



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/4/2024 **VisitType:** Licensing Study

Arrival: 10:10 AM **Departure:** 1:45 PM

CCLC-62344

Wood Acres Country Day School

1772 Johnson Ferry Road Marietta, GA 30062 Cobb County
(770) 971-1880 mmanning@woodacresschool.org

Regional Consultant

Neli Todorova

Phone: (770) 359-5167

Fax: (678) 891-5630

neli.todorova@dec.al.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/04/2024	Licensing Study	Good Standing	
04/29/2024	ILS Follow Up	Good Standing	
12/18/2023	Initial Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
7	Hall Building-Room G-3's	Three Year Olds	2	15	C	19	C	NA	NA	Circle Time
7	Hall Building-Room H-3's	Three Year Olds	2	15	C	18	C	NA	NA	Circle Time
7	Hall Building-Room I-3's	Three Year Olds	2	14	C	19	C	NA	NA	Circle Time
			Total Capacity @35 sq. ft.: 50			Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Insufficient Toilets/Sinks		
8	Button Building-Room D-2's	Two Year Olds	2	12	C	20	C	NA	NA	Outside
8	Button Building-Room E-2's	Two Year Olds	2	11	C	18	C	NA	NA	Transitioning
8	Button Building-Room F-2's	Two Year Olds	2	8	C	19	C	NA	NA	Outside
			Total Capacity @35 sq. ft.: 50			Total Capacity @25 sq. ft.: 0		Building @35 capacity limited by Insufficient Toilets/Sinks		
building 1	Musgrove Building-Room A-Infants, 1's & 2's	Infants	1	3	C	20	C	NA	NA	Free Play,Nap
building 1	Musgrove Building-Room C-3's & Up	Three Year Olds	2	14	C	20	C	NA	NA	Centers
			Total Capacity @35 sq. ft.: 40			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 92			Total Capacity @35 sq. ft.: 140			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
buidling 1	Playground A	43	C
buidling 1	Playground B- Sandbox	9	C

Enrolled Children						
Under 1 years	1 years	2 years	3 years	4 years	5 years (Prekony)	5 years and older
3	0	36	60	0	0	0

Comments

The purpose of the visit is to follow up on previous visit and conduct a Licensing Study.

Plan of Improvement: Developed This Date 11/04/2024

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important Quality Rated/CAPS Update:

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

Contact the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov for more information. Free technical assistance is available!



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(Findings Report)

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-25 Physical Plant - Safe Environment(CR)

Met

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-26 Playgrounds(CR)

Met

Comment

Discussed potentially expanding the Sand Box playground to accommodate more than nine children.

Comment

Playground observed to be clean and in good repair.

Food Service**591-1-1-.18 Kitchen Operations****Met****Comment**

Food is catered. Food score of 97 was observed for the caterer Rodger Rodgers.

Health and Hygiene**591-1-1-.07 Children's Health****Technical Assistance****Technical Assistance**

591-1-1-.07(5) - Please ensure that there are no attachments on the pacifiers.

Correction Deadline: 11/4/2024

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Technical Assistance****Comment**

Staff were observed to remind children to wash hands.

Technical Assistance

591-1-1-.17(7) - Please ensure that Infant's hands are washed after diapering even if a wipe is used.

Correction Deadline: 11/4/2024

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures. Emergency medication only, none administered.

Policies and Procedures**591-1-1-.21 Operational Policies & Procedures****Technical Assistance****Technical Assistance**

591-1-1-.21(3) - Please ensure that the Lock Down drills are documented on the form.

Correction Deadline: 11/9/2024

591-1-1-.29 Required Reporting**Met****Comment**

Thank you for reporting as required.

Safety**591-1-1-.05 Animals****Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed SIDS and infant sleeping position.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR **Met**

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training **Technical Assistance**

Comment

Documentation observed of required staff training for 2023.

Technical Assistance

591-1-1-.33(2) - Please ensure that there are signed Initial Orientation forms for the substitute teachers.

Correction Deadline: 11/5/2024

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Discussed combining children of mixed ages on the playground.

591-1-1-.32 Supervision(CR) **Met**

Comment

Discussed proper supervision: responding promptly, bathrooms and playgrounds.

Comment

Staff observed to provide direct supervision and be attentive to children's needs.