**Bright from the Start Georgia Department of Early Care and Learning**
**2 Martin Luther King Jr. Drive SE, 670 East Tower**
**Atlanta, GA 30334**
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/13/2026 **VisitType:** Monitoring Visit **Arrival:** 10:30 AM **Departure:** 12:00 PM

**FR-0500060**
**Griffin, Jacqueline B**
2644 WHITESMILL COURT Decatur, GA 30034 DeKalb County
(404) 241-9825

Regional Consultant
Jessica Johnson
Phone: (770) 357-5090
Fax:
jessica.johnson@decal.ga.gov

**Mailing Address**
Same

Quality Rated:

| Compliance Zone Designation | | |
|---|---|---|
| 03/13/2026 | Monitoring Visit | Good Standing |
| 08/07/2025 | Licensing Study | Good Standing |
| 10/08/2024 | Licensing Study | Good Standing |

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.
**Support** - Program performance is demonstrating a need for improvement in meeting rules.
**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratio Capacity**

| Age Ranges | Children Present | Child For Pay | CAPS | Not for Pay | Provider Children |
|---|---|---|---|---|---|
| **Infant (0-11 mos)** | 1 | 1 | 0 | 0 | 0 |
| **1 & 2 Years** | 4 | 4 | 0 | 0 | 0 |
| **3 & 4 Years** | 0 | 0 | 0 | 0 | 0 |
| **School Age(5+) Years** | 0 | 0 | 0 | 0 | 0 |
| **Total Under 13 Years** | 5 | 5 | 0 | 0 | 0 |
| **Total Under 18 Years** | 5 | | | | |

Children Present: 5
Caregivers/Helpers Present: 1
Total Children: 5
Total Caregivers/Helpers: 1

**Comments**
On this date, Jessica Johnson (JJ), Consultant, reviewed the visit report with Provider Jacqueline Griffin.

Plan of Improvement: Developed This Date




For additional information regarding any licensing topics discussed during this visit, please consult the Rules and Regulations Indicator Manual. This manual provides comprehensive clarification of each rule, including evaluation indicators, related best practices, and relevant considerations to support your program's continued and sustained compliance.

To access the Indicator Manual, please scan the QR code below or visit our website at https://www.decal.ga.gov/CCS/RulesAndRegulations.aspx.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

Please refer to the website, http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at http://www.decal.ga.gov/ or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at http://gbi.georgia.gov to access the Georgia Sex Offender Registry.

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Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

1) Log into DECAL KOALA www.decalkoala.com with the userid for your program
2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov for more information. Free technical assistance is available!**

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**Summary Report**

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**The following information is associated with a Monitoring Visit:**

## Activities and Equipment

**290-2-3-.12 Equipment and Supplies(CR)** **Met**

**Comment**
Discussed adding equipment and toys to enhance variety.

**Comment**
Equipment and furniture observed to be properly secured, as applicable.

**290-2-3-.19 Infant-Sleeping Safety Requirements(CR)** **Technical Assistance**

**Comment**
Discussed SIDS and infant sleeping position.

**Technical Assistance**
290-2-3-.19(1)(a)1 - Please ensure not to store items in the play yard.

**Correction Deadline: 3/13/2026**

**290-2-3-.07 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**
There is no pool on the property

## Children's Records

**Records Reviewed: 5** **Records with Missing/Incomplete Components: 5**

Child # 1 Not Met

"Missing/Incomplete Components"

Immunization Form - (.08)(2),Infant Feeding Plan - (.10)(4),Proof of No Liability Insurance Form

Child # 2 Not Met

"Missing/Incomplete Components"

Dad Work # Missing -(.08)(1),Mom Work # Missing -(.08)(1),,,Proof of No Liability Insurance Form,Dad Home # Missing -(.08)(1)

Child # 3 Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form

Child # 4 Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form

Child # 5 Not Met

"Missing/Incomplete Components"

Proof of No Liability Insurance Form,Immunization Form - (.08)(2)

**290-2-3-.08 Children's Records** **Not Met**

**Technical Assistance**
290-2-3-.08(1) - Please ensure that parent work contact information is up to date. Please ensure that all blank spaces are completed.

**Correction Deadline: 3/13/2026**

**Technical Assistance**
290-2-3-.08(11) - Please ensure no liability insurance acknowledgement forms are completed and stored in Children's files.

**Correction Deadline: 3/13/2026**

**Finding**
290-2-3-.08(2) requires the Home to maintain a file for each Child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations; enrollment in the Home may not continue for more than 30 days without such evidence. It was determined based on a review of records that two of five children did not have a current immunization record on file on this date.

**POI (Plan of Improvement)**
The Home Provider will ensure that an immunization record/signed affidavit is on file for each enrolled Child.

**Correction Deadline: 4/13/2026**

## Facility

**290-2-3-.11 Physical Plant - Safe Environment(CR)** **Not Met**

**Finding**
290-2-3-.11(2)(f) requires that poisons, medicines, cleaning agents and other hazardous materials be in locked areas or inaccessible to children. It was determined based on observation that a cord was observed hanging at the entrance of the second door opening. It was further determined that diaper wipes were stored on the brown sofa accessible to children in care.

