant observed records to be complete and well organized.

Facility

591-1-1.06 Bathrooms

Met

Comment

Consultant observed bathrooms to be clean and well maintained.

591-1-1-.19 License Capacity(CR)	Met
---	------------

Comment

Consultant observed licensed capacity to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)	Technical Assistance
--	-----------------------------

Comment

Consultant observed the center to appear clean and well maintained.

Comment

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

Technical Assistance

Consultant discussed with the Director to fix light switch cover near the closet in Classroom E-Left Side 1R.

Correction Deadline: 2/22/2024

591-1-1-.26 Playgrounds(CR)	Met
------------------------------------	------------

Correction Deadline: 9/27/2023

Corrected on 2/22/2024

.26(9) - Previous citation was corrected. The outdoor sensory table was fixed on the left playground and the school will be getting new playground equipment on the first week of April 2024.

Food Service

591-1-1-.15 Food Service & Nutrition	Met
---	------------

Comment

Consultant observed center menu to meet USDA guidelines.

591-1-1-.18 Kitchen Operations	Met
---------------------------------------	------------

Comment

Consultant observed kitchen to appear clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
--	------------

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)	Met
--------------------------------	------------

Comment

Consultant observed staff to remind children to wash hands.

591-1-1-.20 Medications(CR)	N/A
------------------------------------	------------

Comment

The Provider currently does not dispense or administer medication.

Policies and Procedures

591-1-1-.27 Posted Notices	Met
-----------------------------------	------------

Comment

Consultant observed all required posted notices.

591-1-1-.29 Required Reporting**Met****Comment**

Consultant discussed reporting requirements with the Provider on this date.

Safety

591-1-1-.05 Animals**N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Consultant observed staff to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Not Evaluated****Comment**

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)**Met****Comment**

A current and completed inspection was observed for all vehicles used in transporting children this date. The last inspection was conducted on January 30, 2024.

Comment

Consultant observed complete documentation of transportation.

Comment

Consultant observed the vehicle to have approved fire extinguisher and first aid kit on this date.

Comment

Paperwork, checklist, permission forms, annual inspection form and proper check of the vehicle after transportation were discussed with the director.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Consultant observed criminal record checks to be complete.

591-1-1-.14 First Aid & CPR**Met****Comment**

Consultant observed evidence of 100% of center staff certified in First Aid and CPR.

Comment

Please be mindful of training expiration dates.

591-1-1-.33 Staff Training**Met****Comment**

Consultant discussed with the Provider: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

Correction Deadline: 3/20/2023

Corrected on 2/22/2024

.33(5) - Previous citation corrected. Consultant observed staff to have completed 2023 ten (10) clock hours of diverse training.

591-1-1-.31 Staff(CR)**Met****Comment**

Consultant observed staff to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Technical Assistance****Comment**

Consultant observed center to maintain appropriate staff:child ratios.

Technical Assistance

Ensure children who turn three years old during the regular school year to remain with two year olds for the remainder of the school year but requires agreement from the older child's Parent(s) for the continued placement.

Correction Deadline: 2/22/2024

591-1-1-.32 Supervision(CR)**Met****Comment**

Consultant observed staff to provide direct supervision and be attentive to children's needs.