**POI (Plan of Improvement)**
To ensure the safe storage of hazardous items, the Home Provider will make these items inaccessible to the children.

**Correction Deadline: 3/13/2026**

**290-2-3-.13 Physical Plant-Structural/Mechanical(CR)** **Met**

**Comment**
The Home appeared clean and free from hazards.

**290-2-3-.13 Playgrounds(CR)** **Not Met**

**Finding**
290-2-3-.13(2)(a) requires that outdoor play areas be kept clean and free of hazards such as exposed sharp corners of concrete or equipment, rust and splinters on equipment, broken glass, open drainage ditches, holes and stagnant water. It was determined based on observation that the following hazards were observed on the playground:

- A broken yellow car was observed on the right side of the playground.
- Brown residue was observed on the swing chains.
- A splintering wood bench was observed on the right side of the playground.
- A rug was observed hanging on the right side of the fence.

**POI (Plan of Improvement)**
The Home will repair any and all identified outdoor hazards and will monitor playground daily or more often as needed to ensure that the Home's outdoor play area is kept clean and free of hazards.

**Correction Deadline: 3/20/2026**

**Finding**
290-2-3-.13(2)(c) requires that climbing and swinging equipment that are not portable have a resilient surface beneath the equipment and the fall zone from such equipment, which is adequately maintained by the Home to assure continuing resiliency. It was determined based on a review of records that the ASTM certification for the turf surface was not on record as required for the resilient surface on this date.

**POI (Plan of Improvement)**
The Home will ensure that there is an adequate resilient surface under and in the fall zone of climbing and swinging equipment. The Home will inspect equipment and resilient surfacing material regularly and repair or replenish as needed.

**Correction Deadline: 4/13/2026**

**Recited on 3/13/2026**

**Finding**
290-2-3-.13(2)(d) requires that outside play areas be protected from traffic or other hazards by fencing or other barriers at least four feet in height and approved by the Department. Fencing material shall not present a hazard to children. A fence shall be provided around swimming pools to make them inaccessible when not in use. It was determined based on observation that there were exposed bolts measuring more than two threads at the entrance of the outdoor play area fence on this date.

**POI (Plan of Improvement)**
The Home will enclose the outside play area(s) with a four-foot high fence or other Department-approved barrier and inspect regularly to ensure fencing material is safe and any hazards identified are repaired or replaced. The Home will install or repair a fence around swimming pools that makes them inaccessible to children.

**Correction Deadline: 4/13/2026**

**Recited on 3/13/2026**

## Food Service

**290-2-3-.10 Food Service & Nutrition** **Not Met**

**Finding**
290-2-3-.10(3)(c) requires age-appropriate solid foods (including cereal) not be given to infants or children less than one (1) year of age until recommended as developmentally appropriate by the child’s primary care physician and indicated in writing by the Parent(s). As soon as the feeding plan indicates that a child is ready for solid foods, the child shall be fed from individual spoons and individual containers or dishes. A child shall not be fed directly from the original baby food container if the contents are to be fed to the child at more than one (1) meal or to more than one (1) child. It was determined based on a review of records that Child #1 did not have an infant feeding plan on file on this date.

**POI (Plan of Improvement)**
The Home will ensure that age-appropriate solid foods are given only as recommended by the child's physician and upon written instruction by the Parent(s). The Provider will ensure a sufficient number of spoons and dishes/containers are available, ensure proper feeding practices and procedures are reviewed regularly and monitor to ensure procedures are followed.

**Correction Deadline: 3/13/2026**

## Health and Hygiene

**290-2-3-.11 Children's Health and Hygiene(CR)** **Met**

**Comment**
Proper hand washing observed throughout the Home.

**290-2-3-.11 Diapering Areas & Practices(CR)** **Met**

**Comment**
The provider stated appropriate diapering procedures. The Consultant observed a diapering table that was not in use. Provider explained using individual mats for children in care for diapering.

**290-2-3-.11 Medications(CR)** **Met**

**Comment**
Per the provider no medication is currently dispensed

## Licensure

**290-2-3-.04 Application Requirements(CR)** **Met**

**Comment**
Appropriate number of children observed in Family Child Care Learning Home this date.

## Safety and Discipline

**290-2-3-.11 Discipline(CR)** **Met**

**Comment**
Age-appropriate discussion and/or redirection observed.

**290-2-3-.11 Transportation(CR)** **Met**

**Comment**
The provider does not provide routine transportation.

## Staff Records

**290-2-3-.21 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**
Criminal records checks were observed to be complete.

**290-2-3-.07 Staff Qualifications(CR)** **Met**

**Comment**
Staff observed to be compliant with applicable laws and regulations.

## Staff:Child Ratios and Supervision

**290-2-3-.07 Staff:Child Ratios(CR)** **Met**

**Comment**
Appropriate ratios were observed on this date.

**290-2-3-.07 Supervision(CR)** **Met**

**Comment**
Adequate supervision observed on this date.